



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 26 February 2018.

18-014 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone to the meeting on such a cold evening. Cllrs Bennett, Brown, Drought, Giles, Hart, Newnham, and Packer were present, together with District Councillor Cane, PCSO Andy Potter, Keith Rennells, Consultant and 3 members of the public.

18-015 APOLOGIES

Apologies received from Cllrs Batley, Cammack, Curtis and Wirgman.

18-016 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no Declarations of Interests or Dispensation Requests.

18-017 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) February 2018 - Police Report

PCSO Andy Potter gave his report as follows:-

From 25th Jan to 21st Feb

Wembury Area

25th Jan., report of a common assault, no further action CR/008004/18

Between 27th and 28th Jan. criminal damage to a car, damage to paintwork Knighton Road area CR/008265/18

Bovisand

26th Jan. report of threatening behaviour, road rage type incident, no further action
CR/007690/18

Cllr Bennett informed Andy that there was more graffiti on the Skateboard Park equipment.
PCSO Potter said that he would look into it.

ii) Keith Rennells – AONB Landscape and Wildlife Project – Corridors and Connections

Keith Rennells (Adviser) introduced the Corridors & Connections project in March 2017 and now wished to update the Parish Council.

What is it?

Wembury is known for high quality landscapes and wildlife habitats, and there have been many studies and reports over the years. The aim of this project is to try and turn words into action on the ground. This is an objective in the South Devon AONB Management Plan, the enhancement of the protected landscape, its heritage and biodiversity.

Corridors & Connections refers to the linkages between landscape features and habitats, hedgerows, woods, meadows for example, that are vital for wildflowers, insects, small mammals, bats and birds to maintain healthy populations. Such features can become fragmented. The project area is fundamentally the Parish of Wembury, but with a foot in the Plymouth fringe and also the adjoining parishes of Brixton and Newton & Noss.

What has happened so far?

Winter 2016-17: Data gathering and mapping – A post graduate researcher at Plymouth University supported the AONB team in putting together a complete set of maps covering the parish – land use, farming, landscape character, protected wildlife sites, heritage, access, hedge survey, woodland, open space etc. Mostly existing data, but brought together in one place.

Spring – Summer 2017: Field survey and assessment – AONB engaged conservation specialists to take this information out into the field to assess the conditions of wildlife and landscape. The parish was divided into five areas; north, south, east, west and central, and opportunities for enhancement were identified and mapped. These projects include tree and hedge planting, hedgerow restoration, woodland management, wildflower meadow creation and enhancement, (including coastal grassland), orchard planting, access improvements (including sections of coast path), information and interpretation.

Autumn – Winter 2017-18: Project development and reporting – Conservation advisers have been drafting individual project plans to be included in the final report. There are potentially 40 to 50 project ideas at this stage. This is also an opportunity to bring a number of community projects together in one place, so the wildlife verges project, school orchard project, any enhancement work at the two recreation grounds, the proposed two new wildlife information boards, etc.

What happens next?

Spring-Summer 2018: AONB has successfully secured £90k from SHDC's Llangage Landscape Fund. This will help support projects which focus on tree, hedge and orchard planting linked to other landscape improvements and community benefit. The aim now is to use this fund to attract other grants to increase the total budget, and the scope of the work carried out in Wembury.

The AONB team would like to meet with a delegation from the Parish Council to discuss the plan and its contents in more detail, with a view to developing a partnership project around a bid to the Heritage Lottery Fund 'Our Heritage' scheme. Other grant applications will add to the pot. If in agreement, the next step would be to set up a working group to oversee this process, and identify opportunities for community involvement, and possibly a '*Wild Wembury*' volunteers group.

Autumn-Winter 2018: With funding in place, the AONB/Parish Council will seek to roll out the first projects within a three year plan.

A general discussion ensued. Concern was expressed about the lack of teeth of the AONB in preventing encroachment of development. **The AONB is currently reviewing its Management Plan and Keith will take the concerns of Wembury PC to the AONB.** **Cllr Packer** asked if there could be an exchange of maps as they would be useful for the Neighbourhood Plan. **Keith agreed and will speak to the Neighbourhood Plan group.**

Keith then informed members that he had submitted a 2018 Programme of works for the Wembury Wildflower Verges Project. He hoped to get more local involvement this year and to build on the success of last year's work. The total cost of the programme would be £5000, but he felt that most of that amount could be raised through successful grant applications. However, he suggested that £200 now, would enable him to pump prime the 2018 programme and to immediately raise the awareness of the project within the community. **The Chairman** said that the members would consider this request later in the meeting and thanked Keith for his interesting presentation.

If you wish to become involved with enhancing the verges around the parish to improve the local wildflowers and enhance the wildlife, then please contact Keith on 07779 242191 or email on wemburyverges@gmail.com - Check out the Wembury PC Facebook page.

iii) Members of the Public

a) Planning Application – 1 Old Coastguard Cottages, Wembury

Charles Stewart outlined the revised proposals to the waterside opposite his cottage, which was to make his access easier and to store his dinghy. The proposed wooden decking, without the derrick, would not disturb the original structure and could be removed at a later date if necessary.

Mr Green explained that the revision does not alter the visible decking structure much, which is not in keeping with a Grade 2 listed Victorian armoured wall and would cause considerable disturbance in the area, which has remained the same for many years.

A general discussion ensued about listed buildings and their curtilage.

There were no further comments and the Chairman closed this open session at 8.03 pm to resume Parish Council business.

18-018 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 JANUARY 2018.

The minutes were agreed as being a correct record and duly signed by the Chairman.

18-019 MATTERS ARISING FROM THE MINUTES

18-006 i) New Wembury Signs

Cllr Brown reported that the signs have been removed and are currently being amended and should be returned next week. However, it appears that the missing twinning wording has not yet been resolved. A general discussion ensued.

Cllr Hart agreed to investigate the matter further.

18-006 ii) Wembury Beach Toilets

Cllr Brown had circulated details of the running costs of the Wembury Toilets and information about who owns the land they are built on. He said that South Hams DC would be charging 20 pence to use the toilets in future.

Cllr Packer informed members that a Beach Liaison meeting has been scheduled for 15 March 2018 when this matter could be discussed further.

18-006 iii) Wembury Recreation Car Park

The Clerk has monitored the situation regarding a potential problem with the first parking space. **The van causing the problem now parks elsewhere.**

18-006 iv) Circulation of Planning Applications

The Chairman re-iterated the guidance circulated by the Clerk. He asked all members to return planning applications to the Clerk in good time for the Parish Council meetings.

18-008 Royal Garden Party 2018

Cllr Brown was not successful in the draw for the Royal Garden Party 2018.

18-020 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications in Annex A of the Agenda.

RESOLVED: To accept the Planning Report resolutions as detailed in ANNEX A of these minutes.

18-021 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) River Yealm Harbour Authority

The current three year term for a Wembury PC representative on the River Yealm Harbour Authority is due to expire on 1 March 2018. Cllr Drought has been the Wembury PC representative for the last three years and he is willing to continue for a further three years. Cllr Stansell proposed the following resolution, seconded by Cllr Brown, which was approved by 7 votes for with 1 abstention.

RESOLVED: Cllr Drought is appointed the Wembury PC representative on the River Yealm Harbour Authority for the next three years.

b) Michael Gage Letter

Mr Gage had outlined a problem where parked cars had prevented South Hams DC gully emptying and sweeping operations being carried out. A discussion ensued.

Cllr Hart said that he would speak to Nick Colton to see what could be done to inform residents when sweeping and gully cleaning operations are scheduled.

c) Devon CC Highways

A Traffic Sensitive Street Review is shortly to be carried out by Devon Highways with a full consultation for one month from 1 March 2018.

Members were urged to go onto the website and make their views known.

d) South Devon AONB

A Consultation on Management Plan Review is currently being carried out by the South Devon AONB. **Members were urged to fill in and return the questionnaire with their views.**

e) TAP Fund 2018

Wembury PC were unsuccessful this year and did not receive a grant. A lengthy discussion ensued. Future schemes would be expected to seek Crowd Funding and the fund name is to be standardised to the Community Fund.

The Clerk asked for South Hams DC to provide clear guidance in future, about the sort of scheme which would be suitable for a grant.

18-022 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

18-023 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC

Cllr Hart informed members that Devon CC has now set its Budget which is based on a 2% increase for Adult Services and general increase of 2.99% for other services. There will be an extra £6.5m for highway works, mainly for drainage improvements. The dip between Brixton and Yealmpton has now been resurfaced but there is a problem with a low manhole and a blocked drain, which is being dealt with. Devon County Council, Plymouth, Torbay, and the 8 District Councils Pilot Group have been allowed extra money by the government and will retain more of Business Rates. The TAP Fund will change next year as already discussed. There is very cold weather on the way for Thursday and Friday and Devon Highways will be gritting the roads. Devon CC has received two tenders for the Wembury Bus Service. Various trial runs will be carried out and there will be a public consultation from 1 March 2018. **Wembury PC should let Devon CC have its views.**

SOUTH HAMS DC

Cllr Cane informed members that South Hams DC Council Tax will increase by 3% which is a £5 increase on a Band D property. Things are very tight and councillors are looking at different ways to save money or increase revenue.

Cllr Brown said that the budget gap had been closed and some difficult decisions had been made. There would shortly be a charge to use the Wembury Beach toilets of 20 pence. This would help to offset the £18,0500 it cost to run the toilets. The BBC gave out 'Fake News' recently when it said that South Hams DC had overspent by 40%. This was not true and the overspend was only 0.5%. He has taken this up with the BBC. Steve Jordan has now left and Sophie Hoskins is in charge with Steve Molineux as her deputy.

18-024 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The Headteachers report was taken as read. She had made some very good points and the School was doing well. Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

There was no report on this occasion.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

i) Land Transfer & Planting

The Chairman reported that the land transfer contract has been finalised and a date is awaited for signing.

The planting along the car park fencing has now been completed and is looking good. Bulbs will now be planted next Autumn.

ii) The Wembury Recreation Ground Working Group

The group met on Tuesday 6 February 2018 and many issues had been discussed:-

The work to Brownhill Lane, to re-stone the road and footpath, is due to commence on 12 March 2018.

The S106 money for the Bus Shelter has been requested from South Hams DC and various bus shelter designs are being considered.

Phase 3 planting and picnic benches are currently being designed.

The Trim Trail, Children's Play area upgrade and Zip Wire, are currently being investigated

The formation of a Management Group to manage the Wembury Recreation Ground, including members of the public, is also under consideration.

iii) Children's Play Area

Cllr Bennett had already circulated a report with the designs of two likely providers and a third is awaited. Several site meetings have been held with the suppliers and it is suggested that the School should be consulted about the type of play equipment the children would like to see. This will also help with obtaining grants in future and in finalising the type of Play Area upgrade which is the most suitable for the local community.

b) Wembury Future Verges Project

Keith Rennells had already given a suitable presentation earlier in the meeting and the Clerk had already circulated Keith's costed 2018 Programme for the Future Verges project.

Members have already agreed to continue with the Wildflower Verges Project for a further year. However, they noted Keith's earlier comments that the 2018 Programme could possibly be funded from grants. Keith had requested £200 to pump prime the 2018 programme and he was also willing to assist with the grant applications as necessary. A discussion ensued.

Cllr Drought proposed the following resolution, seconded by Cllr Giles, which was approved by 6 votes for with 2 abstentions.

RESOLVED: To pay Keith Rennells £200 to pump prime the 2018 Wembury Future Verges Project with the remainder of the 2018 Programme costs to be funded from successful grant applications.

It was suggested that a delegation from the Parish Council should meet the AONB team to discuss the projects and contents in more detail, with a view to developing a partnership project around a bid to the Heritage Lottery Fund.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that the Joint Local Plan, is currently being examined.

b) Wembury Neighbourhood Plan

Cllr Packer reported on the meeting held on 19 February 2018. The group had stalled because of a lack of personnel resources to do the work. However, the meeting was lively and very valuable with extra people attending and various members taking on some of the workload. The Housing Needs Assessment - production of the survey, distribution and analysis can be done by Devon Communities Together at a cost of £4175 + VAT. The Clerk said that there is £4000 in this year's budget for the Neighbourhood Plan. It would be better if the group accepted the quote and sent the invoice to Wembury PC for approval and payment. It was suggested that Cllr Packer should check with Brixton and Newton & Noss PC's regarding their Housing Needs Assessment first. The application for a possible grant could be carried out at the same time.

The Community Survey has been drafted but it required finalising, distributing and analyzing, this is now in hand.

The group felt the need for a consultant for guidance and to assist them with the overall workload. It is hoped a suitable consultant would attend the next group meeting in March.

A community grant also needs to be applied for.

There is to be a public meeting on 25 April 2018 to generate more enthusiasm from the public to assist.

A general discussion ensued.

v) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None on this occasion.

18-025 FINANCIAL REPORTS

i) Financial Statement for February 2018.

The Chairman presented the financial statement as per ANNEX C.

RESOLVED: The Financial Statement for February 2018 is approved as detailed in ANNEX C.

ii) High Interest Account – Discovering Wembury Book

The Chairman said that as the interest rate was very low at present, the £10,000 had not yet been re-invested into a high interest account. As Wembury PC had not received a TAP Fund grant for digitising the Discovering Wembury Book, he felt that the £10,000 should now be used for this purpose. Once digitised, any surplus money from this account should be reviewed and re-invested, or used as necessary. A general discussion ensued.

Cllr Drought proposed the following resolution, seconded by Cllr Brown, which was approved unanimously.

RESOLVED: The £10,000 in the ‘Discovering Wembury Book Account’ should be used to digitise and update the Discovering Wembury Book and upon completion, any remaining money should be reviewed and re-invested in a high interest account, or used as necessary.

iii) Wembury Neighbourhood Plan – Financial Request

Following on from the earlier Neighbourhood Plan discussion about the Housing Needs Assessment Survey, Cllr Brown proposed the following resolution, seconded by Cllr Drought, which was approved by 7 votes for with 1 abstention.

RESOLVED: To spend £4000 on a Housing Needs Assessment to assist with the production of the Wembury Neighbourhood Plan.

Cllr Brown also offered to assist by using some of his South Hams DC Locality budget.

18-026 EXCHANGE OF INFORMATION

i) Wembury Bus Service

The Chairman reminded members about the two Devon CC quotes for a Wembury Bus Service and asked members to read the information for a discussion at the next meeting.

ii) South Hams DC – What We Do

The Chairman informed members of the useful ‘poster’ on the South Hams DC website which explains very clearly, who does what. The Clerk asked Cllr Brown if a paper copy was available for display within the Parish.

iii) Fly Tipping

Cllr Giles congratulated Cllr Brown on the anti Fly Tipping campaign and said that it seems to be working well.

iv) Knighton Hill Footpath

Cllr Packer raised the question of the proposed footpath behind the Knighton Hill development. A discussion ensued and further information is required.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.26 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 26 February 2018

1.0 PLANNING APPLICATIONS CONSIDERED BY WEMBURY PC

3078/17/FUL Re-advertisement - OBJECTION – Same as before – Whilst changes are minimal it will still have a major impact on the listed buildings / site and the AONB waterfront.

*1 Old Coastguard Cottages, Wembury
Construction of a new quay to improve access*

4018/17/HHO Re-advertisement – No objection

*50 Southland Park Road, Wembury, PL9 0HQ
Proposed single storey extension to rear of property and extension to loft with new dormers to front and rear*

0228/18/HHO – No objection

*Gatewood Wembury PL9 0DZ
Householder application for rear extension*

Page 1 of 1 Annex A

ANNEX B to Wembury Parish Council Minutes – 26 February 2018

FOR INFORMATION - Emails & Emailed Letters

Community Energy Funding

RYHA- January 2018 Minutes

RYHA - 15th February 2018 Minutes

DCC/SHDC - TAP Fund Decisions 2017/18

Wembury Youth Club – Thank you letter for grant

Planning Comments – Various, see emails

MAGAZINES / NEWSLETTERS – Circulated in the normal way

Healthwatch Voices - Winter 2018

LCR - Winter 2018

EMAILS

85 General emails circulated since the last Mailings on 22 January 2018

ANNEX C to Wembury Parish Council Minutes – 26 February 2018

FINANCIAL STATEMENT

Total All Accounts at 29 January 2018 **£55,408.54**

FINANCIAL STATEMENT 26 FEBRUARY 2018

Guidebook Account

Opening Balance 29 January 2018		£13,956.93	
Sales for Period	10	£20.00	
Copies remaining unsold - updated book	1,644		
February Interest		£0.59	
Closing Balance		£13,977.52	
High Interest Amount		£0.00	
Balance at 26 February 2018			£13,977.52

Instant Savings General Account

Opening Balance 29 January 2018		£37,681.83	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
February Interest		£1.61	
Electronic Transfers / Payments			
SHDC Localities Budget - Verges Scheme		£300.00	
Balance at 26 February 2018			£37,983.44

Current Account

Opening Balance 29 January 2018		£3,108.59	
Konica Minolta - Old Photocopier - final	2650	-£20.45	
S137 Grant - Wembury Youth Club	2651	-£500.00	
Electronic Transfers / Payments			
Clerks Salary & Expenses - January		-£1,179.08	
NPower - DTCR		-£34.74	
Balance at 26 February 2018			£1,374.32

Sub Total **£53,335.28**

VAT to be reclaimed **£666.25**

Total All Accounts at 26 February 2018 **£54,001.53**