



DRAFT

Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	M Chown	
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	Clerk	A Towill
	Retiring Clerk	R Fairclough

Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 28th January 2019.

19-001 OPENING THE MEETING

Cllr Stansell opened the meeting at 7:30 pm and welcomed the great turn out to the meeting especially on a winter's evening.

19-002 APOLOGIES

Apologies received from Cllr Hart. Cllr Drought would be late due to prior meeting.

19-003 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no Declarations of Interests or further Dispensation Requests.

19-004 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:32 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Police Report

PCSO Potter had submitted the following written report which he read out: -

From 15th December 2018 to 27th January 2019

Wembury Area

16th December 2018. Criminal Damage, damage caused to front door of house CR/116091/18

22nd December 2018. Theft of a mirror. CR/117752/18

31st December 2018. Common assault. No further action. CR/001092/18

Down Thomas Area

9th January 2019. Fly tipping referred to Council. CR/002638/19

14th January 2019. Damage caused to style located in the field at the rear of Princes Farm, Renney Road. CR/004343/19

ii) Wembury Primary School Plankton Study

Five pupils of Wembury Primary School and their teacher Mrs Kernevez gave a presentation about their Plankton study to the Parish Council. They explained that 14 pupils in years 5 and 6 were studying the local plankton and working in partnership with pupils of the primary school in Loc-Maria Plouzane, the twinning village of Wembury. They were comparing their findings on both sides of the channel and were going to present a scientific journal at a conference in Brest. They were also hoping this project would further support the struggling twinning association. So far, they have been organising events to raise money for equipment such as microscopes to study the plankton and are looking for further support. They will also apply to Erasmus for funding for next year. All the classes are partnered with one in Loc-Maria Plouzane which encourages the study of language and culture. The year 6 pupils will meet with their penpals as part of this project.

Cllr Cammack felt that this was an excellent project and that his children had greatly benefitted from the twinning experience. He was very positive about what the school was doing.

iii) Terry Clarke – Playground Equipment and War Memorial.

Terry Clarke expressed concerns over the spending of the section 106 money on the playground, trim trail and zip wire. He felt that previous projects such as the skate park, mountain bike mounds and tennis court were not well used any more. He feels that technology has taken over for children and young people and was worried that the items would go out of fashion and would not be used, thereby wasting money which could be spent elsewhere.

Cllr Bennet explained that the section 106 money was specifically for use on sport and recreation only. The money cannot be spent on anything else even if it was what people wanted.

Cllr Packer asked Terry Clarke about his plans for the war memorial. He showed him some details about a simple stone with a plaque that had been erected in Sheffield.

Terry Clarke said that he did not want something like this and that he wanted something that says something and not so plain. Terry said that the previous minutes which had talked about a granite memorial were not an accurate portrayal of his views. He also said that he felt he had not been communicated with enough or in a timely fashion and he felt that he had been left out of the loop.

The Chairman explained that the council had been in touch many times by phone and email and were endeavouring to arrange a meeting between Terry and members of the Parish Council.

Terry Clarke felt that he had been left hanging over a possible meeting over the weekend and that emails had not been responded to.

The Clerk explained to Terry that there had been numerous emails, calls, texts and that she had spoken to him the previous Wednesday at the school. She hadn't been available over the weekend due to family commitments but that the Chairman had asked. She had explained that she and the Chairman were trying to organise a meeting with Terry and that it had been explained to him on a couple of occasions that due to her being new to the post and the monthly meeting approaching that it would likely be the following week that a meeting could be arranged due to workload.

Terry Clarke felt that communication could still be improved.

The Chairman understood that Terry felt this way and the Parish Council would endeavour to reduce this frustration.

Clerk and The Chairman to arrange meeting with Terry at the earliest convenience.

iv) Jackie Curtis- Roads and General Appearance of the Village

Jackie Curtis stated that the village was looking very shabby and that money needed to be spent on bringing it back up to standard. She was concerned over the condition of the road gutters and pavements, the white lines and road marking being worn away, flooding on various roads including Cliff Road and the top road (Wembury Road). She felt that Knighton Hill should have double yellow lines to stop the parking which can cause traffic issues. She was also concerned about seagulls fighting over sewage near the beach from the sewage station which is old. She felt that the money spent on the Wembury Recreation Ground would be better spent on these things than more play equipment. She was also concerned about not seeing a police officer in the village, that the post boxes and telephone boxes had peeling paint and that dustbin collections were once a fortnight. She also felt that the council tax she paid should cover these works and that residents should not be expected to do it themselves especially if they were elderly or unable. She explained that a friend of hers had to clear dog mess regularly from the grass growing in the gutter because there was so much of it.

The Clerk Asked her if she'd reported these issues to Devon Highways etc. **Jackie Curtis** replied that she had.

The Chairman stated that reports of these concerns needed to go in to Devon Highways, South Hams District Council and Cllr Hart.

Cllr Bennet explained that the money for the playpark was given to the Parish Council only for sport and recreation and could not be used for these other concerns.

Terry Clarke said that he had offered to paint the phone box and post box but he wasn't allowed to do this.

Cllr Cammack said that the post boxes and phone box was the responsibility of the Post Office and BT. He also said that in other countries the residents have to do a lot of things like clearing the road gutter themselves.

Cllr Curtis expressed concern over some overgrown hedges on Church Road. In previous years they had cut back hedges on Southland Park Road but they had now overgrown again.

Cllr Packer explained that budgets were under intense pressure and some things had to be reduced in order for them to cope. He also said that members of the public cleared the gutters etc in the streets in other countries.

Jackie Curtis felt that some people are unable to do it and if Plymouth Council can afford for it to be done why can't South Hams?

Clerk to submit reports to various agencies regarding the concerns

There were no further comments and the Chairman closed this open session at 8.03 pm to resume Parish Council business.

19-005 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17th December 2018.

The minutes were agreed as being a correct record and duly signed by the Chairman.

19-006 MATTERS ARISING FROM THE MINUTES

18-138 i) Stones in 'The Narrows'

The Clerk has contacted Mrs Veale. Mrs Veale has promised to look in to it and if she can do anything about it, she will.

18-138 ii) Wembury Speed Monitor

Cllr Packer explained that he felt that many of the councillors didn't understand the extent of speeding in the parish due to many living more remotely than on the main trouble spots. Knighton Hill is an issue because there isn't a suitable post to put it on. He feels it is essential to have the new software for the speed camera in order to ensure that the extent of the problem can be reported to the police and to Highways. This would encourage other measures to be put in place to reduce the speed of some drivers. If this doesn't happen and he doesn't get help with

it then he will resign from the responsibility for the speed camera. He also commented the Cllr Hart had offered to assist with some of the cost.

Cllr Brown said that as he lives on Mewstone Avenue which is one of the problem spots, he fully supports the new software and making use of it to slow drivers down. He felt that the information of how many vehicle,s the time and speed they were doing, would be very helpful.

Cllr Cammack explained that if 30 is registered on the camera then it means people are actually doing 35 mph. In Down Thomas when he was setting it up drivers were triggering the 35mph trigger even though it's a 20mph limit.

Cllr Chown- asked if it is Wembury Parish Council's responsibility to collect this information and what would be done with it.

Cllr Packer explained that the council voluntarily invested in the speed camera and the information could be used as evidence to inform the police and highways.

The Chairman asked if Cllr Packer wanted the Parish Council to get the software and if they did would he be prepared to continue.

Cllr Packer responded that he does want it and he would continue if it was obtained.

Cllr Curtis commented that the speed signs do work to reduce his speed when driving.

The Clerk said that she believed that the cost of the software was about £2000 and Cllr Packer confirmed it was just under this.

Cllr Packer will come back with the detailed cost and contact Cllr Hart about whether he was still prepared to help with the cost.

18-138 iii) Pedestrian Access to the Barton Close Car Park

A quote has been obtained by a company recommended by Devon Highways but it was felt the cost was too high.

The Chairman will ensure Barton Close car park markings will be altered when the weather is suitable for it.

18-140 War Memorial Stone

The Clerk will arrange a suitable meeting with Terry Clarke and The Chairman and report back to the next Parish Council meeting.

18-143 i) No 48 Bus Route Bus Shelter

Devon Highways has been reminded about the erection of the shelter

The Clerk will continue to liaise with Devon Highways to get the shelter installed.

18-143 ii) Beach Liaison Group

The Chairman B asked Cllr Packer if he was willing to discuss the issue of the buoys being put out and brought in as well as maintenance etc at the next Beach Liaison Group meeting and report back.

Cllr Packer was happy to do this.

Cllr Drought said that the Yealm Estuary committee have contractors who they use who could do this. If the contacts were required to contact Helen Phillips (Secretary) for them.

Cllr Packer thought that it would be good to have a link to the Yealm Estuary Committee for more liaison and would someone from there like to come to the Beach Liaison meeting?

Cllr Drought explained that they have no jurisdiction outside the Estuary so would not be able to contribute to the beach liaison meeting.

Cllr Packer will discuss with interested parties at the next Beach Liaison Group meeting in February about the placing of the buoys and maintenance costs. He will report back to the February Meeting.

19-007 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Meeting with SHDC Development Management Committee

The Chairman has received a letter from Cllr Steer at South Hams DC and will circulate the response.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

19-008 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

Request for Grant from Wembury Scouts for a contribution of £100 for the use of electricity to supply the footpath lights.

Cllr Brown declared an interest in the matter as his Father is involved in the scout group.

Cllr Bennett proposed the following resolution, seconded by Cllr Packer, which was approved unanimously.

RESOLVED: To grant £100 to the Wembury Scouts from the S137 budget, to go towards the cost of electricity to supply the footpath lights.

ii) FOR INFORMATION- Emailed Letters & Emails

The correspondence in ANNEX B had all been circulated via email and were taken as read.

19-009 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None

19-010 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

SOUTH HAMS DC

Cllr Cane reported that South Hams has written to Housing to highlight that second home owners can let their property for 140 days of the year and because it falls below the necessary level they don't have to pay business rates or council tax. This is felt to be unfair to other residents. Currently there are 1358 properties like this and if they did pay it would bring in an income of £247,000.

Cllr Curtis said that people pay income tax on income earned from second homes but of course this goes to central government rather than the local council.

Cllr Cane said South Hams council has also set aside £50,000 for a community bank to service areas such as Kingsbridge as many banks are being lost and people want access to a bank. More funding would need to be sourced but that is the plan.

Cllr Drought said that Post Offices provide a lot of bank services and surely it would interfere with that provision.

Cllr Cane felt that it would be an additional option for people.

He then went on to say that they are looking at different things to bring in an income. One of which was buying 30 acres of commercial land.

Cllr Packer said that councils used to build houses and he had read that more councils want to go back to that. Both as an income source and to provide much needed housing. He enquired if that was something South Hams would look to do?

Cllr Cane said that Brixton are looking to do so for 8 houses in the village for Socially Rented housing. Two of them might need to be sold to pay for the project.

Cllr Brown reported that the Department of Communities are able to borrow against current housing stock. He said that the shower at the beach was no longer supplied with water. This has happened earlier than expected.

Cllr Chown asked why this had happened and that people were keen to have it back.

Cllr Brown said that he wasn't sure why as the lease was due to expire in 2020. He has requested a quote for how much it would cost to reinstate the supply and is awaiting a response. He is also not sure if the National Trust will continue with the shower if they take over the toilet block.

He then explained that there was a current budget gap of £40-50,000 but that they should be able to close that gap as they're not allowed to set a negative budget.

The waste collection is currently alternating weekly between food waste and landfill waste.

When the new partnership starts in April 2020 there will be weekly food waste collections as well as enhanced glass collection. Previously the recycling was sold to China but it is currently not good enough quality to be used, so that has impacted on the budget.

Cllr Brown also attended Sherford Primary opening. He expressed how impressed he was with the new community. There is a good school and great community involvement.

Cllr Brown said that 2019 will be the last year for the Communities Together funding. The decisions are done by clusters meaning that in some areas they are oversubscribed and in others undersubscribed.

Roy Fairclough (retiring Clerk) asked when the council would hear about the bids that had been submitted.

Cllr Brown thought that it would be February.

DEVON CC

Cllr Hart submitted a written report which was circulated prior to the meeting.

County Budget is currently overspending by just over £4million but the overspend is now reducing monthly from something over £8million at month 6. I expect a balanced budget at the end of the year. I am also hoping for relatively mild weather for the rest of the winter.

Budget papers are now going through the Scrutiny committee although Devon is having to reduce the Expenditure by £13million. After Council Tax and other income DCC will be spending more on services than the current year. Almost £500million for Council services and another £500million for Schools.

We are putting an extra £13million revenue into both Adults and Children services because of the pressures on their existing budgets. This is predicated on an increase of 2.99% council tax and an extra 1% council tax especially for Adult services. Therefore, a total increase of 3.99%. We have had an extra £18.75million Capital for highways and Extra money for winter pressures to stop bed blocking in hospitals. Devon has an input into all 4 hospitals and so far this winter have managed quite well.

As a Council we are preparing for BREXIT whatever it finally looks like. Strengthening our Emergency services, planning to support the Vulnerable if we need to etc.

19-011 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

No report was submitted this month however you can read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

There was no report by Brian Dixon, Chairman WWMVH CIO, on this occasion.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

Cllr Bennett reported that stage one of the children's playground had began that day and will last for at least two weeks. He reiterated that this was paid for by section 106 money which was specifically allocated to sport and recreation. Information about this build has been distributed via the school, posters which have been put up around the play area and recreation ground as well as on Facebook. He hopes to hear from the Big Lottery Fund about the request for a grant for the second stage of the work within two weeks. If that stage is successful the bid will be put forward to the next stage. The cockerel rock and roll springy will be installed at a later date due to delay in delivery from the suppliers.

He also stated that two more bids would need to be sought for the Zip wire and Trim Trail.

Wembury Recreation Ground Group to seek two more bids for Zip Wire and Trim Trail.

b) Stage 3 Planting Quotes

Cllr Bennett explained that a grant application had been put in to help fund the planting and the council will be informed as soon as a decision is received.

Quotes for the planting had been received from three companies:

YGS landscapes **£25,830.64**

Landscape Matters **£29,811.39**

Dragonfly Gardeners **£31,785.50**

Adam King had recommended that YGS be used both due to price and their compliance to questions relating to how the planting would be done and maintained.

Cllr Packer requested that the quotes be disseminated to the councillors.

Clerk to circulate quotes and details to councillors.

Decision re which supplier to be use deferred till the February meeting.

c) **Amendment of white lining at entrance to car park-** this was discussed earlier in the meeting.

d) Proposed Bidding process for Wembury Recreation Ground Pavilion

Cllr Brown believes that there was not yet enough information about the demand for a pavilion. He felt that the community should bid for the pavilion and this would demonstrate if there is actual demand. He stated that more work needed to be done on his idea of the bidding process which he would bring back to the council at the next meeting. He said this would be a long process to get progress. Not only due to the nature of it but because Purdah due to elections is due to start soon and this would halt any bids.

Cllr Giles expressed concern over the maintenance and security of the project.

Cllr Brown said this would be the Parish Council's responsibility.

Cllr Packer thought that the conclusion that if people didn't bid then there wasn't demand was flawed.

Cllr Brown felt that it was a good way to test the wants and wills of the community.

The Chairman asked why it was necessary to ask for bids to find the wants of the community out. That a questionnaire would be simpler and quicker.

Cllr Brown agreed that this would be a good idea and he would look in to doing this.

Cllr Curtis said that he had been discussing the pavilion with football players and they were very keen to have a pavilion. They currently go to Coombe Dean school to practice but would welcome the opportunity to practice in the village. Additionally, he had discussed with some cricketers about fitting a cricket ground to the side of a football pitch and had a positive response.

Cllr Brown felt that there was limited appetite for the cricket team to move but both **Cllr Packer** and **The Chairman** thought that their current location may not be long term.

Cllr Bennett queried whether the pavilion could be associated with money making.

The Clerk said that it was only possible to have catering if associated with a sporting or community event.

Cllr Chown was supportive of the idea of consulting with the public and felt it would be good to discuss this at the next Recreation Group meeting.

Cllr Brown to design and distribute questionnaire regarding demand for pavilion.

e) Date for next meeting of Wembury Recreation Ground Group

Cllr Bennett said that one would be arranged for mid to late February once the first stage of the playground had been completed.

Cllr Bennett to set date for next meeting.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that the 5-year land supply is now sorted so there is some protection now. He is confident that the plan will be formally in place by April.

b) Wembury Neighbourhood Plan

Cllr Packer reported that there was a very successful and well attended meeting. There were lots of new people, 14 in total and several apologies. He is hopeful that this will inject new energy in to the group especially as there was a broad age range there. The main part of the meeting concerned getting people up to speed about the purpose and needs of the plan and group. He has put a complaint in to South Hams Council about the lack of support and has recently had a reply from Sophie Hoskin and Duncan Smith. Duncan Smith will be attending a meeting soon and will explain what needs to be put in the survey and he will interpret the requirements. The group has already done lots of research and will apply for funding to get further help. There will be several meetings over the next few months to push things forward. He also clarified that the five-year plan must be renewed annually and that affordable housing means that rent must be at 80% of market value.

The Chairman asked that Cllr Packer circulate the response from South Hams Council.

Cllr Packer to circulate response from South Hams Council

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None

19-012 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR JANUARY 2019

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The 28th January 2019 Financial Statement is approved, as detailed at ANNEX C.

19-013 EXCHANGE OF INFORMATION

Cllr Curtis said that he will circulate the information he has regarding the conditions of roads and verges.

Cllr Brown expressed his gratitude to Terry Clarke for the New Years Day Dip which raised £1600 for Shekinah.

Cllr Drought explained that there had been 16 applications for the post of Harbour Master and they would be looking to have interviews for the post the following week.

The Chairman wanted to express his gratitude and the gratitude of the parish for the long service of Roy Fairclough who was retiring at the end of the month. A collection had been made and Roy was presented with his gifts.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.15 pm.

Anne Towill
Clerk

ANNEX A to Wembury Parish Council Minutes – 28th January 2019

i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

4110/18/HHO - No objection.

Householder application for proposed room in roof and rear dormer.
3 Corey Court, Wembury. PL9 0ER.

3862/18/FUL- No Objection.

Demolition of existing dwelling and garage. Erection of replacement dwelling and associated garage with annexe accommodation.
Dockan, Andurn Estate. Down Thomas. PL9 0AT

2967/18/FUL – No Objection

Extensions and alterations.
Channel View, Spring Road. Wembury Point. Devon PL9 0AY

4121/18/HHO – No Objection

Householder application for propose alterations and side extension
104 Southland Park Road, Wembury, Devon. PL9 0HH

Page 1 of 1 Annex A

ANNEX B to Wembury Parish Council Agenda dated 28th January 2019

FOR ACTION - Emails & Emailed Letters

Request for Grant from Wembury Scouts- Contribution to use of electricity for footpath lights.

FOR INFORMATION - Emails & Emailed Letters

Planning Comments & Enforcement Cases - Various

Training Courses – Various

Development Management Committee Decisions

South Hams and West Devon Job Vacancies

Yealm Estuary Management Group Meeting Notes

Become a District Councillor

Looking for Funding for Your Local Park

Devon Countryside Access Forum- New members sought

Devon Community Academy Courses

Devon Countryside Access Form

YCE Notice of Public Meeting

Newton and Noss Environment Group AGM date.

MAGAZINES / NEWSLETTERS – Circulated in the normal way

EMAILS

40 General Emails circulated between 10/01/19 and 21/01/19 (Emails prior to the 10/01/19 not recoverable due to change of clerk and email provider)

Page 1 of 1 Annex B

ANNEX C to Wembury Parish Council Agenda dated 28th January 2019

Total All Accounts at 26 November 2018 **£230,521.06**

FINANCIAL STATEMENT 17 DECEMBER 2018

Guidebook Account

Opening Balance 26 November 2018		£14,144.77	
Sales for Period	0	£0.00	
Copies remaining unsold - updated book	1,573		
Dec Interest		£0.60	
Closing Balance			£14,145.37
Balance at 21/01/19			£14,145.37

Instant Savings General Account

General Opening Balance 17 th December 2018		£47,532.95	
Includes £5500 Office Fund - (2006-09)			
Includes £10,000 Grounds Maintenance Fund			
Jan Interest		£8.13	
Electronic Transfers / Payments			
Transfer to Current Account		-£2,000.00	
General Balance			£45,541.08
WPC S106 Money		-£25,000.00	
S106 Balance			£139,633.00
Balance at 21st January 2019			£185,174.08

Current Account

Opening Balance 17 th December 2018		£3,728.39	
DCC Legal Services	2683	-£967.07	
Anne Towill- Shadowing Clerk Nov	2684	-£86.60	
T Clarke- Repair to PA system	2685	-£89.99	
Anne Towill- Shadowing Clerk Dec	2686	-£142.60	
SLCC Membership	2687	-£168.00	
Electronic Transfers / Payments			
Clerks Salary + Expenses Nov		-£1192.20	
James Friend		-£16.00	
Rhino Play		-£25,000.00	
BT		-£213.84	
Viking Stationery		-£165.49	
Konica Minolta		-£51.30	
HMRC – PAYE		-£1136.39	
Transfer from General Account		£25,000.00	
Transfer from General Account		£2,000.00	
Closing Balance			£1601.51
Balance at 17 December 2018			£1601.51

Total All Accounts at 17 December 2018	£200,920.96
VAT to be reclaimed	£4,352.07
TOTAL	<u>£205,273.03</u>