



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	Clerk	R Fairclough

Minutes of the Annual Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 25 June 2018.

18-072 OPENING THE MEETING

Cllr Stansell opened the meeting at 7:36 pm. He welcomed everyone and was pleased to see so many people at the meeting on such a sunny evening.

Cllrs Batley, Bennett, Cammack, Giles, Newnham, and Packer were present, together with, PC Charlotte Mathers, District Councillor Cane and 24 members of the public.

18-073 APOLOGIES

Apologies received from Cllrs Brown, Curtis, Drought, Hart and PCSO Potter.

18-074 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no Declarations of Interests or Dispensation Requests.

18-075 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:37 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) June 2018 - Police Report

PC Charlotte Mathers, introduced herself and explained her role in Neighbourhood Policing for Wembury. Charlotte then gave the following report:-

From 16th May to 19th June

Wembury

Overnight 26th/27th May burglary to garage, Southland Park Road area CR/046134/18

District Councillor Cane then reported on recent vehicle speed checks by the Police in Hollacombe and they were reasonable speeds, apart from a couple.

Cllr Cammack expressed concern about speeding tractors around the narrow lanes recently.

PC Mathers said that such incidents are covered by Farm Watch and she would circulate a notice around about this matter.

A local resident expressed concern about speeding of vehicles along Bovisand Lane, which has a 20 mph speed limit.

As there were no further questions, PC Mathers left the meeting.

ii) Members of the Public

a) Planning Application 0124/18/ARM

Proposed Development Site at SX 502 502, Bovisand Lane, Down Thomas, Devon

Bob Measure, a resident of Bovisand Lane, spoke on behalf of the local residents in opposing this planning application. He went through a sheet with all their objections and presented details to the Parish Councillors. He has spoken to the planner, who has met the local residents of Bovisand Lane.

Several other residents supported the objection, especially regarding the height of the building and that the proposed development is not in keeping with the cottage surroundings. Concern was also expressed about responsibility of any traffic plan should the works go ahead. The local builder is responsible in the first instance and then the planning officer if necessary, to take suitable enforcement action.

The Chairman informed the local residents that this planning application would be discussed later the meeting.

b) Frank Holloran supported the Guide Dogs Campaign to try to have parking on the pavement made illegal in England. This will assist visually impaired people when walking down pavements, particularly in rural areas. He explained about the problems associated with cars parked on pavements and urged the Parish Council to write to their local MP and Devon CC in support of changing the law in England to ban pavement parking.

Frank was specifically concerned about parking on the pavement in front of the entrance to Wembury School, along Church Road. A general discussion ensued. It was pointed out that this section of 'pavement' is actually owned by the householders and is not an official footpath.

The Chairman said that this matter would be discussed later in the meeting, but that he would be happy to write to the local MP and Devon CC as requested.

c) Planning Application 1438/18/FUL

Reconstruction of redundant stone barn into residential dwelling and construction of new dwelling. Court Barton, Renney Road, Down Thomas PL9 0AQ

Robert Hallows reiterated his previously circulated objections to this planning application and urged Wembury PC to reject this application.

The Chairman said that this planning application would be discussed later the meeting.

There were no further comments and the Chairman closed this open session at 8.04 pm to resume Parish Council business.

18-076 RATIFICATION OF MINUTES OF THE ANNUAL WEMBURY PARISH MEETING HELD ON 21 MAY 2018

The minutes were ratified and signed by the Chairman.

There were no matters arising or actions to be taken.

18-077 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 MAY 2018.

The minutes were agreed as being a correct record and duly signed by the Chairman.

18-078 MATTERS ARISING FROM THE MINUTES

18-062) Wembury Parish Council Documents

The Chairman informed members that relevant Wembury Parish Council documents were now available on the website.

18-064 i) Wembury Speed Monitor

Cllr Packer was still checking the price of additional software for the Wembury Speed Monitor and would liaise with Cllr Cammack regarding the make of the Speed Monitor.

18-064 ii) Wembury Beach Toilets

Cllr Brown is hoping to arrange a suitable meeting in the near future with interested parties, to discuss the future management of the Wembury Beach Toilets.

18-066 Devon CC – Bus Service No 48

The Chairman reported that Devon CC is arranging the provision of the new bus stop signs. Cllr Newnham has been contacted by several residents in Church Road / Wembury Square who would like the new bus route along Mewstone Avenue to be reviewed, as they will have to walk further to and from a bus stop. The decision to route the bus along Mewstone Avenue both ways was taken for safety reasons and that more people will benefit from the revised route.

18-079 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Meeting with SHDC Development Management Committee

The Chairman informed members that he would convene a meeting of the Planning Group on Wednesday 4 July 2018 to finalise the paper to be circulated to SHDC and other parish councils. A suitable date for the meeting with South Hams DC can then be arranged.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

18-080 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Devon CC – Library Service

Devon CC are carrying out a consultation regarding ways to improve the library services to rural and isolated communities. A short discussion ensued.

Cllr Newnham agreed to draft an article for the Wembury Review to encourage more people to use the library service and also to provide comments on ways to improve the service for Wembury Parish residents.

b) Martin Luck – Letter requesting amendments to the Barton Close Car Park

Martin Luck had requested a revision of the white lining at the entrance to the Barton Close car park to make it safer for people to walk into the car park from Barton Close.

The Chairman informed members that this area of the Barton Close car park would be inspected by the Wembury Recreation Ground Working Group, immediately following their site meeting on 26 June 2018.

c) Dr Peter Abernethy – Plastic Free Communities

Dr Peter Abernethy had requested Wembury Parish Council to consider becoming a Plastic Free Community. A lengthy discussion ensued. It was agreed that at the present time,

Wembury Parish Council would support general proposals for the reduction in single use plastics.

d) Frank Holloran – Guidedogs Campaign Regarding Parking on Pavements

Frank Holloran had spoken earlier in the meeting about this issue. A short discussion ensued. **It was agreed that Wembury Parish Council should write to Devon CC and to Gary Streeter MP, expressing concern about cars parking on footpaths within the Wembury Parish, and to support the Guidedogs Campaign which is endeavouring to change legislation to make it illegal to park on pavements in England.**

FOR INFORMATION- Emailed Letters & Emails

The correspondence in **ANNEX B** had all been circulated via email and were taken as read.

18-081 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN’S DISCRETION

None.

18-082 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON CC

Cllr Hart – No report on this occasion.

SOUTH HAMS DC

Cllr Brown – No report on this occasion.

Cllr Cane informed members of the huge cost to South Hams DC regarding Fly Tipping It cost £35,000 to clear up last year and he urged everyone to be vigilant and to report any suspect vans to South Hams DC. Large items of goods can be collected by South Hams DC for £18 per item. A general discussion ensued. It was suggested that it would ease fly tipping if vans were allowed to access the tip and if prosecutions were made against offenders by working closely with the Police. It was also suggested that CCTV could be used in the worst known blackspots. The joint savings project is now coming to an end and several million pounds have been saved by both South Hams DC and West Devon DC. The workforce has been reduced by 30% and use of electronic transactions has increased by 120%.

The newly formed lottery is going well and Cllr Cane urged people to buy tickets.

He then warned members to be vigilant of a new HMRC Vouchers scam.

18-083 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report by the Headteacher, had been circulated and was taken as read.

Read the Headteacher’s BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

The report by Brian Dixon, Chairman WWMVH CIO, had been circulated and was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

i) Land & Facilities Transfer

The Chairman reported that the contract had been signed and returned to the solicitor.

The Clerk was chasing to see what has happened to it.

ii) Children’s Play Area

Cllr Bennett reported that he had distributed all the survey forms, which have been filled in

and he had collected them all back except from the Scouts. **Once he had all the survey forms back he would arrange a meeting with the Clerk to analyse the results.**

Cllr Bennett confirmed the site meeting for the Wembury Recreation Ground Working Group to meet representatives from Rhino Play at 2 pm on Tuesday 26 June 2018.

b) Recreational Facilities

Cllr Bennett was waiting for a response from South Hams DC regarding more detailed information about the playpark gates. Also, repairs are required to the self closing mechanism on the gate to the MUGA. Funding for items proposed on the main field could come from:- Lottery Award or Sport for England and he had registered with them. Sadly, due to dwindling numbers, it was decided to close the Wembury Youth Club until the Autumn term, provided there is sufficient interest and demand to reopen in the Autumn.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

No report on this occasion.

b) Wembury Neighbourhood Plan

Cllr Packer reported that the group had met twice since the last Council meeting and positive progress has been made. The group has recently received money from the Lottery Fund for the Housing Needs Assessment which can now go ahead. The money from Wembury PC can now be used for the Community Survey. The group has also agreed to take on a local consultant on an ad hoc basis to help with moving the plan forward. The next meeting of the group is on 9 July 2018.

v) FUTURE PARISH COUNCIL GROUP

The Chairman reported that Cllr Wirgman has now officially resigned from the Parish Council and he asked whether members wanted to replace Cllr Wirgman before the elections next May. **It was generally agreed that Cllr Wirgman should be replaced and the Clerk was asked to start the recruitment process.**

As discussed at the last meeting, about 6 parish councillors are likely to retire next May and so encouraging suitable people to stand as a Parish Councillor at the next elections in May 2019 should start now. The Chairman suggested that a Future Parish Council Group should be set up to look at the best way of encouraging people to stand as a Parish Councillor and as the Clerk has given notice of his retirement, it would also be necessary to find a new Clerk by the end of the year.

The Chairman, Cllrs Batley, Bennett, Cammack, Giles and Packer all agreed to be on the Future Parish Council working group.

The Chairman agreed to circulate a suitable date for the first meeting of the group.

vi) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None on this occasion.

18-084 FINANCIAL REPORTS

i) FINANCIAL STATEMENTS FOR JUNE 2018

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The 25 June 2018 Financial Statement is approved, as detailed at ANNEX C.

ii) BANK RECONCILIATION

The Clerk explained the Bank Reconciliation up to 25 June 2018, as detailed in ANNEX D.

iii) INTERNAL AUDIT REPORT

The Clerk went through the Internal Auditor's report which reported that the Council's

internal financial controls have been well controlled and there are no major issues of concern. The Clerk highlighted the following minor points for suitable action:-

a) Accommodation Allowance

It appears that the Clerk's accommodation allowance has been overpaid by £390 for 2017/18 financial year. The Clerk agreed to make a suitable adjustment with his June salary.

b) Asset Register

The Asset Register has been agreed by the Chairman and Clerk under delegated powers, and the Annual Insurance paid. When the Wembury Recreation Ground is taken over by Wembury Parish Council then this will need to be reviewed and the Annual Insurance amended accordingly.

c) Budget Control

The report suggests that to provide more effective financial control, a report on expenditure and income compared to the annual budget is provided to members on a quarterly basis. The Clerk will now provide this.

d) Minutes

The report suggests that the format of the minutes should be slightly amended to provide a formal space for the Chairman to sign every page and date it. The Clerk has amended the minutes accordingly.

e) Down Thomas Community Room

The report recommends that a new lease is obtained for the Community Room building with the new owner of the Mussel Inn pub. The Clerk will chase this.

18-085 EXCHANGE OF INFORMATION

The Chairman asked members to consider suitable schemes for the revamped TAP Fund now called the Communities Working Together Fund, to be discussed at the next meeting.

The Clerk asked whether Wembury Parish Council were having a stand at the School Fayre on Saturday 7 July 2018.

It was agreed that Wembury Parish Council would have a stand and Cllrs Brown, Packer and Stansell agreed to assist.

Cllr Packer to speak to David Pinder about display boards

Cllr Stansell to provide two tables / chairs

Cllr Brown to erect the WPC shelter

Clerk to arrange a stall with the School, obtain the shelter from store, and provide all the display material.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9:26 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 25 June 2018

i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

0124/18/ARM - OBJECTION - *The changes proposed still do not reduce the scale and impact of the building enough to fit in with the existing cottage streetscene. Local residents have suggested that it would be more acceptable if the pitch of the roof is reduced to 25 degrees.*

READVERTISEMENT – Revised Plans – outline approval 58/0791/O

Proposed Development Site at SX 502 502, Bovisand Lane, Down Thomas, Devon

1045/18/HHO – *No objections*

**Householder application for proposed room in roof with rear dormer and front rooflights
5 Cory Court, Wembury, Devon PL9 0ER**

1438/18/FUL - OBJECTION – *Overdevelopment of a small site. The existing barn is adjacent to the road and the proposed redevelopment does not fit in with the village scene and other properties. The second proposed dwelling is overbearing at three storeys high and will impact on the neighbours. Development proposals need to be more in keeping with the site location at the entrance to the village.*

Reconstruction of redundant stone barn into residential dwelling and construction of new dwelling. Court Barton, Renney Road, Down Thomas PL9 0AQ

1441/18/HHO – *No objections*

Householder application for proposed detached garage and home office and associated external works. 7 Brownhill Lane, Wembury, PL9 0JQ

1456/18/HHO – *No objections*

Householder application for two storey side extension for study, dressing room and ensuite bathroom. Single storey side extension for wet room. Two storey rear extension for dining room and bedroom with balcony.

7 Veasy Park, Wembury, Devon PL9 0EP

1556/18/FUL – *No objections*

Provision of 6no self contained holiday lettings within existing public house beer garden. Works include provision of 6no off road parking spaces and associated landscaping and external works. Mussel Inn, Renney Road, Down Thomas PL9 0AQ

1560/18/OPA – *No objections*

**Outline planning application with all matters reserved for erection of detached dwelling
Xanadu West Hill Heybrook Bay PL9 0BB**

1671/18/HHO – OBJECTION unless amended – *Concern about the balcony with loss of privacy and overlooking of neighbour, this needs to be resolved*

Householder application for single storey rear and side extension.

10 Ford Road, Wembury, PL9 0JB

1858/18/HHO – *No objections*

Householder application for demolition of existing conservatory and alterations/extensions to existing dwelling.

59 Church Road Wembury PL9 0JJ

1906/18/HHO – OBJECTION – Development extends beyond general line of bungalows and will impact on neighbour with loss of light.

**Householder application for proposed extension and alterations
8 Eddystone Road Down Thomas Devon PL9 0AR**

2.0 PLANNING APPLICATIONS FOR INFORMATION ONLY

1993/18/NMM

Non material minor amendment for changes to window/door design & sizes to amend planning consent 3966/17/HHO

28 Heybrook Drive Heybrook Bay Plymouth PL9 0BN

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ANNEX B to Wembury Parish Council Minutes – 25 June 2018

FOR ACTION - Emails & Emailed Letters

Devon CC – Library Service – Consultation re improvements

Martin Luck – Letter requesting amendments to the Barton Close Car Park

Dr Peter Abernethy – Plastic Free Communities

Frank Holloran – Guidedogs Campaign – Parking on Pavements

FOR INFORMATION - Emails & Emailed Letters

Dementia Communities – Rural Communities Guide

Ivybridge Ring & Ride – Trips from Wembury Parish

South Hams DC – Parking Order Amendments

The Office of the Police and Crime Commissioner - Small Grant Scheme

Moving Together Devon – Assistance for older and less abled persons

Langdon Barton Farm – Various Wedding events

AONB – Events for June

Life on the Yealm – Various Events

Merchant Navy Day – Fly the Red Ensign – 3 September 2018

Planning Comments – Various, see emails

MAGAZINES / NEWSLETTERS – Circulated in the normal way

None

EMAILS

76 General emails circulated since the last Mailings on 15 May 2018.

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ANNEX C to Wembury Parish Council Minutes – 25 June 2018

FINANCIAL STATEMENT

Total All Accounts at 21 May 2018 **£65,071.81**

FINANCIAL STATEMENT 25 JUNE 2018

Guidebook Account

Opening Balance 21 May 2018		£13,979.22
Sales for Period	20	£40.00
Copies remaining unsold - updated book	1,624	
June Interest		£0.63
Closing Balance		£14,019.85

Balance at 25 June 2018 **£14,019.85**

Instant Savings General Account

Opening Balance 21 May 2018		£48,148.49
Includes £5500 Office Fund - (2006-09)		
Includes £10,000 Grounds Maintenance Fund		
June Interest		£2.14

Electronic Transfers / Payments

DT PO		£90.00
Transfer to Current Account		-£2,000.00

Balance at 25 June 2018 **£46,240.63**

Current Account

Opening Balance 21 May 2018		£2,730.17
Regentsgate Ltd - Internet Domain Name	2661	-£169.06
P Vassallo Internal Audit	2662	-£170.00

Electronic Transfers / Payments

Clerks Salary + Expenses May		-£1,203.38
Annual Insurance - Zurich		-£529.10
Transfer from General Account		£2,000.00

Balance at 25 June 2018 **£2,658.63**

Total All Accounts at 25 June 2018 **£62,919.11**

VAT to be reclaimed **£242.11**

TOTAL **£63,161.22**