



<b>Parish Councillors</b>	<b>J Stansell</b>	<b>Chairman</b>
	<b>J Batley</b>	
	<b>J Bennett</b>	
	<b>D Brown</b>	<b>District Councillor</b>
	<b>A Cammack</b>	<b>Vice Chairman</b>
	<b>C Curtis</b>	
	<b>D Drought</b>	
	<b>D Giles</b>	
	<b>J Hart</b>	<b>County Councillor</b>
	<b>R Newnham</b>	
	<b>D Packer</b>	
	<b>Clerk</b>	<b>R Fairclough</b>

**Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 24 September 2018.**

**18-106 OPENING THE MEETING**

**Cllr Stansell** opened the meeting at 7:30 pm and welcomed everyone to the meeting, especially representatives from Gigaclear.

Cllrs Batley, Bennett, Brown, Cammack, Curtis, Giles, Hart and Newnham were present, together with PCSO Potter, District Councillor Cane, Gigaclear representatives and 12 members of the public.

**Cllr Brown** reported that in the absence of the Clerk, the meeting would be recorded.

**18-107 APOLOGIES**

Apologies received from Cllrs Drought, Packer and Clerk, R Fairclough.

**18-108 DECLARATION OF INTEREST & DISPENSATION REQUESTS**

There were no Declarations of Interests or Dispensation Requests.

**18-109 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS**

**The Chairman** suspended the business of the Council and opened this session to the public at 7:31 pm.

**The Chairman** announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

**i) Police Report**

**PCSO Potter** gave the following report:-

**From 24<sup>th</sup> July to 15<sup>th</sup> August 2018**

No reported crime

**From 16<sup>th</sup> August to 22<sup>nd</sup> September**

**Wembury**

20<sup>th</sup> September, report of a rape [not stranger, pair known to each other] enquiries continuing CR/086636/18

**Cllr Brown** reported that the Police mobile speed van was in Hollacombe recently and asked whether details of those speeding can be made available. PCSO Potter said he would look into this and provide the information if possible.

**ii) Gigaclear & Telent**

**Jo Scarret from Gigaclear** explained that Gigaclear were working in the area and had brought plans showing the area of the works, which were displayed. There were concerns about road closures and Jo said that they work closely with Devon Highways to try to keep disruption to the minimum. The main concerns were highlighted – Wembury Road where some work will be done with two way traffic lights – one section will have to be closed and will be done in conjunction with DCC. Other works will require road closures. Gigaclear lay 200m of cable per day and keep the road closures to the minimum. However, residents will have access maintained.

The public then raised questions and discussions ensued about Wembury Road and Hollacombe Road and concerns if the roads were closed. Gigaclear asked for a map about the the concern of road to be closed. This was then discussed more fully.

David Pinder explained about his experience in Train Road when he had not been informed of the works and the access to his house was cut off for two days. He said that if he had known he could have moved his car and that that the current method of working was just not acceptable. The Operations Director explained that leaflet drops should be done by the contractor on site and that he will speak to the contractor concerned. Other members of the public also expressed their concern at the lack of communication about the works. Jo apologised and said that they will address the problem.

**Cllr Hart** was concerned about the proposed road closures in Down Thomas and Heybrook Bay. He said that traffic lights will be necessary as the roads can't be closed off to all the residents living there.

**Gigaclear was then asked to come back to the next Wembury Parish Council meeting on 29 October 2018 in Down Thomas, with a workable Work / Traffic Management Plan for the whole area and specifically for the roads which had been discussed. If possible an electronic version of the plans and traffic management plan should be sent electronically to the Clerk.**

**iii) David Pinder**

**David** informed members that the Wembury History Society were putting on two charity events to commemorate the ending of World War 1 during early November and is hoping the South African High Commissioner will accept an invitation to attend the Remembrance Service. Consequently, he was requesting a grant of £110 to £285 to fund these events.

**The Chairman** replied that this item was not on the agenda but, if he could firm up the amount required, then his request would be considered at the next Wembury Parish Council meeting.

**Cllr Hart** offered to re-imburse Wembury Parish Council if they were to underwrite these events.

**There were no further comments and the Chairman closed this open session at 8.03 pm to resume Parish Council business.**

**18-110 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 30 JULY & 20 AUGUST 2018.**

The minutes were agreed as being a correct record and both duly signed by the Chairman.

**18-111 MATTERS ARISING FROM THE MINUTES**

**a) 30 July 2018**

**18-089 i) Travellers in Down Thomas**

**Cllr Hart informed members that the traveller situation had now been resolved.**

**18-089 ii) Stones in ‘The Narrows’**

**There was** concern about the stones at the bottom of the wall in the road of the ‘Narrows’ near Down Thomas and several people have damaged their car or tyres on them.

**Cllr Hart** had made enquiries with Devon Highways and the responsibility was that of the adjoining landowner.

**Cllr Giles** informed members that Mr Beal owned the land. A discussion ensued.

**It was agreed that the Parish Council should write to Wendy Veal, Mr Veal’s niece, about this problem, as they could be liable if future claims are made.**

**18-091 i) Wembury Speed Monitor**

**The Council were still awaiting information of the price of additional software for the Wembury Speed Monitor from Cllr Packer / Cllr Cammack.**

**18-091 ii) Wembury Beach Toilets**

**Cllr Brown** had circulated information about the future management of the Wembury Beach Toilets. He confirmed that South Hams DC would not be renewing lease for the Beach Toilets and so over the next two years there is likely to be no change to the toilet management until lease runs out. The National Trust have their own ideas for the future management and use of these toilets but there are no details at present.

**18-091 iii) Pedestrian Access to the Barton Close Car Park**

**The Chairman** informed members that the pedestrian access white lining at the entrance to the Barton Close car park will be altered shortly, to make it safer for people to walk into the car park from Barton Close.

**18-091 iv) Communities Working Together Fund (Old TAP Fund)**

**The Chairman** informed members that he had not received any suitable schemes to be put forward for a grant consideration. A discussion ensued about the suitability of schemes which need to be new and combine with other parishes or organisations.

**The Chairman again asked for suitable suggestions from members.**

**18-095 Sherford Road**

**Cllr Hart** informed members that Sherford Road had now reopened. However, the new section of road was not built as agreed by the Department of Transport. It is a single road with passing places. This road has opened up the site for development without affecting the public and the area round the new section of road will be the last to be built on. Consequently, it may be in place for the next two years.

**Cllr Cammack** was not happy about the new road construction and felt that it would cause damage to vehicles. Members were generally not happy with the new section of road, but at least the road was open.

**b) 20 August 2018**

**18-104 i) No 48 Bus Route – Bus Shelter**

**The Chairman** confirmed that a bus shelter in the verge near to the junction of Church Road and Mewstone Avenue had been agreed and ‘The Winchester’ had been suggested as the most suitable type of shelter. A short discussion ensued. Cllr Cammack proposed the following resolution, seconded by Cllr Bennett, which was approved unanimously.

**RESOLVED: Wembury Parish Council will provide a Winchester Bus Shelter in the verge near to the junction of Church Road and Mewstone Avenue, Wembury, using the S106 budget.**

**18-104 ii) Councillor Co-option**

**The Chairman reported that two applications have been received and the two candidates would be interviewed by the Future Parish Council group shortly.**

A short discussion ensued.

**Cllr Brown** said that people today have time constraints and asked whether two people could share the one councillor position by job sharing. Several members thought that it was not legal. **Cllr Brown agreed to look into this further.**

**18-112 TO RECEIVE THE MONTHLY PLANNING REPORTS**

**i) Meeting with SHDC Development Management Committee**

**The Chairman had finalised the letter and it would be circulated shortly for comments before sending to South Hams DC.**

**ii) Planning Applications**

**The Chairman** went through the planning applications.

**RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.**

**iii) Planning Application 2343/18/TPO**

A general discussion ensued. **It was agreed that the Chairman should be given delegated powers to discuss further with Adam King, the Wembury Tree Warden, before responding to South Hams DC.**

**18-113 TO RECEIVE INWARD CORRESPONDENCE**

**i) FOR ACTION - Emailed Letters & Emails**

**a) Gigaclear DCC Highways –Road Closures**

This matter had already been discussed.

**b) Wembury Marine Centre**

**This grant request would be discussed later in the meeting**

**c) Wembury Marine Centre**

**The Wembury Marine Centre** had invited members to their end of year celebration on 2 October 2018 between 3 and 5 pm. The Chairman and Clerk would be attending as individuals. A short discussion followed. **It was agreed that Cllr Cammack should attend and formally represent Wembury Parish Council.**

**d) Operation London Bridge**

**The Vicar** had contacted the Chairman and was keen to get the Parish Council involved in Operation London Bridge, which is the plan to follow upon the death of the Queen. **The Chairman agreed to contact the Vicar again to find out more about the plan and report back.**

**ii) FOR INFORMATION- Emailed Letters & Emails**

The correspondence in ANNEX B had all been circulated via email and were taken as read.

**18-114 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

None.

**18-115 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL  
ON MATTERS AFFECTING WEMBURY  
DEVON CC**

**Cllr Hart** had already reported on Sherford.

Devon CC was now into a 4 monthly budget review and Children's Services was overspending, but the other services were on track. More youngsters need to be looked after and the costs are rising. Adult services are holding up compared to other Counties who are in trouble. The restructuring in 2010/11 had reduced the budget, but Devon CC is still serving the people and balancing the books. However, it is getting tougher and next year Devon CC will still have to save some £21m, which will be difficult.

Potholes are getting fewer generally, but Cllr Hart was still waiting for some white lining to be done in the certain areas in the parish.

Gigaclear are only working on minor roads as they have been stopped by Devon Highways until they have a clear plan of what they are doing. They have had a meeting and Gigaclear have been told to get their act together. They now need full consultation with Devon Highways to proceed. Currently, the Gigaclear programme is up to 18 months behind schedule.

### **SOUTH HAMS DC**

**Cllr Brown** had already reported on the future of the Wembury Toilets.

It would appear that the National Trust do not have any current plans to build toilets behind the Wembury Beach Café. A general discussion ensued. The National Trust has been looking at erosion problems and what steps need to be taken to protect the cottage and Café at Wembury Beach. **Cllr Brown will investigate this further.**

**Cllr Cane** reported the same problem with the budget, which is getting less each year. South Hams DC is looking at ways to earn income. He asked if anyone had any good ideas then to contact him, as next year will be difficult and involve some painful service decisions.

## **18-116 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES**

### **i) WEMBURY SCHOOL REPORT**

There was no report by the Headteacher on this occasion.

Read the Headteacher's BLOG on the School website at [www.wemburyprimary.co.uk](http://www.wemburyprimary.co.uk)

### **ii) WEMBURY WAR MEMORIAL VILLAGE HALL**

There was no report by Brian Dixon, Chairman WWMVH CIO, on this occasion.

**Cllr Cammack** informed members about the selling of Squares and the forthcoming Curling Even which are to raise money for a new floor for the Village Hall. So far some £3000 has been raised against the £30,000 required. The Fire Escape doors also need replacing soon.

### **iii) LEISURE FACILITIES WORKING GROUPS**

#### **a) Wembury Recreation Ground**

##### **i) Children's Play Area**

**The Chairman** reported that the Wembury Recreation Ground Working group had met on 5 September 2018 and notes of the meeting had been circulated.

**Cllr Bennett** informed members that at the meeting, Rhino Play had been chosen as the provider for the design and installation of the new Play Ground equipment. Rhino Play use wooden structures with a 20 year guarantee. Adam King is liaising with them to finalise the design by introducing an element of imagination play. This change should be modest and not take away from the physical play which was emphasised in the survey report. Climbing, swinging and sliding were the top three choices.

**Cllr Bennett** considers that the tree planting alongside the fence of the play park needs to be of the coniferous variety to avoid problems with leaves dropping on the safety surface and the necessary labour involved in removing them.

#### **b) Recreational Facilities**

**Cllr Bennett** reported that **Adam King is working on a specification for the Trim Trail and**

**Zip Wire projects. When finalised, the providers will be asked for suitable quotes and design ideas, which will need to compliment Adam's planting scheme proposals.**

**The Clerk is looking into a suitable allocation of the S106 funds, so that suitable information is made available when applying for grants.**

**The Chairman met with Rob Sekula and inspected the setts on the Wembury Recreation Ground, which have been damaged by the South Hams DC grass cutting machine.**

**Rob agree that the damage should be repaired and would make suitable arrangements.**

#### **c) Wildflower Verges Project**

**Keith Rennells** had informed members that the grass wildflower verges were cut and raked recently by Chris Bond, and a neat job was done. Keith has located some sturdier stakes (free!) that he will swap in for the rather flimsy canes that currently keep out the mowers, and will install them shortly. Keith is very happy with the number of wildflowers that had successfully seeded into these areas, and he will put up a poster at each site listing what is coming through. These areas will need a final cut and rake later in the Autumn.

#### **iv) LOCAL PLANS**

##### **a) SHDC Joint Local Plan**

**Cllr Brown** informed members that the Joint Local Plan will form the Development Plan for South Hams, Plymouth and West Devon for the next 20 years. The plan has been assessed by the Inspector as 'could be made sound' but an interim advice note has suggested that the concerns of the AONB should be included in the plan. This is a slow moving programme but will eventually give long term stability regarding future development when finally approved.

##### **b) Wembury Neighbourhood Plan**

**Cllr Giles** reported that the Neighbourhood Plan Steering Group had met on 17 September 2018 and are now meeting regularly, so steady progress is being made.

Dawn Eckhart who is Social Enterprise Manager of Devon Communities Together's (DCT) Catalyst Consultancy, attended the meeting.

She was asked to act as a consultant to the group to assist to make the process more efficient and help with evidencing matters.

The group were concerned about whether there is enough interest from the community, as it appears to be waning. They are trying to re-engage with the public and will be organising several informal meetings to encourage more local and younger people to get involved.

The Housing Survey has been circulated and the Community Survey will be circulated shortly.

##### **v) COMMUNICATIONS GROUP**

**Cllr Brown** reported that he was pleased with the Wembury PC Facebook page and it is well used reaching over 1000 people. The Twitter and Instagram sites he has set up are less well used and the Wembury PC App is the least used.

He would like to speak to the App people about their website development, to see how best to integrate the Wembury PC App and website. He would report back.

##### **vi) FUTURE PARISH COUNCIL GROUP**

**The Chairman** reported that the two candidates for the vacant Councillors post would be interviewed soon.

**The Clerk** has produced an advert, job description and person specification for the Clerk's job and these will be circulated upon the Clerk's return from holiday.

##### **vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES**

None on this occasion.

**18-117 FINANCIAL REPORTS**

**i) FINANCIAL STATEMENTS FOR SEPTEMBER 2018**

The Chairman presented the financial report as per ANNEX C.

**RESOLVED: The 24 September 2018 Financial Statement is approved, as detailed at ANNEX C. The Chairman confirmed that the S106 fund has to be spent by 3 March 20122.**

**ii) External Auditor's Report for the year ending 31 March 2018**

The Chairman reported that the External Audit had been finalised satisfactorily and there was no action to be taken.

**iii) S137 Grant Requests - Wembury Marine Centre**

Wembury Marine Centre has requested a grant of £500 to provide high visibility safety jackets, snorkel leader rash vests and snorkelling health and safety kits.

Following a short discussion Cllr Cammack proposed the following resolution, seconded by Cllr Hart, which was approved unanimously.

**RESOLVED: To provide a £500 S137 grant to the Wembury Marine Centre to assist with the purchase of Health & Safety equipment to assist the Snorkelling Safari programme.**

**18-118 EXCHANGE OF INFORMATION**

a) Cllr Hart informed members that the 20 mph speed limit in Down Thomas was going to be extended down Gabber Lane. This will be done in 2019.

**b) Ivybridge Gazette**

Cllr Hart referred to an article in the Ivybridge Gazette which indicated that Wembury Parish Council had received a £6,686 grant from the Lottery Fund to help solve knife crime in Wembury. No one had heard of any grant. **The Clerk was asked to find out more about the article which was clearly incorrect.**

**c) Lighting to Car Park**

Cllr Bennett reported that the lighting to the car park was becoming obscured by trees. In the past South Hams DC would cut them back, but now this work would have to be done by the Parish Council.

**The Chairman agreed to look into it.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.01 pm.

Roy Fairclough  
Clerk

## ANNEX A to Wembury Parish Council Minutes – 24 September 2018

### i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

#### **2651/18/VAR- No Objection**

Variation of condition 8 (Surface Water Soakaway Details) following grant of planning permission 58/1014/15/F (Redevelopment of site to provide replacement public house and restaurant and 10no. holiday units with owner's apartment. Construction of 6no. 2 bed apartments on associated land)  
The Eddystone Inn Heybrook Drive Heybrook Bay PL9 0BN

#### **2535/18/HHO – No Objection**

Householder application for two storey side extension, new windows & doors, replacement veranda, new chimney, removal of utility structure, replacement greenhouse with garden studio building and erection of garage.

Hunters Lodge Wembury Road Wembury Devon PL9 0DL

#### **2698/18/TPO- No Objection to the removal of the tree. However, the Parish Council are concerned about replacement with a Yew tree**

T1: Monterey Cypress – Dismantle and fell- replacement with evergreen taxus yew tree.

Telhaven, Spring Road, Wembury Point, PL9 0AY

#### **2343/18/TPO- The Tree Warden to advise the Chairman before responding to South Hams DC**

G1.000 Sycamore, Elm, Hawthorn – Crown lift 4 m from ground level

G11.000 Elm – Prune 4 m from property

H20.000 Hawthorn, Oak, Alder, Holly – cut back 2 m

T21.000, T22 Ash – Complete crown reduction by 3 m

G14.000 Sycamore, Ash - reduce lateral growth by 2 m

G15 Sycamore – Fell and remove

Barton Brake, Wembury, Devon, PL9 0BJ

### **2.0 FOR INFORMATION ONLY**

#### **2628/18/NMM**

Non-material amendment following grant of planning permission 1359/18/HHO.

81 Veasy Park Wembury Devon PL9 0EP

#### **2659/18/ARC**

Approval of Details Reserved by Conditions (discharge)

Application for approval of details reserved by conditions 5, 6, 7 and 8 following grant of planning permission 58/1014/15/F

The Eddystone Inn Heybrook Drive Heybrook Bay PL9 0BN

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## **ANNEX B to Wembury Parish Council Minutes – 24 September 2018**

### **FOR INFORMATION - Emails & Emailed Letters**

**Wembury Recreation Ground** – Acquisition Documents

**External Auditor** – Notice of Conclusion of Audit

**Yealm Energy** – Community Fund

**Devon Home Choice** – Training on 17 January 2019

**DALC Annual Report** – 2017-18

**Planning Enforcement Cases** - Various

**Planning Comments** – Various, see emails

### **MAGAZINES / NEWSLETTERS – Circulated in the normal way**

**The Clerk** – September 2018 Vol 49 No 5

**Clerk & Councils Direct** – September 2018 Issue 119

### **EMAILS**

76 General emails circulated since the last Mailings on 14 August 2018

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## ANNEX C to Wembury Parish Council Minutes – 24 September 2018

### FINANCIAL STATEMENT

**Total All Accounts at 30 July 2018** **£60,973.85**

#### FINANCIAL STATEMENT 24 SEPTEMBER 2018

##### Guidebook Account

Opening Balance 30 July 2018		£14,042.39	
Sales for Period	40	£80.00	
Copies remaining unsold - updated book	1,573		
Aug Interest		£0.60	
Closing Balance		<b>£14,122.99</b>	
<b>Balance at 24 September 2018</b>			<b>£14,122.99</b>

##### Instant Savings General Account

Opening Balance 30 July 2018		£43,242.40	
Includes £5500 Office Fund - (2006-09)			
Includes £10,000 Grounds Maintenance Fund			
WRG S106 Money		£164,633.00	
August Interest		£4.35	
<b>Electronic Transfers / Payments</b>			
Transfer to Current Account		-£3,000.00	
<b>Balance at 24 September 2018</b>			<b>£204,879.75</b>

##### Current Account

Opening Balance 30 July 2018		£3,407.64	
LCR Magazine 2018-19 subs	2666	-£17.00	
Clerk & Councils Direct 2018-18 subs	2667	-£24.00	
S137 Grant - Wembury Defibrillator Group	2668	-£300.00	
External Auditor PKF Littlejohn	2669	-£240.00	
Cllr Cammack - Expenses WRG	2670	-£8.51	
<b>Electronic Transfers / Payments</b>			
Npower DT PO&CR		-£25.40	
WWMVHall - Meetings 2018		-£117.00	
Clerks Salary + Expenses July		-£1,167.79	
K Rennells - Verges Project		-£250.00	
Transfer from General Account		£3,000.00	
Clerks Salary + Expenses August		-£1,164.14	
P Whitley - Bus Shelter Cleaning		-£30.00	
<b>Balance at 24 September 2018</b>			<b>£3,063.80</b>

**Total All Accounts at 24 September 2018** **£222,066.54**

**VAT to be reclaimed** **£322.63**

**TOTAL** **£222,389.17**