



DRAFT

**Parish Councillors
Councillor**

D Brown

Chairman and District

J Stansell

J Bennett

M Chown

D Drought

R Newnham

D Packer

G Truscott

C Smith

M Kenny

W Renyard

Clerk

District Councillor

Vice Chairman

A Towill

**Minutes of the Wembury Parish Council Meeting held online on the 28th
September 2020.**

20-80 OPENING THE MEETING

Cllr Brown opened the meeting at 19:32 and explained that the Clerk would be recording the meeting on a digital recorder.

20-81 APOLOGIES

Apologies received from Cllr Smith and Cllr Renyard. Cllr Stansell sent his apologies for being unable to attend until later in the meeting. Cllr Packer was not in attendance.

RESOLVED: Apologies from Cllr Smith, Cllr Renyard and Cllr Stansell accepted.

20-82 DECLARATION OF INTEREST & DISPENSATION REQUESTS

Cllr Brown declared an interest in planning application for 103 Mewstone Avenue, the play area inspection contract and the grass cutting contracts. Cllr Chown declared an interest in the play area inspection contract, environmental group work, and the grass cutting contract. Cllr Newnham declared an interest in the grass cutting contract. There were no further Declarations of Interests or further Dispensation Requests.

20-83 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 19:36

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Home Waste Management. Jane Savage from South Hams District Council spoke about the new super recycling service. There are two main changes to the service, the first being collection day changes but this does not affect Wembury Parish. However, it is very important that bins are put out by 7am as the timings of collections are also changing. The second major change is that in March 2021 there will be an increase in what can be recycled as well as a change in the containers that are supplied for recycling. The plastic bags will cease, and new boxes and reusable containers will be brought in. This will all help to ensure an increase in the recycling rate, meet the climate change targets and align the South Hams with the rest of the Devon County Council area. Lots of infrastructure changes are being made to make this possible and South Hams District Council will ensure that all households get more detailed information about the changes that are happening. There will also be property assessments made to assess the storage capabilities on properties for the new containers. Cllr Drought asked if that meant that the bottle banks would disappear. Jane Savage explained that the need for bottle banks would be assessed once the new system was in place and working. Cllr Drought asked if the containers would be big enough to store two weeks' worth of recycling and Jane Savage said that the recyclable items would be collected weekly.

ii) Motocross, Down Thomas. Andrew Staples addressed the council about the motocross that is being held in Down Thomas. He considers it a noise nuisance as well as a breach of planning especially as it is in an Area of Outstanding Beauty, Site of Special Scientific Interest and the Undeveloped Coast area. He has recorded the noise levels at 88 decibels and stated that the site was being used every Saturday over the summer. He strongly believes that South Hams District Council should address this problem and what he believes to be a breach of planning. He would like the Parish Council to act on this matter as he has had no success with talking to South Hams District Council himself. He and other residents have reported the noise to Environmental health but again has not been able to get any action. There was a discussion around this matter and Cllr Brown and Cllr Chown agreed to bring this up with South Hams District Council planning and enforcement to see if there was any way to resolve the situation.

RESOLVED: Cllr Brown and Cllr Chown to discuss with South Hams District Council planning and enforcement about the motocross facilities, noise, and frequency of use.

iii) Traine Road. Pat Bradley addressed the council about the requested change to the access on Traine Road. He stated that he was representing a number of members of the public who were against this change. He stated that he would be doing a traffic survey himself on Traine road as well as other

roads in the parish which he will then take to Devon County Council. He stated that he thought that speed was the issue on Traine road not the quantity of traffic. He had talked to delivery drivers and they had stated that they didn't use Traine Road, as they realised it wasn't quicker, but temporary drivers might do. He also felt that the council had not properly consulted with the parish about the matter before requesting the change.

Cllr Stansell joined the meeting.

Brian Hall stated that he lives on Traine Road and that speed is not the only issue on it. There is dangerous traffic on it due to the size of vehicles using it as well as sat nav traffic. This causes difficulties for residents, cyclists, horse riders and pedestrians.

There was clarification from The Clerk about the conditions of the temporary traffic order and how far it was in the process. Cllr Drought explained that there had been numerous complaints over the years about the problems with traffic on Traine Road and the council had been led by their concerns. Cllr Stansell agreed this was the case. Cllr Bennett explained that as Councillors it was their duty to represent even one member of the public and it did not require lots of complaints for the council to act.

There were no further comments and the Chairman closed this open session at 20:16 to resume Parish Council business.

20-84 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27th July 2020

The minutes were agreed as being a correct record and duly signed by the Chairman.

20-85 MATTERS ARISING FROM THE MINUTES

- a) **Traine Road Temporary Traffic Order**- No further update.
- b) **11 and 15 Longlands** – Planning enforcement have closed this case and no further action will be taken. Matter Closed
- c) **Road Flooding**- This will be addressed later in the meeting.
- d) **Mewstone Bus Shelter Road Markings** – No further update.
- e) **Cycle Path** – Cllr Brown will restart this project.
- f) **The Mussel Inn**- No further update. Cllr Drought suggested wording for the letter to be written.
- g) **Overnight Parking in Wembury Recreation Ground Car Park**- The Clerk has requested quotes for suitable signage.
- h) **Planning Training** – Training slides have been circulated. Matter Closed
- i) **Litter and Dog Poo Bins**- Meeting postponed until NT rangers return to work.
- j) **Bench in Recreation Ground** – concrete base should be completed this week weather permitting.
- k) **Longlands Brake** – The Clerk has been notified that some work has been done to the area, so it is assumed that the group looking after it is still active. Cllr Stansell to find out who is in the group for future reference. Matter Closed.
- l) **Storage Unit for Archives** – Cabinet has been bought, erected and filled. Thanks to the village hall. Matter Closed.
- m) **Speed Limit in the bay**- letter sent. Matter Closed.

- n) **Update Emergency Plan** – Emergency Plan Section
- o) **DAA Lighting Tower** – Wembury Recreation Ground section.

20-86 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications.

Cllr Drought brought up the issues with gaining access to Cedar Park or sight of the conditions in force on site, in order to assess the applications. This viewpoint was supported by the other Down Thomas ward councillors. They did not feel they were able to comment on Cedar Park planning application due to this.

The Pantiles application had not been viewed by the councillors. The Clerk will ask for an extension of time so that it can be discussed in the October meeting and if that is refused then an unratified response will be sent.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

ii) Planning Administration

The Clerk asked if the council were happy with the COVID system for dealing with planning applications. There were no complaints about how it has been working.

20-87 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

- a) Wembury Caring Volunteers- s.137 Grant request for £280.62 to pay for Public Liability Insurance.

Cllr Bennett proposed the following, seconded by **Cllr Drought** and agreed unanimously.

RESOLVED: To provide a S.137 grant to Wembury Caring Volunteers of £280.62.

- b) Email from resident regarding problems caused due to parking where it narrows -between 125 and 131 Church Rd. Request for double yellows to be considered there.

There was a short discussion and it was agreed that it would be taken to Highways as an area to be considered for double yellow lines. The Clerk explained that there was due to be a full review of road markings in the near future.

Highways to be informed of the issues between 125 and 131 Church Rd regarding parking.

- c) DALC (Devon Association of Local Councils) AGM 7th October 2020 10am online. Appointment of representative to attend and vote..

Cllr Drought volunteered to attend the DALC AGM.

Cllr Brown proposed the following, seconded by **Cllr Truscott** and agreed unanimously.

RESOLVED: Cllr Drought to attend the DALC AGM.

- d) Email request from Goals Soccer to mark out a 9 a side pitch on Wembury Recreation Ground and hold fixtures on the recreation ground.

Cllr Drought proposed the following, seconded by **Cllr Brown** and agreed unanimously.

RESOLVED: To agree to Goals Soccer marking out a 9 a side pitch on Wembury Recreation Ground and hold fixtures on the recreation ground.

- e) Email from resident regarding issues with the Motocross in Down Thomas. There was a discussion about the challenges and issues of this situation; in addition to what was discussed previously in the meeting. Cllr Brown and Cllr Chown to work with South Hams District Council on the matter and discuss with the resident about what the rationale is for South Hams District Council acting or not. Cllr Chown suggested that if enforcement is not appropriate or possible, that discussions with the landowner and the motocross user happen to find a way forward for all parties.

20-88 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

Cllr Brown reported that Cllr Giles had resigned from the Down Thomas Ward. The entire Parish Council would like to extend their thanks to her for her time and work on behalf of the council. A casual vacancy for the Down Thomas Ward will be advertised.

20-89 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON County Council Written report from Cllr Hart

The Covid-19 spike is now beginning to effect Devon. Currently mainly in the 20s to 40s age bracket. We need the residents of Devon to be careful. As I said on the Radio last Friday. Covid-19 does not spread unless we the people spread it.

The Sherford High street is due to be officially opened on the 7th October. So please look to the Left when you get to the road junction. There will be through traffic from the high street to the Deep Lane junction.

Would you please pass on my thanks to Deirdre Giles for her work serving on Wembury Parish council. I am sorry to hear of her retirement.

SOUTH HAMS District Council

Cllr Chown circulated to the council after the meeting.

Enforcement:

Over the summer, due to more people holidaying at home, the council has employed extra enforcement officers and have increased enforcement activity in an attempt to reduce such things as illegal parking, littering, fly-tipping, irresponsible dog owners, as well as monitoring bin emptying and toilet cleaning. Feedback from members of the public has been positive.

Licensing Policy consultation:

An eight-week consultation on the councils 'Statement of Licensing Policy' began on 21 August 2020, and will end on 16 October 2020. The policy shapes how the Council makes decisions on alcohol and entertainment licensing and must be renewed every five years.

Comments are welcomed from residents, businesses, and organisations within the community.

Please email licensing@swdevon.gov.uk if you would like to submit any

comments or suggestions for consideration.

Covid-19 Second Wave Preparation:

The Council are preparing for the implications of a second wave.

The approach we are taking has resulted in us reviewing the lessons learnt from the spring and summer, and we are now looking at the capacity and resilience of the organisation and how we respond to the changing needs with as much flexibility as we can. We are restarting our Incident Management Team and trying to involve more staff to give us additional capacity.

We are also reviewing services so that we have clear priorities, therefore in the event of a second wave, residents and communities will have a clear expectation of what services we can stop, in order to divert resources to those services that are 'must do'.

20-90 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

Cllr Brown stated that the school was now fully open with all children and staff returned.

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

No report. **Cllr Brown** stated that the hall has been reopened for limited events with a much reduced capacity.

iii) EMERGENCY PLAN

a) **DBS CHECK for THE CLERK.** **Cllr Kenny** explained that for the purposes of communicating with vulnerable people and handling sensitive data within the Emergency Plan, he would like the council to approve The Clerk to have an enhanced DBS check. The Clerk agrees and fully supports this. It would need to be renewed every year and obtained under an umbrella organization.

Cllr Brown proposed the following, seconded by **Cllr Stansell** and agreed unanimously.

RESOLVED: To authorize the obtaining of an enhanced DBS check for The Clerk.

b) **UPDATE.** **Cllr Kenny** explained that at the current moment there was not a lot to update. There have been no requests for more services. The emergency plan group will restart their work as and when it is needed. **Cllr Drought** asked that an appeal is put out for more medical people to be sought for the medical personnel list. This would cover other emergencies other than the COVID pandemic. **Cllr Kenny** added that people with suitable vehicles for varying terrain be sought. **Cllr Stansell** enquired as to the health of Christine, the landlady of the Odd Wheel pub. **Cllr Brown** and **Chown** confirmed that she was on the road to recovery and making good progress. **Cllr Chown** asked that the information about the Community Fund Provision be distributed via the minutes to ensure that more residents were aware that it was there for individuals and businesses.

Wembury COVID 19 Emergency Fund Provision. Criteria- 1. Live in the Parish of Wembury. 2. The current pandemic has adversely affected your financial circumstances- personally or business. Send name, address,

contact number and a brief summary to wemburycef@gmail.com or 07815 033731

iv) CLIMATE, ENVIRONMENT AND BIODIVERSITY EMERGENCY

Written report from Cllr Smith:

Many Councillors will remember the Wembury Corridors and Connections Project which took place a few years ago, led by Keith Rennells, on behalf of SD AONB. The result of that project work is a long list of activities and projects, with the aim of protecting and enhancing Wembury's fabulous biodiversity and green spaces. The Wembury Verges project was an example of one of the outputs (something which needs kick starting again). Cllr Chown and I, on behalf of Wembury Parish Council, Wembury Environment Group and Wembury Marine Centre/DWT, have joined a steering group, led by the AONB, together with Keith (ParkLife) and the Environment Agency, in order to turn some of the short and medium term projects into action on the ground. The idea is that the projects will be community led, with volunteers from WEG, Wembury Allotment Association, Wembury Primary School etc. and overseen by the Steering Group. However, some funding is required in order to get events and activities off the ground and Cllr Chown will now explain in more detail.

Keith Rennells (ParkLife) and Nicky Bailey (SD AONB) will also be hosting an online talk on October 15th, to explain everything in more detail. Please do join to learn more and can this link please be added to the minutes and sent to Wembury review: <https://bit.ly/349RHIW>

Cllr Brown explained that the funding request would be considered in the October meeting, but the actual proposed works could be discussed in this meeting. Cllr Chown said that the works were proposed to take place over the autumn/winter and with regards the Parish Council would be to enhance the verges and Recreation Ground. This would be an ongoing consultation with the council. There was discussion around how this would work in conjunction with the master plan.

Cllr Brown proposed the following, seconded by **Cllr Truscott** with one abstention and seven in favour.

RESOLVED: To authorise the planned work on the Wembury Parish Council verges and Recreation Ground.

v) COMMUNICATIONS GROUP

a) Website Compliance

Accessibility Statement – A temporary accessibility statement was presented to the council via email and discussed at the Communication Group meeting. It was agreed at the Communication Group meeting as it had to be in place before the 23rd September. Full council approval is needed to keep the statement in place until more extensive changes are made.

Cllr Brown proposed the following, seconded by **Cllr Drought** and agreed unanimously.

RESOLVED: To agree the temporary accessibility statement for the website.

New Website – Cllr Brown explained that at the Communications Group meeting the quotes for a new and compliant website were

discussed. The Communications Group recommend Tamar Marketing as the provider. The Clerk explained that Tamar Marketing had offered a six month process and payment package which would enable the process to be more manageable.

Cllr Drought proposed the following, seconded by **Cllr Brown** with two abstentions and six in favour.

RESOLVED: To instruct Tamar Marketing to design and construct a new and accessibility legislation compliant website.

b) Noticeboards.

Cllr Kenny explained that he and Cllr Smith had gone around most of the noticeboards in the parish to assess what needs to be done. They still have a few more to look at and will report back with their findings as soon as they are able.

vi) Leisure Facilities Working Group

a) Grass Cutting Contract. Cllr Bennett explained that as per the circulated quotes a vote needed to be taken on which one to use. Cllr Chown asked about reducing the number of cuts to help from an environmental perspective. Cllr Bennett explained that the number and frequency of cuts had been discussed at the meeting and suggested by Adam King. The Clerk explained that 12 was already a reduction on the number of cuts that have been done up until this time.

Cllr Bennett proposed the following, seconded by **Cllr Truscott** with five in favour and three abstentions.

RESOLVED: To instruct contractor A to cut Wembury Recreation Ground and Down Thomas Playing Fields grass.

b) Recreation Ground Signs – Cllr Bennett explained that many of the safety and information signs had been removed or vandalised and would need to be replaced. This is an opportunity to update them with the Wembury Parish Council logo and details. He will be having a meeting with a South Hams District Council facilities member so she can take photos and they can help supply the signage needed.

c) Seating – **Cllr Bennett** said that the trim trail equipment would need to be temporarily put on hold as funding streams were concentrating on COVID related projects. However, the seating that was also planned for this stage of the development could be looked at, especially as many members of the public were requesting them in order to help them make use of the trim trail. One suggestion had been made that members of the community might like to pay to have memorial benches put in. If the council were in approval this could be put to the community via the website, social media and the Wembury Review. There were no objections to this proposal.

d) Dead Trees on the North Boundary – There are a number of trees on the north boundary that are dead and some need to be removed so that they do not fall on people or structures. There will be co-ordination between the Wembury Recreation Ground group and National Trust/Allotment Society to get them removed as they are adjoining landowners. There are also dangerous overhanging

branches over the footpath and The Clerk has contacted South Hams District Council regarding this which they will deal with.

- e) **Skate Park Repaint** - The quote from JFGS regarding this work was circulated prior to the meeting and the Clerk explained that a grant from the now closed Youth Club for such work covered almost all the cost.

Cllr Brown proposed the following, seconded by **Cllr Bennett** and agreed unanimously.

RESOLVED: To instruct JFGS to repaint the Skate Park in accordance with the quote.

- f) **Play Area Inspection Agreement** – The Clerk read out the prior circulated letter regarding the play area inspection agreement and asked for authorisation to sign the agreement.

Cllr Brown proposed the following, seconded by **Cllr Bennett** with two abstentions and six in favour.

RESOLVED: To authorise The Clerk to sign the play area inspection agreement with South Hams District Council.

- g) **Pavilion** – Cllr Brown explained that he will be organising a zoom meeting in the near future to progress the project. Cllr Chown asked if as the money is allocated that it is safe from the timeline to be spent. The Clerk confirmed that she had previously been told that if it was allocated to a project that it was safe from the deadline.

- h) **Night Landing Site, Devon Air Ambulance.** Cllr Bennett said that the site had been approved by South Hams District Council and he has asked WPD to do an updated quote to ensure the costs have not increased significantly.

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None

vii) CLERK NOTIFICATIONS AND REQUESTS

- a) **Highways update.** The Clerk read out a report from her discussions with Highways in August that had been circulated to the council prior.

1. The Keep Clear and hatchings on the Blush Corner were not actually legal when they were painted in the 90s. Therefore, they cannot be reinstated.

2. The centre markings on the Blush corner will be reinstated when Highways do the patching on that stretch of road.

3. Highways will not put additional slow signs on the corner (not considered necessary in a 30), especially as no accidents reported. Highways will see if there are other options that could help.

4. Highways will look at repainting the centre lines at the top of Knighton Hill to help there.

5. The pothole at the bottom of Church Road (entrance to beach) has been seen by Highways and additional information will be added to the report to get it seen to quicker.

6. Highways have done a full survey of all the roads in the parish and all of them need some work doing to them. The worst are Cross Park Road and Crossways in Wembury village. Once the data has

been collated for all the parishes in his area, a plan will be drawn up as to how to deal with the issues.

7. Traine Road- It is being looked at by the relevant people (they are also doing COVID work so it will take longer than normal to be decided upon)

Cllr Stansell explained that at the bottom of Pump Hill had become a problem due to such badly overgrown foliage

b) Clerk Holiday Increase. The Clerk left the meeting at this point. Cllr Brown explained that a nationally agreed holiday increase had been decided and the

council needed to agree to also increase the holiday allowance.

Cllr Brown proposed the following, seconded by **Cllr Drought** and agreed unanimously.

RESOLVED: To increase the clerk's holiday allowance in line with the nationally agreed increase.

The Clerk returned to the meeting.

20-91 FINANCIAL REPORTS

i) Financial statement for September 2020

The Chairman presented the September financial report as per **ANNEX C.**

RESOLVED: The SEPTEMBER 2020 Financial Statement is approved, as detailed at ANNEX C.

ii) Bank reconciliation for September 2020

The Chairman presented the September Bank Reconciliation as shown in Annex D

RESOLVED: The SEPTEMBER 2020 Bank Reconciliation is approved as detailed in ANNEX D.

iii) Clerk's pay increase according to nationally negotiated increase

The Clerk left the meeting at this point. Cllr Brown explained the nationally negotiated pay increase.

Cllr Brown proposed the following, seconded by **Cllr Drought** and agreed unanimously.

RESOLVED: To award The Clerk a pay increase in line with the nationally negotiated increase, backdated to April 2020.

iv) VOIP phone line and phone quote. The Clerk explained the quote and reasoning behind having a dedicated Wembury Parish Council phone number and for using VOIP. The budgeted amount for providing a phone line is more than the amount quoted.

Cllr Drought proposed the following, seconded by **Cllr Stansell** and agreed unanimously.

RESOLVED: To instruct Comtec to provide a VOIP phone, phone line number and phone service in accordance with their quote.

v) Quote for work to drainage pits and trench digging, for road drains on field side of Wembury Road. As suggested at a site visit with Highways, the landowner, councillors, and The Clerk. A quote of £188 from James Friend was supplied. Cllr Chown said that the visit had been successful and useful to

see what was happening from the field side. He hopes that the action proposed will prevent or reduce future flooding problems.

Cllr Drought proposed the following, seconded by **Cllr Chown** and agreed unanimously.

RESOLVED: To accept the quote from JFGS to undertake the work field side to improve the problematic drainage sites of Wembury Road

vi) Zoom Costs- Cllr Brown left the meeting. The Clerk explained that Cllr Brown had purchased Zoom Pro at the start of the pandemic so that the council meetings could continue online and had so far absorbed the cost for this. He was now requesting a contribution of £5 per month towards this cost which is equal to a third of the cost.

Cllr Drought proposed the following, seconded by **Cllr Bennett** and agreed unanimously.

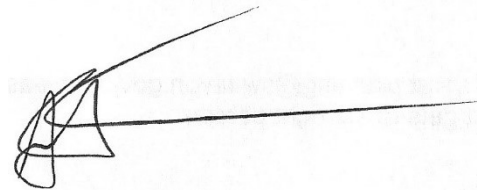
RESOLVED: To contribute £5 per month to the cost of Zoom Pro provided by Cllr Brown's subscription.

20-92 EXCHANGE OF INFORMATION

Cllr Drought updated the council that jet skis are now starting to be registered to owners and will have a number on their side. This will help with identifying any problematic riders.

Cllr Kenny said that as police liaison councillor he was aware that reports from the police regarding crime rates in the parish are available on the website. Cllr Chown asked that in future the report be included in the meeting and minutes. Cllr Chown asked that photos be taken before and after the work on the drainage on Wembury road is done.

The Chairman thanked all the councillors for their attendance and closed the meeting at 21:48 pm.



Anne Towill
Clerk

ANNEX A to Wembury Parish Council Minutes – 28th September 2020

1959/20/FUL

Conversion of and extension to existing garage to create annexe with habitable accommodation

106 Church Road, Wembury, PL9 0LA

No Objection

2169/0/HHO

Householder application for proposed two storey side extension

103 Mewstone Avenue, Wembury. PL9 0LE

No Objection

2379/20/LBC

Listed building consent for replacement of sash windows on south east elevation, refurbishment of sash windows to north west elevation.

Coastguard Cottages Bovisand

No Objection

2655/20/HHO

Householder application for erection of garden office and craft room

6 Brookside Close, Heybrook Bay. PL9 0BY

No Objection

2700/20/HHO

Householder application from alteration to existing chalet and construction of rear extension and adjoining store.

91 Cedar Park, Bovisand. PL9 0AG

No Comment

2721/20/HHO

Householder application for rear extension.

Pantiles, Heybrook Drive, Heybrook Bay. PL9 0BN

Decision Postponed until October Meeting.

ANNEX B to Wembury Parish Council Minutes – 28th September 2020
August 2020 Accounts

Guidebook Account			
<i>Opening balance at 23rd July 2020</i>		<i>£ 14,296.60</i>	
Sales for Period 50		£ 100.00	
Copies remaining unsold - updated book 1,458			
August Interest		£ 0.50	
Balance at 18th August 2020			£ 14,397.10
Instant Savings General Account			
<i>General Opening Balance at 23rd July 2020</i>		<i>£ 50,828.34</i>	
August Interest		£ 3.82	
Transfer to Current Account		-£ 3,000.00	
August VAT Reclaim		£ 39.94	
General Balance			£ 47,872.10
<i>WPC S106 Money at 23rd July 2020</i>		<i>£ 60,334.49</i>	
<i>National Lottery Second Payment</i>		£ 18,779.00	
Transfer to Current Account		-£ 25,465.20	
August Vat Reclaim		£ 4,244.20	
S106 Balance			£ 57,892.49
Balance at 18th August 2020			£ 105,764.59
Current Account			
<i>Opening Balance 23rd July 2020</i>		<i>£ 253.56</i>	
<i>Cheques</i>			
<i>Electronic payments/transfers</i>			
Npower		-£ 64.70	
P Vassallo		-£ 150.00	
July Clerk Salary and Office Allowance		-£ 1,101.51	
JFGS- Planned work Contract June		-£ 326.24	
Rory Palmer		-£ 450.00	
JFGS- Investigation to locate electrical conduit		-£ 80.00	
Rhinoplay- Second Stage Final Payment Play Park		-£ 25,465.20	
HelloComtec Email hosting and Office 365		-£ 43.56	
Konica Minolta - print costs		-£ 12.16	
Plymouth Self Storage Confidential shredding		-£ 44.40	
Wembury Village Hall Room Hire 2020		-£ 216.00	
Wembury Village Hall Room Hire 2019 delayed invoice		-£ 140.00	
Opus Energy		-£ 20.38	
Transfer from General Account		£ 3,000.00	
Transfer from General Account		£ 25,465.20	
Balance at 18th August 2020			£ 604.61
Total All Accounts at 18th August 2020			£ 120,766.30

ANNEX C to Wembury Parish Council Minutes – 28th September 2020
August 2020 Bank Reconciliation

		WPC	WPC	WPC	TOTAL	VAT
Financial Statement		Book Acc	General Acc	Current Acc		Outstanding
Closing Cashbook Balance		£ 14,397.10	£ 105,764.59	£ 604.61	£ 120,766.30	
Lloyds Bank Statements		£ 14,357.10	£ 99,899.90	£ 604.61		£ 5,864.69
Difference		£ 40.00	£ 5,864.69	£ -		
Uncleared Book Income		£ 40.00				
Uncleared Expenditure						
Total Uncleared Expenditure	£ -					
Reconciliation to Cashbook		£ 14,397.10	£ 99,899.90	£ 604.61	£ 120,766.30	

ANNEX D to Wembury Parish Council Minutes – 28th September 2020
September 2020 Accounts

Guidebook Account			
<i>Opening balance at 19th August 2020</i>	<i>£ 14,397.10</i>		
Sales for Period 20		£ 40.00	
Copies remaining unsold - updated book 1,488			
September Interest		£ 0.12	
Balance at 22nd September 2020			£ 14,437.22
Instant Savings General Account			
<i>General Opening Balance at 19th August 2020</i>	<i>£ 47,872.10</i>		
September Interest		£ 0.87	
Transfer to Current Account		-£ 3,000.00	
Grant from Cllr Hart re DAAT tower		£ 1,500.00	
Big Green Space Grant (SHDC)		£ 5,000.00	
Donation from MOP to DAAT Tower		£ 500.00	
Donation from U3E		£ 10.00	
Precept (Part 2)		£ 15,750.00	
September VAT Reclaim		£ 60.53	
General Balance (including £2000 for DAAT Tower)			£ 67,693.50
<i>WPC S106 Money at 19th August 2020</i>	<i>£ 57,892.49</i>		
S106 Balance			£ 57,892.49
Balance at 22nd September 2020			£ 125,585.99
Current Account			
<i>Opening Balance 19th August 2020</i>	<i>£ 604.61</i>		
<i>Cheques</i>			
<i>Electronic payments/transfers</i>			
Viking- Stationery etc		-£ 113.30	
Viking- Storage Cabinet		-£ 206.35	
Comtec ICT- Email hosting and Office 365		-£ 43.56	
NALC- LCR Subscription		-£ 17.00	
Devon Communities Together Subscription		-£ 50.00	
August Clerk Salary and Office Allowance		-£ 1,101.71	
James Friend Planned Works July		-£ 322.45	
Opus Energy		-£ 20.21	
Transfer from General Account		£ 3,000.00	
Balance at 22nd September 2020			£ 1,730.03
Total All Accounts at 22nd September 2020			£ 141,753.24

ANNEX E to Wembury Parish Council Minutes – 28th September 2020
September 2020 Bank Reconciliation

Financial Statement	WPC Book Acc	WPC General Acc	WPC Current Acc	TOTAL	VAT Outstanding
Closing Cashbook Balance	£ 14,437.22	£ 125,585.99	£ 1,730.03	£ 141,753.24	
Lloyds Bank Statements	£ 14,437.22	£ 119,660.77	£ 1,730.03		£ 5,925.22
Difference	£ -	£ 5,925.22	£ -		
Uncleared Book Income					
Uncleared Expenditure					
Total Uncleared Expenditure	£ -				
Reconciliation to Cashbook	£ 14,437.22	£ 119,660.77	£ 1,730.03	£ 141,753.24	

