



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	M Chown	
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	Clerk	R Fairclough
	New Clerk	A Towill

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 17 December 2018.

18-146 OPENING THE MEETING

Cllr Stansell opened the meeting at 7:30 pm and welcomed such a good turn out to the meeting especially on such a dismal evening.

18-147 APOLOGIES

Apologies received from Cllrs Cammack, Chown and PCSO Andy Potter.

18-148 DECLARATION OF INTEREST & DISPENSATION REQUESTS

All Parish Councillors had applied for and been granted a dispensation to discuss and vote on the Wembury Parish Council budget and precept at this meeting.
There were no Declarations of Interests or further Dispensation Requests.

18-149 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Police Report

PCSO Potter had submitted the following written report which the Chairman read out:-

From 25th November to 14th December

Wembury Area

Between 22nd Nov and 1st Dec report of a dwelling burglary CR/111350/18

7th Dec possession of a controlled drug, dealt with by way of a cannabis warning
CR/113190/18

There were no further comments for the Police.

ii) Planning Application 3781/18/FUL – Manor Farm, Eddystone Road, Down Thomas

Andy Coughlan introduced himself as the Architect for the proposed building. He went through various aspects of the design saying that the building was fully sustainable, the site had parking for two cars with full turning facilities and that drainage would be dealt with on site. **Cllr Drought** asked if Mr Coughlan was aware that the site was agricultural land and outside the Development Plan. He replied that an application had not yet been made for a change of use.

Several local residents voiced their opposition to this development. The main reasons being, the site is farmland and requires a change of use to be developed; due to a damaged drain the area floods from surface water run off; there is insufficient parking compared to the actual parking which takes place in Eddystone Close; there has been no consultation with local residents and land owners; access to the property clashes with the turning head of Eddystone Close; the development will increase car parking and traffic along the cul-de-sac which is already a problem; loss of agricultural land and damage to local wildlife within an AONB.

Andy Coughlan responded saying that full soakaway tests have been carried out on site for drainage; there is parking for four cars on the site without the full turning capability; the access is compliant with highway requirements.

Ken Hayden, the applicant, said that this was his retirement home and his family intend to live in it in the future.

The Chairman said that this application would be discussed later in the meeting.

iii) Lorna Sherriff, National Trust Ranger

Lorna Sherriff introduced herself and said that as she had not been to a Parish Council meeting for some time, she wished to update members with the work of the National Trust within the parish. The RNLI has carried out a survey of Wembury Beach and has recommended that more information signs are required. The National Trust is currently trialling suitable signs and new signs will be erected next year. Following the removal of the life ring by South Hams DC last year, the National Trust has now installed a lifeline at Wembury Beach, which is checked monthly. Lorna asked the public to be vigilant and if there are any problems with the lifeline, to let her know immediately. Lorna informed members that mobile telephones will now work on Wembury Beach for 999 calls only and asked that everyone is made aware of this. Regarding the Wembury Beach toilets, the National Trust is awaiting a formal response from South Hams DC that they will not be renewing the toilet lease in 2020. The National Trust will be discussing the future of the toilets in the interim period. Lorna said that there is no truth in the rumour currently circulating, that the National Trust is building new toilets in the car park – they are not. The pay scan machines are now working properly at the Wembury Beach car park and for every NT card scanned, the local region receives £1 which goes towards helping with local conservation. So please scan your NT cards when using the car park.

The Chairman thanked Lorna for her update and all the good work she is doing for the local environment.

There were no further comments and the Chairman closed this open session at 7.50 pm to resume Parish Council business.

18-150 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 NOVEMBER 2018.

The minutes were agreed as being a correct record and duly signed by the Chairman.

18-151 MATTERS ARISING FROM THE MINUTES

18-138 i) Stones in 'The Narrows'

The Clerk will contact Mrs Veal when she is available.

18-138 ii) Wembury Speed Monitor

The Chairman asked Cllr Packer if he wished to proceed with acquiring suitable software for the speed camera. If so, to make a suitable case and bring it to the next Parish Council meeting for discussion. **Cllr Packer agreed to report to the next meeting.**

18-138 iii) Pedestrian Access to the Barton Close Car Park

Barton Close car park markings will be altered when the weather is suitable for white lining.

18-140 War Memorial Stone

The Clerk will arrange a suitable meeting with Terry Clarke in January and report back to the next Parish Council meeting.

18-143 i) No 48 Bus Route Bus Shelter

Devon Highways has been asked to erect the shelter.

18-143 ii) Beach Liaison Group

Cllr Drought reported that the Yealm Harbour Authority will not put the buoys out themselves but have several contractors who can do this work.

The Chairman, Clerk and Cllr Packer to discuss this and other matters further and report back.

18-152 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Meeting with SHDC Development Management Committee

The Chairman has sent the letter to Cllr Steer at South Hams DC and is awaiting a response.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

18-153 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

None.

The Chairman reminded members to put all next year's meeting dates into their diaries.

ii) FOR INFORMATION- Emailed Letters & Emails

The correspondence in **ANNEX B** had all been circulated via email and were taken as read.

18-154 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

The Chairman reported that an email had been received from Peter Vassallo, last year's internal auditor, asking whether Wembury PC wished him to carry out the internal audit this year for the sum of £150, as he would be carrying out audits for other parishes in the area.

Following a short discussion Cllr Drought proposed the following resolution, seconded by Cllr Packer, which was approved unanimously.

RESOLVED: To appoint Peter Vassallo to carry out the internal audit of Wembury Parish Council for the financial year 2018/19, in the sum of £150.

18-155 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON CC

Cllr Hart reported a £8.5m overspend in children's and adult's services, but the other departmental budgets balance. Devon CC is currently setting next year's budget and the Council Tax is set to rise by 3.99% to balance the budget, but DCC is also reducing spending by £11m. DCC will be putting £13m more into Adult and Children's services which will not necessarily improve the service, but should maintain them at existing levels. The government has given Devon CC an extra £18.5m to spend on road improvement over the next year. This is on top of the £6.5m which DCC has put into the current budget for drainage, flood prevention, patching and potholes. DCC is also hoping to receive more money for Social Services from the government, but the amount is not yet known.

DCC is not in the Business Rates scheme next year and has put aside some £5m in case it needs to pay any of it back. John said that there are lots of changes planned in Health Care with Devon working as an entity – interesting times ahead.

SOUTH HAMS DC

Cllr Brown reported that there will shortly be changes to the waste collection service and that further changes are planned in 2020 regarding the kerbside collections.

Dan wished everyone a merry Christmas and a prosperous New Year.

Cllr Cane complained of flooding on the main road into Wembury and asked if Devon Highways could clear the blocked drain. SHDC is also preparing the budget and looking for savings. Cllr Cane confirmed that from 1 April a private company will be carrying out the waste service for SHDC which will make savings and improve the service. Basil wished all a merry Christmas.

18-156 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report by the Headteacher was taken as read. The request for financial assistance for the Plankton study was noted. **The Clerk was asked to discuss this further with the head teacher and report back.**

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

There was no report by Brian Dixon, Chairman WWMVH CIO, on this occasion.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

The Chairman reported on a meeting of the WRG group held on 4 December 2018, at which the following matters had been discussed.

i) Allocation of S106 Money

The Chairman reiterated the allocation of the S106 money, which forms part of the Wembury Parish Council budget:-

Bus Shelter	£10,000		
Children's Play Area	£45,000	Suggested Grant	£35,000
Phase 3 Planting	£20,000	Suggested Grant	£5,000
Trim Trail	£35,000	Suggested Grant	£15,000
Zip Wire	£10,000	Suggested Grant	£5000
Pavilion	£40,000	Suggested Grant	£40,000
TOTAL	£160,000		£100,000

i) Children's Play Area

The Chairman reported that following the last Wembury PC meeting and the WRG group meeting, Rhino Play had provided a plan for Phase 1 work, (displayed by the Clerk), at a cost of £41, 696, which was within the current budget. Cllr Bennett had applied for a grant, which if received, would enable the scheme to be completed.

Cllr Chown had circulated members with an alternative supplier for the Children's Play Area, which he believed would make substantial savings and asked for the scheme to be delayed for further consideration. It was a pity that Cllr Chown was not able to attend the meeting in person to make his case.

The Clerk pointed out to members that the Wembury Recreation Group had considered four alternative suppliers before deciding upon Rhino Play as the best one to deal with.

Cllr Bennett had reviewed Cllr Chown's proposal and was concerned that the scheme comparison was not like for like; the alternative supplier had not visited the site and he was doubtful about the quality of the equipment and the guarantees. Bearing that in mind, Cllr Bennett felt that any saving would be nominal.

The Chairman asked each member in turn for their views. After a lengthy debate, Cllr Hart informed members that Rhino Play and their scheme had already been approved by the Parish Council at the last meeting and so members had no choice but to go with the Rhino scheme.

The Chairman proposed the following resolution, seconded by Cllr Bennett, which was approved by 9 votes for, with 1 against.

RESOLVED: Wembury Parish Council approve the Phase 1 design of the Wembury Play Park as designed by Rhino Play at a cost of £41,696 to be funded from the S106 money.

ii) Trim Trail and Zip Wire

The Chairman reported that a design and quote within the budget constraints had been obtained from Rhino Play for the Trim Trail and Zip Wire projects.

However, in view of the discussion about an alternative supplier, the Chairman felt that members should defer these to schemes to allow Cllr Chown to have an additional input regarding suppliers and costs. A general discussion ensued. **Members agreed to defer a decision on these two schemes pending further discussions.**

iii) Planting Maintenance

a) Existing Tree Planting

The Clerk reported that Eco Land Management had submitted an invoice for the £500 agreed at the last meeting. They also indicated that Wembury PC may be able to claim back the money from the Big Green Space Challenge grant that the parish council obtained for the planting originally.

Eco Land Management has also submitted a quote of £1060 to carry out the re-staking and guying of 12 trees plus other ancillary work to help the trees to survive. A general discussion ensued and members felt that they should maintain their tree assets and help them to survive the harsh salty winds experienced around Wembury.

Cllr Brown proposed the following resolution, seconded by Cllr Bennett which was approved unanimously.

RESOLVED: Eco Land Management to carry out re-staking and guying of 12 trees plus other ancillary work within the Wembury Recreation Ground for the sum of £1060 in accordance with their quote.

b) Phase 3 Planting Scheme

Adam King is currently obtaining three quotes to carry out the Phase 3 Planning Scheme

Cllr Hart left the meeting at this point and wished everyone a merry Christmas.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that there are no problems or amendments for the Wembury area and hopes the Joint Local Plan modifications will be approved by Jan / Feb and the plan finally approved in March 2019.

b) Wembury Neighbourhood Plan

Cllr Packer reported that there was no meeting last month and the next meeting will be on 14 January 2019.

vi) FUTURE PARISH COUNCIL GROUP

The Clerk reported that the contract for the new Clerk has still to be finalised and asked members to give the Future Parish Council Group delegated powers to approve the final contract of employment.

Cllr Curtis proposed the following resolution, seconded by Cllr Newnham, which was approved unanimously

RESOLVED: The Future Parish Council Group is granted delegated powers to approve the final contract of employment for the new Clerk, Anne Towill.

vii) GIGACLEAR

The Chairman reported that Wembury PC has now received the schedule of works from Gigaclear. However, members were not happy about the disruption caused by the recent Gigaclear works in Wembury Road. It is difficult to know what Gigaclear are actually doing in the area.

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

a) South Hams DC Peer Challenge

Cllr Packer had attended the Peer Review on 27 November 2018 and reported that there was nothing new said at the meeting and it was not particularly constructive. The Planning function left a lot to be desired; toilets were a hot topic of discussion; the proposed merger with East Devon DC was a complete fiasco; but the waste service which was praised, has now gone to a private company!

b) Town & Parish Council Event

The Chairman and Cllr Brown attended this event on 10 December 2018.

The Chairman was impressed that Cllr Hart spoke for 42 minutes without notes about the Devon County Council budget proposals.

Cllr Tucker, South Hams DC, then spoke about services. He said that the Joint Local Plan was very important and that the Neighbourhood Plan completed the planning process. Many councillors then complained to Cllr Tucker about the lack of assistance given to Parishes by South Hams DC towards completing the Neighbourhood Plan. Cllr Tucker did not appear to be aware of this lack of support for the parishes.

A general discussion ensued. **Cllr Packer suggested that he would write on behalf of the Neighbourhood Plan Group to Cllr Tucker, Cllr Hicks and Sophie Hoskins about the lack of support. Cllr Brown agreed to chase up South Hams DC regarding suitable support.**

18-157 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR DECEMBER 2018

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The 17 December 2018 Financial Statement is approved, as detailed at ANNEX C.

ii) BANK RECONCILIATION FOR 17 DECEMBER 2018

The Chairman presented the Quarterly Bank Reconciliation as shown in Annex D

RESOLVED: The Quarterly Bank Reconciliation is approved as detailed in ANNEX D.

iii) FINANCE SUB COMMITTEE RESOLUTIONS

The finance Sub Committee meeting was held on 29 November 2018.

The Chairman went through the Finance Sub Committee Meeting resolutions as shown in Annex E of the Agenda. A short discussion ensued.

a) Resolutions Nos 1-4 Annex E

Cllr Drought proposed the following resolution, seconded by Cllr Brown which was approved unanimously (9 votes).

RESOLVED: The Resolutions No 1 to 4 shown in Annex E of these minutes are ratified.

b) Resolution No 5 Annex E – Wembury PC Budget for 2019/20

Cllr Drought proposed the following resolution, seconded by Cllr Packer which was approved by 8 votes for with 1 abstention.

RESOLVED: The Wembury PC Budget for 2019/20, resolution No 5 shown in Annex E of these minutes, is ratified.

c) Resolution No 6 Annex E – Wembury PC Precept for 2019/20

Cllr Drought proposed the following resolution, seconded by Cllr Bennett which was approved by 8 votes for with 1 abstention.

RESOLVED: The Wembury PC Precept for 2019/20, resolution No 6 shown in Annex E of these minutes, is ratified.

18-158 EXCHANGE OF INFORMATION

Cllr Brown informed members that the decorated post boxes in Wembury was shown on BBC Spotlight and his pictures of them received over 1000 hits on the Wembury PC Facebook page. He felt that Facebook was getting through to another section of the community.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.23 pm.

He then invited members to festive celebrations, during which, he proposed a toast to the retiring Clerk and all members sang ‘for he’s a jolly good fellow’. The Roy responded and said that he had thoroughly enjoyed working as the Clerk for the last 14 years, but it was now time for a younger person to take over and he was pleased that Anne had agreed to become the new Clerk

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 17 December 2018

i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

3144/18/HHO – READVERTISEMENT – *No objection*

Householder application for removal of garage annex and porch, construction of side extension, internal modifications and rear external terrace.
58 Southland Park Road, Wembury, PL9 0HQ

3375/18/FUL – *No objection – but site is in an area of flooding*

Demolition of existing garage and erection of 2 x two-storey houses, together with associated car parking spaces
1 Knighton Road Wembury Plymouth PL9 0EA

3490/18/FUL - *No objection*

Change of use / conversion of agricultural building to dwelling
Western Barn, Manor Farm, Staddiscombe, Plymouth PL9 9ND

3646/18/HHO - *No objection*

Householder application for loft conversion with rear dormer
24 Leyford Close Wembury PL9 0HX

3728/18/HHO - *No objection*

Householder application for erection of two-storey extension
Veasy Lodge Veasy Park Wembury Devon PL9 0ES

3768/18/HHO - *No objection*

Householder application for proposed rear two storey extension
13 Southland Park Road Wembury PL9 0HF

3781/18/FUL – *OBJECTION – The site is agricultural land and requires a change of use. Concerns about access on the cul-de-sac turning point and increased traffic / parking on Eddystone Road. Also flooding near the entrance to the site. Destruction of more flora and fauna within the AONB.*

Construction of 3 bedroom bungalow on land at Manor Farm
Manor Farm Eddystone Road Down Thomas Devon PL9 0AQ

3782/18/HHO – *No objection*

Householder application for proposed roof replacement and extension to property to form new room in roof, new kitchen/dining space, new sewing room and associated alterations.
Cornwalls, Wembury Road, Wembury PL9 0DQ

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ANNEX B to Wembury Parish Council Minutes – 17 December 2018

FOR INFORMATION - Emails & Emailed Letters

Gigaclear – Schedule of work within Wembury Parish

Emily Spurway – Public Rights of Way – PowerPoint presentation

St Werburgh Church – Changes to administration and services

Wembury Marine Centre – End of Season Report and thank you for support letter

Dementia Friendly Parishes around the Yealm – Thank you for grant letter

Planning Comments & Enforcement Cases - Various

Training Courses - Various

MAGAZINES / NEWSLETTERS – Circulated in the normal way

None

EMAILS

58 General emails circulated since the last Mailings on 20 November 2018

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ANNEX C to Wembury Parish Council Minutes – 17 December 2018

Total All Accounts at 26 November 2018 **£232,552.31**

FINANCIAL STATEMENT 17 DECEMBER 2018

Guidebook Account

Opening Balance 26 November 2018	£14,144.77	
Sales for Period	0	£0.00
Copies remaining unsold - updated book	1,573	
Dec Interest		£0.60
Closing Balance		£14,145.37
Balance at 17 December 2018		£14,145.37

Instant Savings General Account

General Opening Balance 26 November 2018	£50,523.81	
Includes £5500 Office Fund - (2006-09)		
Includes £10,000 Grounds Maintenance Fund		
Dec Interest		£9.14
Electronic Transfers / Payments		
Transfer to Current Account	-£3,000.00	
General Balance		£47,532.95
WPC S106 Money	£164,633.00	
S106 Balance		£164,633.00
Balance at 17 December 2018		£212,165.95

Current Account

Opening Balance 26 November 2018	£2,801.38	
Parish on Line website subs 2019	2678	-£54.00
DCC Clerks Advert	2679	-£138.00
Citizens Advice SH S137 Grant	2680	-£250.00
Ring & Ride S137 Grant	2681	-£200.00
Dementia Friendly Yealm S137 Grant	2682	-£250.00
Electronic Transfers / Payments		
Clerks Salary + Expenses Nov	-£1,150.99	
P Whitley Bus Shelter Cleaning		-£30.00
Transfer from General Account	£3,000.00	
Closing Balance		£3,728.39
Balance at 17 December 2018		£3,728.39

Total All Accounts at 17 December 2018 **£230,039.71**

VAT to be reclaimed **£481.35**

TOTAL **£230,521.06**

ANNEX D to Wembury Parish Council Minutes - 17 December 2018

WEMBURY PARISH COUNCIL BANK RECONCILIATION

17 DECEMBER 2018

DETAILS	WPC Book Acc	WPC General Acc	WPC Current Acc	TOTAL	VAT Outstanding
From 17 December 2018 Financial Statement					
Closing Cashbook Balance	£14,145.37	£212,165.95	£3,728.39	£230,039.71	£481.35
Lloyds Bank Statements	£14,145.37	£212,165.95	£4,587.39	£230,898.71	£0.00
Difference	£0.00	£0.00	-£859.00	£859.00	£481.35
Uncleared Book Income	£0.00				
Uncleared Cheque Expenditure					
2674		21.00			
2679		138.00			
2680		250.00			
2681		200.00			
2682		250.00			
Total		£859.00			
Reconciliation to Cashbook	£14,145.37	£212,165.95	£3,728.39	£230,039.71	£481.35

ANNEX E to Wembury Parish Council Minutes - 17 December 2018

FINANCE SUB-COMMITTEE MEETING ON 29 NOVEMBER 2018

1) Down Thomas Post Office

RESOLVED: The current payment by the Postmistress for the use of the Down Thomas Community Room should remain at £15 per month for a further year, providing the payment is made on a regular basis. The rate is to commence on 1 April 2019 and is to be reviewed annually.

2) Grant Funded Projects

i) Communities Together Fund

- a) Electronic version of Discovering Wembury book with the Neighbourhood Plan Group - £2000
 - b) Feasibility study for a cycle route between Wembury & Plymouth with local cycle group - £1000
- It was agreed that both schemes should be submitted.**

ii) Wembury Recreation Ground

The Clerk reiterated the S106 money allocation to enable the Master Plan for the Wembury Recreation Ground to be implemented, as follows:-

Bus Shelter	£10,000		
Children's Play Area	£45,000	Suggested Grant	£35,000
Phase 3 Planting	£20,000	Suggested Grant	£5,000
Trim Trail	£35,000	Suggested Grant	£15,000
Zip Wire	£10,000	Suggested Grant	£5,000
Pavilion	£40,000	Suggested Grant	£40,000
TOTAL	£160,000		£100,000

RESOLVED: The Wembury Recreation Ground S106 money allocation as shown above is approved.

3) Annual Subscriptions

RESOLVED: To continue with the subscriptions for 2019/20, as listed below:-

- Devon Association of Local Councils
- I&D Association of Local Councils
- Society of Local Council Clerks (Clerks Subscription)
- Devon Conservation Forum
- Devon Communities Together / Senior Council for Devon
- Magazines:- Village Green, The Clerk, Clerk & Councils Direct, LCR
- Parish Online Mapping

4) Current Budget / Expenditure

The Clerk went through the actual expenditure and income to 31 October 2018 and comparison against the current budget.

5) Budget Proposal for 2019/20

RESOLVED: The Wembury Parish Council budget for 2019/20, as shown in Appendix No 1, is approved.

6) Wembury Parish Council Precept for 2019/20

RESOLVED: The Wembury Parish Council precept on South Hams DC will be £31,000 for the year 2019/2020.

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APPENDIX No 1

WEMBURY PARISH COUNCIL BUDGET 2019/ 2020

WEMBURY PARISH COUNCIL INCOME & EXPENDITURE	BUDGET 2018-19	BUDGET 2019-20
INCOME		
Parish Precept	£30,500.00	£31,000.00
Guidebook Sales	£150.00	£200.00
VAT Refund	£2,000.00	
Account Interest	£120.00	£100.00
Donations (DTPO)	£180.00	£180.00
Council Tax Support Grant	£455.00	£370.00
Communities Together Fund*	£3,000.00	£0.00
Other Grants (Woodland Trust)	£5,000.00	£20,000.00
WPC S106 Money	£75,000.00	£45,000.00
From Reserves	£4,275.00	£7,290.00
TOTAL INCOME	£120,680.00	£104,140.00
EXPENDITURE		
ADMINISTRATION		
Audit	£600.00	£410.00
Bank Charges		
Computer Maintenance	£60.00	£60.00
Members Expenses/Mileage/Training	£200.00	£250.00
Admin/Expenses	£800.00	£600.00
Hire of Halls/Rooms	£250.00	£250.00
Insurances	£1,000.00	£1,000.00
Office Accommodation	£0.00	£0.00
Office Store	£400.00	£400.00
Photocopier Lease/Usage	£350.00	£450.00
SHDC Payroll Service/HMRC	£5,000.00	£6,000.00
Clerks Salary	£12,500.00	£11,000.00
WPC Subscriptions	£1,000.00	£1,000.00
BT Telephone	£400.00	£1,100.00
PC Election Costs*		£1,000.00
Website Management / Maintenance	£700.00	£500.00
Web / AppMaintenance / Upgrade	£500.00	£500.00
SUB TOTAL ADMINISTRATION	£23,760.00	£24,520.00
FACILITIES		
Bus Shelter Cleaning	£120.00	£120.00
Bus Shelter Maintenance	£800.00	£800.00
Notice Board Maintenance	£200.00	£200.00
DT PO & Community Room	£800.00	£500.00
Leisure Facilities Maintenance	£500.00	£500.00
WRG Upgrade/Maintenance S106*	£65,000.00	£45,000.00
Grants to match S106 Money*		£20,000.00
TW S106 Money for Bus Shelter**	£10,000.00	
SUB TOTAL FACILITIES	£77,420.00	£67,120.00

S137 GRANTS / DONATIONS

Unallocated	£5,000.00	£5,000.00
SUB TOTAL S137 GRANTS/DONATIONS	£5,000.00	£5,000.00

MISCELLANEOUS

Wembury Neighbourhood Plan	£2,000.00	£2,000.00
Community Self Help	£4,000.00	£4,000.00
Unexpected Expenses	£500.00	£500.00
Communities Together Fund*	£3,000.00	£0.00
Other Grant Work	£5,000.00	£1,000.00
SUB TOTAL MISCELLANEOUS	£14,500.00	£7,500.00

TOTAL EXPENDITURE

£120,680.00	£104,140.00
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