

The logo for Wembury Parish Council features the word "wembury" in a blue, lowercase, sans-serif font. Above the letter 'b' is a stylized blue and yellow tower icon. Below "wembury" is the words "Parish Council" in a smaller, black, uppercase, sans-serif font.

# wembury

## Parish Council

<b>Parish Councillors</b>	<b>J Stansell</b>	<b>Chairman</b>
	<b>J Batley</b>	
	<b>J Bennett</b>	
	<b>D Brown</b>	<b>District Councillor</b>
	<b>A Cammack</b>	<b>Vice Chairman</b>
	<b>C Curtis</b>	
	<b>D Drought</b>	
	<b>D Giles</b>	
	<b>J Hart</b>	<b>County Councillor</b>
	<b>R Newnham</b>	
	<b>D Packer</b>	
	<b>A Wirgman</b>	
<b>Clerk</b>	<b>R Fairclough</b>	

**Minutes of the Wembury Parish Council meeting held at the Wembury War Memorial Village Hall, on Monday 26 March 2018.**

### **18-027 OPENING THE MEETING**

**The Chairman, Cllr Stansell**, opened the meeting at 7:30 pm and welcomed everyone to the meeting. Cllrs Bennett, Batley, Brown, Cammack, Curtis, Drought, Giles, Hart, Newnham, Packer and Wirgman were present, together with Alex Turner, Education Co-ordinator for the South West Coast Path Association and 1 member of the public.

### **18-028 APOLOGIES**

Apologies received from District Cllr Cane and PCSO Potter.

### **18-029 DECLARATION OF INTEREST & DISPENSATION REQUESTS**

There were no Declarations of Interests or Dispensation Requests.

### **18-030 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS**

**The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.**

**The Chairman** announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

#### **i) March 2018 - Police Report**

**PCSO Andy Potter** had submitted a written report which the Chairman read out as follows:-

##### **From 22<sup>nd</sup> Feb to 20<sup>th</sup> March**

Between 28<sup>th</sup> Feb and 5<sup>th</sup> March burglary to the Bovisand Café CR/019007/18

**Cllr Brown** reported an accident near to the Staddon Heights Golf club which does not appear to have been reported.

**Cllr Bennett** was still awaiting PCSO Potters investigation into the graffiti on the Skateboard

Park equipment.

**PCSO Potter to respond.**

**ii) Alex Turner, Education Co-ordinator for the South West Coast Path Association Coastal Path Trail**

Alex Turner introduced herself and gave details about the South West Coastal Path Association which looks after the longest continuous national trail, which is over 630 miles long.

The Association is a registered charity working to protect and conserve the Coast Path to give us all the opportunity to improve our health in the great outdoors. It works to ensure the path is one of the best walks in the world and protect it for all to enjoy.

**Explorers Project**

The association is now looking to expand their role into education and Alex is in charge of an 18 month Coastal Path Trail Explorers project. Funding is from: individual donations, grant funding: The Steel Charitable Trust, the ATASS Foundation, 29<sup>th</sup> May 1961 Charitable Trust Using a PowerPoint overhead projector Alex gave an excellent presentation about her project.

- 18 month project – started in September 2018
- Focussing on South Devon stretch of the Coast Path including Wembury
- **Aim:** Groups/schools becoming active along the Coast Path
- Development of online resources and self-guided trails
- Family trails – East and West of Wembury Beach with 6 rubbings points on each, informative leaflet to go with this
- Alongside this, activity/resources sheets suited to school groups to encourage exploration of the Coast Path – themes of geographical skills, literacy/creative writing, and wildlife. These will be self-lead or lead by member of SWCPA team.
- Supporting activities and resources, downloadable from the website for work at school before or after the visit

A leaflet is currently being prepared for distribution locally. Further details and resources for Schools can be obtained from the website at

[www.southwestcoastpath.org.uk/coastpathexplorers](http://www.southwestcoastpath.org.uk/coastpathexplorers) or contact Alex on [Alex.Turner@southwestcoastpath.org.uk](mailto:Alex.Turner@southwestcoastpath.org.uk)

The Chairman thanked Alex for a very interesting presentation and members wished her every success with the project.

**iii) Members of the Public**

No comments.

**There were no further comments and the Chairman closed this open session at 7.50 pm to resume Parish Council business.**

**18-031 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 FEBRUARY 2018.**

The minutes were agreed as being a correct record and duly signed by the Chairman.

**18-032 TO RECEIVE REPORTS FROM DEVON COUNTY COUNCIL ON MATTERS AFFECTING WEMBURY**

**The Chairman allowed Cllr Hart to raise this item earlier in the meeting as he had to return to Exeter on County Council business.**

**Cllr Hart** informed members that a joint authority has now been agreed between Devon and Somerset County councils, Plymouth and Torbay unitary authorities, District councils, Health authorities and National Park. It was hoped that the government would now recognise it, which would provide more opportunities for training. The area has a low GDP and needs to improve skills training.

The government has proposed an extra £4.5m extra for pothole repair and £2.5m extra for work

to repair the road at Slapton. He felt that the Plymouth area had got off lightly with the recent bad weather with North Devon receiving the worst of it.

Cllr Hart was not sure how much money could be retained from the Business Rates trial, but hoped that this would continue into a second year, before it is rolled out to all.

**Cllr Hart agreed with the proposed signing at Knighton Hill and asked the Clerk to liaise with Nick Colton regarding its implementation.**

Devon CC were waiting for a response from Wembury PC on the proposed Bus routes and possible changes. Hedges would need to be cut if the new route was agreed.

**The Chairman raised the question of the missing Twinning Signs. After a short discussion Cllr Hart agreed to speak to Nick Colton and asked the Clerk to also contact Nick.**

**The Clerk raised the issue of the many potholes around the parish. Cllr Hart asked the Clerk to produce a list and to let him and Nick Colton have a copy for suitable action.**

A debate ensued about the temporary diversion for Sherford through Brixton and the final route through the Sherford development. There may be traffic problems in the short term and possibly in the long term, depending on the final road layout.

**Cllr Hart thanked the Chairman and members, and left the meeting at this point.**

### **18-033 MATTERS ARISING FROM THE MINUTES**

#### **18-019 i) New Wembury Signs**

The new signs have now been returned and fixed. However, it appears that the missing twinning wording has not yet been resolved on two signs.

**Cllr Hart to speak to Nick Colton.**

#### **18-020 i) Sweeping & Gully Cleaning**

**Cllr Hart to speak to Nick Colton about informing residents when sweeping and gully cleaning operations are scheduled.**

#### **18-020 ii) Devon CC Highways**

A Traffic Sensitive Street Review is now in full consultation for one month from 1 March 2018. Five Councillors had responded.

#### **18-020 iii) TAP Fund 2018**

**Cllr Brown was asked to liaise with Devon CC / South Hams DC to provide clear guidance in future, about the sort of scheme which would be suitable for a grant.**

#### **18-026 i) South Hams DC – What We Do**

**Cllr Brown was asked to provide a paper copy of the South Hams DC poster, ‘What We Do’ for display within the Parish.**

### **18-034 TO RECEIVE THE MONTHLY PLANNING REPORTS**

#### **i) 0477/18/HHO Ash Cottage, Gabber Lane, Down Thomas**

A letter had been received from Mr & Mrs Tarrent who had no objection to the proposals, but were concerned about how it was to be constructed. They have informed South Hams DC of their concerns.

#### **ii) Planning Applications**

**The Chairman** went through the planning applications in Annex A of the Agenda.

**RESOLVED: To accept the Planning Report resolutions as detailed in ANNEX A of these minutes.**

#### **iii) Next Wembury Parish Council Meeting**

**The Chairman** informed members that the Chairman of the SHDC Management Control Committee would be attending the next Parish Council meeting to discuss planning matters. He would like to form a small team to prepare a suitable paper for discussion at the meeting.

**Cllrs Stansell, Packer, Wirgman, Bennett and Drought agreed to form the group and**

prepare a paper.

**18-035 TO RECEIVE INWARD CORRESPONDENCE**

**FOR ACTION - Emailed Letters & Emails**

**a) Devon CC – Wembury Bus Service No 48**

A general discussion ensued about the proposals for the No 48 Bus Service ie whether Devon CC should continue with the existing Stagecoach service or take up the Plymouth Citybus alternative proposal. It was felt that the Citybus proposal offered a more flexible service with additional journeys. However, the schedule should be tested to see if it is achievable and the revised route would need some hedges trimmed back.

Cllr Brown proposed the following resolution, seconded by Cllr Cammack, which was approved unanimously.

**RESOLVED: Plymouth Citybus is the preferred contractor to provide the Wembury Bus Service No 48. However, the schedule should be tested to see if it is achievable and the revised route would need some hedges trimmed back.**

**b) Data Protection Regulations**

A discussion ensued about the proposed new legislation and how Wembury PC would be affected. The Clerk is due to attend a Parish Clerks Workshop next month and will see how other parishes are going to deal with this matter. It might be possible for several parishes to share a common Data Protection Officer. **The Clerk will report back.**

**c) Local Council Public Advisory Service**

**The Chairman** informed members of the new review of Ethical Standards in Local Government. There were no comments at this stage.

**d) Devon CC Highways**

**If members have not already done so, then they should complete the Traffic Sensitive Street Review and let Devon CC Highways have their views.**

**e) WWMVHall - Open Day Table Event – 12 May 2018**

Following a short discussion it was agreed that Wembury PC should take a table on 12 May 2018. The Chairman asked that a small group should be formed to prepare information for the table and to man it during the event.

**Cllrs Stansell and Brown agreed to collate suitable information for display and Cllrs Stansell, Brown, Giles, Bennett, Cammack and Drought agreed to man the Table on the day. Cllr Packer would ask the History Society for the use of some display boards.**

**f) 1<sup>st</sup> Wembury Scout Group – Grant Request**

This matter would be dealt with under Financial Matters.

**18-036 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

None.

**18-037 TO RECEIVE REPORTS FROM THE SOUTH HAMS DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY**

**Cllr Brown** said that he would be in a position to report on the proposed development of 15 dwellings at South Barton Farm by the next meeting.

**18-038 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES**

**i) WEMBURY SCHOOL REPORT**

Due to busy weeks before the School Easter break there is no report this month. However, all is good with the School. Find out more by reading the Headteacher's BLOG on the School

website at [www.wemburyprimary.co.uk](http://www.wemburyprimary.co.uk)

## **ii) WEMBURY WAR MEMORIAL VILLAGE HALL**

The report by Brian Dixon, Chairman WWMVH CIO, was taken as read.

## **iii) LEISURE FACILITIES WORKING GROUPS**

### **a) Wembury Recreation Ground**

#### **i) Land & Facilities Transfer**

**The Chairman** reported that the land and facilities transfer contract has been finalised and a date is awaited for signing. However, a resolution is required before the contract can be signed. Cllr Cammack proposed the following resolution, seconded by Cllr Packer, which was approved by 8 votes for with 3 abstentions.

**RESOLVED: The Wembury Recreation Ground Land & Facilities Transfer Contract is to be signed on behalf of Wembury Parish Council by Cllrs Stansell and Bennett, and witnessed by the Clerk.**

#### **ii) Children's Play Area**

**Cllr Bennett** had circulated a report which compares the designs and quotes of three likely providers of children's equipment. Wembury School is to be consulted about the type of play equipment the children would like to see, then a suitable design can be decided upon.

**The Clerk is putting together a suitable questionnaire for circulation to the School and Pre-School.**

A discussion ensued about funding and it was agreed that suitable grants should be researched. **Cllr Cammack volunteered to report back on suitable grants.**

#### **b) Recreational Facilities**

A small group of volunteers attended the School Orchard on 24 March 2018 where a new hedge was planted and all the fruit trees pruned, fed and mulched. Wildflowers will be planted later in the year. Lots of cake was eaten and Cllr Bennett has circulated photographs of the event.

#### **c) Wembury Wildlife Verges Project**

Cutting and raking of the four Mewstone Avenue / Barton Close verges has taken place and a few wildflowers should be seen soon. Notices will be put up shortly to guide the South Hams DC mowers to avoid the areas seeded with wildflowers.

Funding applications will be started shortly, in connection with the 2018 programme.

**A meeting of the Verges Working Group needs to be organised soon, as well as a meeting with the AONB team to discuss the various projects in more detail.**

## **iv) LOCAL PLANS**

### **a) SHDC Joint Local Plan**

**Cllr Brown** reported that the initial Joint Local Plan examination has now been concluded.

Various remarks have been made and some amendments may be necessary to finalise the plan. The plan is a good start, but the amendments may delay the plan being put into action.

### **b) Wembury Neighbourhood Plan**

**Cllr Packer** had circulated minutes of the meeting held on 19 February 2018. The application for a possible grant for the Housing Needs Assessment is currently being prepared.

Consequently, Cllr Packer suggested that the £4000 approved at the last meeting should now be used to complete the Community Survey instead of the Housing Needs Assessment. A discussion ensued. It was felt that with so many things to do, it would be better for the group to receive the £4000 from the Parish Council and to spend it as necessary to move the Neighbourhood Plan forward. However, members would like to see detailed receipts for general approval. Cllr Brown proposed the following resolution, seconded by Cllr Drought,

which was approved by 9 votes for with 2 abstentions.

**RESOLVED: To spend £4000 on a Housing Needs Assessment or Community Survey to assist with the production of the Wembury Neighbourhood Plan. Detailed receipts are to be submitted to the Parish Council for general approval.**

There is to be a public meeting on 25 April 2018 to generate more enthusiasm from the public to assist.

**v) BEACH LIAISON GROUP**

**Cllr Packer** had circulated minutes of the meeting held on 15 March 2018.

Charging for the Wembury Beach toilets had generated much discussion. Many thought that it would cost South Hams DC more to charge for the toilets and collect the money, than not charging. Schools depended upon the toilets for visits and the Marine Centre and Mill Café may be affected by a reduction in School visits. People may also contaminate the local area rather than pay to use the toilets. A lengthy discussion took place.

It was possible for the Parish Council to precept South Hams DC and take over the running of the toilets. However, as they are owned by the National Trust it was felt that they had a responsibility to make them readily available.

Cllr Brown explained that South Hams DC were charging for, rather than closing, the toilets and this was to offset the costs of maintaining the toilets which is not a statutory duty of the District Council.

**Cllr Brown was asked to arrange a meeting with South Hams DC, National Trust, Marine Centre, Wembury Parish Council and other relevant stakeholders, as soon as possible, to resolve this problem.**

**vi) OTHER COMMITTEES / GROUPS / REPRESENTATIVES**

None on this occasion.

**18-039 FINANCIAL REPORTS**

**i) Financial Statement for March 2018.**

**The Chairman** presented the financial statement as per ANNEX C.

**RESOLVED: The Financial Statement for March 2018 is approved as detailed in ANNEX C.**

**The Chairman** pointed out that the Taylor Wimpey S106 money had been received for the Bus Shelter. He suggested that a small group is formed to agree the design and erection of the new Bus Shelter. **Cllr Brown agreed to assist the Chairman.**

**ii) 1<sup>st</sup> Wembury Scout Group – Grant Request**

**Cllr Brown declared a personal interest in this matter and left the room during this item.**

**The Chairman** said that the 1<sup>st</sup> Wembury Scout Group had requested a grant of £100 to offset the cost of electricity used to light the footpath and MUGA at the Wembury Recreation Ground. Cllr Bennett proposed the following resolution, seconded by Cllr Curtis, which was approved by 9 votes for with 1 abstention.

**RESOLVED: The 1<sup>st</sup> Wembury Scout Group is awarded a S137 grant of £100, to offset the cost of electricity which lights the footpath and MUGA in the Wembury Recreation Ground.**

**18-040 EXCHANGE OF INFORMATION**

**i) Cllr Cammack** would like to hand over the responsibility of the Speed Camera to another councillor. **Cllr Packer said that he would take it over.**

**ii) Cllr Bennett** said that there was a large rut in the verge which prevented people from accessing the Hollacombe Bus Shelter and asked for it to be filled in.

**The Chairman** thanked all the councillors for their attendance and closed the meeting at 9.34 pm.

Roy Fairclough, Clerk

## **ANNEX A to Wembury Parish Council Minutes – 26 March 2018**

### **1.0 PLANNING APPLICATIONS CONSIDERED BY WEMBURY PC**

**0520/18/VAR – *No objection***

Variation or Removal of Condition

Variation of condition number 2 following grant of planning permission 4088/16/FUL to allow changes to approved plans

South Barton Farm Veasy Park Wembury PL9 0ES

**0571/18/HHO– *No objection***

Householder application for replacement garage building, approved for demolition under planning consent 2865/17/FUL

Freebird Wembury Road Wembury PL9 0DH

**0477/18/HHO– *No objection***

Householder application for new roof to rear courtyard, removal of existing utility room north facing wall and incorporated new space.

Ash Cottage Gabber Lane, Down Thomas PL9 0AW

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## **ANNEX B to Wembury Parish Council Minutes – 26 March 2018**

### **FOR INFORMATION - Emails & Emailed Letters**

**South Hams DC** - Access to the Councils' online services – Various Road Shows  
- Wembury on 25 April 2018

**South Hams DC** – Housing Survey - Closes 3 April 2018

**Weather Warnings** – Various Emails

**Planning Comments** – Various, see emails

### **MAGAZINES / NEWSLETTERS – Circulated in the normal way**

**Clerk & Councils Direct** - March 2018 Issue 116

**Smart Highways** – Vol 6 No 1

### **EMAILS**

94 General emails circulated since the last Mailings on 19 February 2018

## ANNEX C to Wembury Parish Council Minutes – 26 March 2018

### FINANCIAL STATEMENT

**Total All Accounts at 26 February 2018** **£54,001.53**

#### FINANCIAL STATEMENT 26 MARCH 2018

##### Guidebook Account

Opening Balance 26 February 2018		£13,977.52	
Sales for Period	0	£0.00	
Copies remaining unsold - updated book	1,644		
March Interest		£0.54	
<b>Balance at 26 March 2018</b>			<b>£13,978.06</b>

##### Instant Savings General Account

Opening Balance 26 February 2018		£37,983.44	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
March Interest		£1.43	
<b>Electronic Transfers / Payments</b>			
Transfer to Current Account		-£2,000.00	
Transfer to Current Account		-£2,000.00	
Transfer to Current Account		-£5,000.00	
SHDC TW S106 Bus Shelter		£10,000.00	
AONB Grant - Verges Scheme 2017		£1,500.00	
<b>Balance at 26 March 2018</b>			<b>£40,484.87</b>

##### Current Account

Opening Balance 26 February 2018		£1,374.32	
Eco Land Management - WRG Planting	2652	-£4,754.40	
J Friend Gardening Services - Work No 6	2653	-£199.07	
Transfer to Current Account		£2,000.00	
Transfer to Current Account		£2,000.00	
Transfer to Current Account		£5,000.00	
<b>Electronic Transfers / Payments</b>			
Clerks Salary & Expenses - February		-£1,125.11	
K Rennells - Verges Scheme 2017 Remaining 50%		-£1,500.00	
K Rennells - Wildlife Verges Scheme 2018		-£200.00	
<b>Balance at 26 March 2018</b>			<b>£2,595.74</b>

**Sub Total** **£57,058.67**

**VAT to be reclaimed** **£1,458.65**

**Total All Accounts at 26 March 2018** **£58,517.32**