



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 27 November 2017.

17-134 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone to the first winter meeting. Cllrs Bennett, Brown, Cammack, Curtis, Giles, Newnham, Packer and Wirgman were present, together with Sgt Andy Woodward and 6 members of the public.

17-135 APOLOGIES

Apologies received from Cllr Batley, Drought, Hart, District Cllr Cane and PCSO Potter.

17-136 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no other Declarations of Interests or Dispensation Requests.

17-137 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) November 2017 - Police Report

Sgt Andy Woodward introduced himself as the Ivybridge Neighbourhood Team Leader and outlined his experience in the Police force. He explained that his team covered a huge geographical area and that Wembury was on the southern edge of it. There were 5 sections with two officers in each, providing 24 hour coverage for the area. Because of the time taken to reach Wembury from Ivybridge, any incident is usually covered by the Plymouth division, as they can reach Wembury more quickly. The Wembury Neighbourhood is covered by WPC Charlotte Mathers and PCSO Andy Potter.

Sgt Woodward then went through the 9 October crimes in detail and said that there had been 7 crimes during November so far. He informed members that rural crime is on the increase and there is a significant increase in local crime, from 3 or 4 incidents per month last year to 7 or 9 per incidents month this year. He is concerned and disturbed at this this increase and is currently looking at patterns of crime to see how it can be reduced.

Cllr Brown expressed concern about the increase in the theft of kayaks from Wembury Beach. Sgt Woodward did not think that the Kayak store was very secure.

Cllr Packer thanked Sgt Woodward for his comprehensive report.

PCSO Andy Potter had also submitted a written report as follows:-

From 29th October to 24th November

Wembury Area

Overnight 31st Oct /1st Nov - vehicle interference, fuel cap of car parked in Southland Road was damaged CR/095318.

9th Nov - report of a communication conveying a threatening message [threatening text]

CR/097927/17.

Bovisand Area

Overnight 12th / 13th -storage shed, outbuilding and shed burgled

CR/098970/098734/099101/17.

There was general concern by members about the increase in the number of crime incidents.

ii) Members of the Public

a) Katherine Wood

Katherine explained that she was attending the meeting as she had been asked by Cllr Bennett to liaise, as a member of the public, with the future upgrade of the children's play area at the Wembury Recreation Ground.

Katherine also raised the problem of dog mess at Wembury Point.

Cllr Brown suggested putting up suitable signs to remind dog owners of their responsibilities regarding the clearing of dog mess.

Katherine also suggested that the School should be contacted in connection with the Wildlife Verges project. **The Clerk** responded that this matter was already in hand.

b) Planning Application 3078/17/FUL - 1 Old Coastguard Cottages

Keith Green informed members that the revised planning application whilst allowing the water collection system to be retained had done little else. The proposed derrick was still overpowering on such an historic and unique listed building. He felt it was very important that the building should be preserved and not changed, or damaged, by the proposed derrick. Following a comment by Cllr Packer, he confirmed that he had contacted the Conservation Officer but was still awaiting his report. Keith urged members to reject the planning application.

There were no further comments and the Chairman closed this open session at 7.55 pm to resume Parish Council business.

17-138 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30 OCTOBER 2017.

The minutes were agreed as being a correct record and duly signed by the Chairman.

17-139 MATTERS ARISING FROM THE MINUTES

17-126 i) South Hams DC Development Management Committee

Cllr Brown reported that he will invite the leader and members of the South Hams DC Development Management Committee to the January meeting of the Parish Council to discuss planning issues.

17-126 ii) New Wembury Signs

Cllr Brown reported that AONB are aware of the incorrect signage and are resolving the situation. If required, he will fund any necessary amendments to the sign out of his localities budget.

17-128 i) South Hams DC Parish Council Event

Cllr Hart had already circulated a video of what he will say at this event about the Devon CC budget.

17-132 Wembury Christmas Tree

The Chairman informed members that the Wembury Christmas Tree would be switched on on 6 December during the Festival of Light celebration.

17-140 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications in Annex A of the Agenda.

RESOLVED: To accept the Planning Report resolutions as detailed in ANNEX A of these minutes.

Cllr Packer was concerned that members should be aware of how to properly respond to planning applications. When commenting on planning applications, Parish Councillors should be specific and objective with their comments and reflect material considerations of the application. This should make the Parish Council's comments more effective in future.

ii) Fort Bovisand – 2821/17/FUL

Cllr Giles had attended the Development Management Committee site inspection, on 27 November 2017, of the revised application for the re-development of Fort Bovisand.

Cllr Giles informed members that it had been a constructive meeting. The developer had taken into consideration the comments of Wembury Parish Council regarding access. The access will be improved and preserved with better drainage, at no cost to the local residents. Vehicular access is only one method of accessing the proposed development, with provision being made for access by foot, ferry and water taxi. The developer would also strive to minimise the effect of the re-development and future vehicular parking on the local people living in the adjacent cottages. A lengthy debate ensued. It was felt that the Parish Council's objections to this re-development had been sufficiently dealt with and it was more positive than negative overall for this re-development to go ahead.

Cllr Giles proposed, seconded by **Cllr Bennett** the following resolution, which was approved by 7 votes for with 2 abstentions.

RESOLVED: The vehicular access concerns appear to have been resolved, by the revised proposed works to the access road and drainage, at no cost to the local residents. There is still concern about disruption to local residents during construction and future car parking arrangements for visitors. However, subject to the works being carried out as per onsite discussions on 27 November 2017 and to the car parking issues being further addressed, Wembury Parish Council remove their objection to this planning application.

17-141 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Devon & Somerset Fire & Rescue Service

A draft Integrated Risk Management Plan (2018 - 2022) had been circulated for Consultation. Cllr Drought has sent off comments on behalf of Wembury PC. He felt that the plan was very thorough.

b) Newton & Noss Neighbourhood Plan

All members thought that Newton & Noss PC had produced an excellent Neighbourhood Plan.

c) Plymouth & South West Devon Joint Local Plan Examination

The hearings will take place at the Ballroom, New Continental Hotel, Millbay Road, Plymouth PL1 3LD, commencing on Tuesday 30 January 2018 at 10:00am.

d) Planning Validation Checklist

South Hams District Council and West Devon Borough Council are carrying out a consultation process as part of the review of their Planning Validation Checklist.

Cllr Wirgman suggested that if electronic plans are to be used in future, then the plans must be submitted with standard font and layout, so that they are clear when read on a laptop or tablet.

17-142 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

17-143 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON CC

Cllr Hart No report on this occasion.

SOUTH HAMS DC

Cllr Brown confirmed that the 'One Council' proposal will not be going ahead now, as West Devon DC voted against it. Consequently, it will become more difficult to bridge the future financial gap, caused by the government gradually reducing funding to local authorities. Blue Cedar Homes has lost the appeal to their original planning application and have subsequently, withdrawn their current planning application for houses in St Werburgh Close, Wembury.

The Fort Bovisand planning application will be considered by the Development Management Committee on Wednesday 29 November 2017.

He has posted a video on Social Media which starts the South Hams DC campaign against Fly Tipping. Already he has noticed a slight drop in the amount of Fly Tipping in the area.

Executive Director Steve Jordan will be leaving South Hams DC in February 2018.

Cllr Brown asked parish councillors and the public, to send to him any good photographs they have taken which can be used to promote Wembury Parish.

Cllr Cane

No report on this occasion.

17-144 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report was taken as read. The School is currently gathering parental needs for extended provision.

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

No report on this occasion.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

i) Transfer of Land & Facilities

The Chairman reported that several issues raised by Cllr Bennett regarding inspections and insurance of play equipment and the grounds maintenance regime, had now been addressed and the contract was currently being finalised ready for approval.

The Chairman again suggested that it was time to set up a Management Group, which should include members of the public, to oversee and manage the Wembury Recreation Ground.

ii) Car Park Fence & Planting

The Clerk explained that an acceptable planting scheme has now been prepared by Adam King and it was intended to plant along the car park fencing so the car park barrier would be more visible. The costs would be discussed under the finance item later in the meeting. The fencing currently has tape around it to make it more visible. **Cllr Cammack agreed to check the tape and repair where necessary in the interim.**

b) Recreation Facilities

i) The Wembury Recreation Ground

Cllr Bennett is currently awaiting costings and drawings from Wicksteed Playgrounds for suggested new play equipment for the children's play area. A site meeting has also been arranged to meet Sovereign Play on 11 December 2017 to look at their range of equipment for the play areas. Another firm Kompan, offering large discounts for play equipment, but on a supply only basis, is also being looked at.

Cllr Bennett is awaiting a report from the Youth Club regarding reducing attendance figures.

c) Wembury Future Verges Action Plan

The Chairman reported that the wildflower seeding event on Saturday 4 November 2017 and illustrated talk 'Creating a Buzz in Wembury' in the Wembury War Memorial Village Hall on Thursday 9 November 2017 had both gone very well and were attended by many local people. Funding up to the end of March 2018 was agreed at the recent Finance Sub Committee meeting. **The Clerk is awaiting a new programme of work for 2018/19 from the consultant.**

d) Beach Liaison Group

The Beach Liaison Group met on 16 November 2017 and notes of the meeting have been circulated. The emergency telephone at Wembury Beach will be regularly checked and the Clerk informed, so that any future breakdown can be reported for repair immediately.

The Chairman reported that the Telecom Mast at Pump Hill was due to be erected around the end of January 2018 and it would provide a mobile telephone signal to Wembury Beach, so that the emergency telephone would no longer be required.

Cllr Wirgman felt that the emergency telephone should still remain even when a mobile signal was available on the beach.

Cllr Brown was asked to discuss with South Hams DC the retention of the emergency telephone at Wembury Beach even when a mobile signal is available.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that the Joint Local Plan inspection hearings will commence on Tuesday 30 January 2018.

b) Neighbourhood Plan

Cllr Packer had nothing new to report. The group will be looking closely at the Brixton and Newton & Noss Neighbourhood Plans.

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

a) Communications Group

A meeting was held on 15 November and notes of the meeting would be circulated shortly.

Cllr Brown said that he would like more photographs from members and the public, to put on the Wembury PC Facebook page. A welcome pack for new residents was being considered and more use was to be made of the members only section of the Wembury PC website.

b) Devon Highway's Annual Highway Maintenance Conference 2017

Cllr Cammack attended this conference on 16 November 2017 and had circulated a report of the conference. Community Self Help, Routine & Reactive Maintenance and Planning Works had been discussed in respect of highways. He showed the parish councillors several web pages available to report highway faults and gain valuable highway information, which he urged members to make better use of.

17-145 FINANCIAL REPORTS

i) Financial Statements for November 2017.

The Chairman presented the financial statements as per ANNEX C.

RESOLVED: The Financial Statement for November 2017 is approved as detailed in ANNEX C.

ii) Finance Sub Committee Meeting

The Chairman went through the Finance Sub Committee Meeting resolutions as shown in Annex D of the Agenda. A short discussion ensued.

Cllr Brown proposed the following resolution, seconded by **Cllr Newnham** which was approved unanimously.

RESOLVED: The Resolutions No 1 to 7 shown in Annex D of these minutes are ratified.

The Chairman explained that as the Wembury Parish Council budget for 2018/19 had now been approved the Precept on South Hams DC for 2018/19 would be £30,500.

Cllr Bennett proposed the following resolution, seconded by **Cllr Newnham** which was approved by 7 votes for with 1 abstention.

RESOLVED: The Wembury Parish Council precept on South Hams DC will be £30,500 for the year 2018/2019.

iii) TAP Fund Schemes

Five schemes had been put for consideration by the Clerk.

A lengthy discussion ensued. Following an elimination process, it was agreed that two schemes should be put forward for consideration for a TAP Fund grant.

Cllr Bennett proposed the following resolution, seconded by **Cllr Cammack** which was approved by 6 votes for with 2 abstentions.

RESOLVED: The Future Verges Wildflower Education Boards and Special Display Area should be put forward for consideration for a TAP Fund grant.

Cllr Brown proposed the following resolution, seconded by **Cllr Cammack**, which was approved by 7 votes with 1 abstention.

RESOLVED: An electronic version of the Discovering Wembury Book should be put forward for consideration for a TAP Fund grant.

iv) Car Park Planting / Seeding / Quotes

The Clerk explained that the lowest quote to plant along the car park fencing in the sum of £3962 + VAT, was from Eco Land Management, who had done satisfactory planting work for Wembury PC before. This work would be paid from the S106 money shortly to be received from South Hams DC. **Cllr Brown** proposed the following resolution, seconded by **Cllr Curtis** which was approved unanimously.

RESOLVED: The quote from Eco Land Management in the sum of £3962+VAT to plant along the Wembury Recreation Car Park fencing is approved.

The Clerk explained that the edge of the new footpath also required seeding and this could be done for £300 as part of the Future Verges Wildlife contract currently in place. The Wembury

Recreation Ground Working Group recommended acceptance of this quote. Cllr Brown proposed the following resolution, seconded by Cllr Bennett, which was approved unanimously.

RESOLVED: Seeding the edge of the new footpath in the Wembury Recreation Ground as part of the Future Verges Wildlife contract, for the sum of £300, is approved.

v) External & Internal Auditors

The Clerk informed members that the government has appointed PKF Littlejohn LLP, SBA Team, 1 Westferry Circus, Canary Wharf, London E14 4HD as the External Auditor for Wembury Parish Council for the next 5 years.

The Internal Auditor used last year, IAC Audit & Consultancy Ltd, has quoted £150 to carry out an internal audit for the 2017/18 accounts. The Clerk recommends acceptance of this quote. Cllr Stansell proposed the following resolution, seconded by Cllr Brown, which was approved unanimously.

RESOLVED: The quote by IAC Audit & Consultancy Ltd of £150 to carry out an Internal Audit on the Wembury Parish Council accounts for 2017/18, is approved.

vi) Konica Minolta Photocopier

The Clerk reported that the 5 year contract for the existing photocopier is due to expire shortly. Konica Minolta has quoted to replace the existing machine with an updated photocopier machine. The proposed 5 year contract quarterly rate is £42.77 + VAT, which is cheaper than the current cost at £45.99 + VAT. Similarly, the cost of mono prints is £0.0021p compared to current cost of £0.0035p and colour prints at £0.021p compared to £0.032p. The Clerk recommends upgrading the photocopier as per the Konica Minolta quote for the next 5 years. Cllr Brown proposed the following resolution, seconded by Cllr Cammack, which was approved unanimously.

RESOLVED: The 5 year contract quote by Konica Minolta to replace and upgrade the existing photocopier, is approved.

17-146 EXCHANGE OF INFORMATION

Cllr Cammack requested members to consider the erection of a suitable access barrier at the Barton Brake access to the Wembury Recreation Ground to prevent unauthorised access by cars and motorbikes.

Cllr Packer thought it would be useful for parish councillors to meet the South Hams DC liaison officer Tim Pollard to discuss any Wembury issue.

South Hams DC is happy to assist any local group who wishes to carry out a local litter clearing exercise in their parish.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.35 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 27 November 2017

1.0 PLANNING APPLICATIONS CONSIDERED BY WEMBURY PC

3078/17/FUL – READVERTISEMENT - OBJECTION – *The revised plans do not change the adverse impact of the proposed development on these listed buildings, so the original reasons for objection remain ie Overdevelopment, which will dominate a listed building. Adverse visual impact on a listed building.*

1 Old Coastguard Cottages Wembury PL9 0EJ

Construction of a new quay to improve access – Revised plans

3156/17/HHO – *No objection*

Trevean Eddystone Close Heybrook Bay Devon PL9 0BP

Householder application for changing dormer into balcony within roofspace, and single storey extension to kitchen

3586/17/HHO + READVERTISEMENT – OBJECTION – *Whilst window size has been reduced, there is still concern about overlooking and use of a future balcony. It is considered that the site will be overdeveloped by the size of proposed works and out of keeping with neighbouring properties.*

5 Colliers Close Wembury PL9 0JN

Householder application for side and rear extensions and alterations to existing dwelling to form rooms in the roof, and drop kerb access. + Revised plans

3767/17/HHO – *No objection*

Pendarves, 145 Church Road, Wembury, PL9 0HP

Householder application for conversion of garage into ancillary granny annex, erection of garage, reconfiguration of entrance and addition of dormer, with associated works

2821/17/FUL & 2822/17/LBC - *The new scheme has been slightly reduced in size, which will reduce the public access footfall. The vehicular access concerns appear to have been resolved, by the revised proposed works to the access road and drainage, at no cost to the local residents. Access to the new scheme will be via access road, foot, and water taxi / ferry, so vehicular access is only one method of public access. There is still concern about disruption to local residents during construction and future car parking arrangements for visitors. However, subject to the works being carried out as per onsite discussions on 27 November 2017 and to the car parking issues being further addressed, Wembury Parish Council resolved on 27 November 2017, to remove their objection to this planning application.*

Revised application for the conversion of Bovisand Fort and associated buildings, removal of one building, and construction of new towers, an apartment building, 11 new dwellings, new quayside commercial accommodation and conservation of historic fabric, together with associated landscaping, parking and re-establishment of the link to the coastal footpath, creating a total of 81 residential units, office, teaching/studio space, event space, visitor centre and facilities, café and relocation of MOD space and additional commercials pace.

Fort Bovisand Bovisand Devon PL9 0AB

TREE PRESERVATION ORDERS

3583/17/TPO – No objection

Bay Tree House Renney Road Heybrook Bay PL9 0BD

T1: Holme Oak - crown reduction by 50%, 3m off height due to past limb failures and proximity to conservatory.

T2, T3 & T4: Ash - crown reduction by 50%, up to 4m to reduce risk of failure

TPO 943 - Ref: 379949 – No objection

South Hams District Council Parish of Wembury No. 943 Tree Preservation Order 2017

Land at entrance gate to 80 Church Road, Wembury, PL9 0JP. Confirmed as Served.

Please note that the above Order was confirmed without modification on 13th November 2017.

3793/17/TPO – No objection

31 Church Road, Wembury, PL9 0LB

T1: Sycamore - deadwood removal (exempt), crown eight reduction by approx 1 metre to improve shape,

T2: Cherry - deadwood removal (exempt), complete crown reduction up to 4 metres, dropping branches, over-bearing house and adjacent highway;

T3: Ash - deadwood removal (exempt), complete crown reduction up to 4 metres, dropping branches, over-bearing house and adjacent highway;

T4: Cherry - deadwood removal (exempt), complete crown reduction up to 4 metres, dropping branches, over-bearing house and adjacent highway;

T5: Ash - deadwood removal (exempt), complete crown reduction up to 4 metres, dropping branches, over-bearing house and adjacent highway.

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ANNEX B to Wembury Parish Council Minutes – 27 November 2017

FOR INFORMATION - Emails & Emailed Letters

Wembury Marine Centre – 2017 Season Report

Wembury Parish Council - Meeting Dates 2018

Devon Countryside Access Forum - New Members Sought

The Planning System – General Information

Devon Communities Together – Key Achievements in 2017

Devon Local Flood Risk Management Strategy - October 2017 Newsletter

Devon Communities Together - Notice Of Annual General Meeting – 16th November 2017

DALC - AGM, Conference and Exhibition 2017 – Feedback Information

South Hams DC - One Council - Results from Special Meetings – Not now going ahead

Dementia Friendly Parishes around the Yealm - New website and a video about their work is on the website www.dementiayealm.org

Planning Comments – Various – See emails

MAGAZINES / NEWSLETTERS – Circulated in the normal way

The Clerk – Nov 2017 Vol 48 No 6

Clerks & Councils Direct – Nov 2017 Issue 114

EMAILS

108 General emails circulated since the last Mailings on 23 October 2017

ANNEX C to Wembury Parish Council Minutes – 27 November 2017

FINANCIAL STATEMENT

Total All Accounts at 30 October 2017 **£59,135.93**

FINANCIAL STATEMENT 27 NOVEMBER 2017

Guidebook Account

Opening Balance 30 October 2017		£3,866.27	
Sales for Period	0	£0.00	
Copies remaining unsold - updated book	1,654		
November Interest		£0.16	
Closing Balance		£3,866.43	
(£10,000 in 12 Month High Interest Account)		£10,000.00	
Balance at 27 November 2017			£13,866.43

Instant Savings General Account

Opening Balance 30 October 2017		£41,971.01	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
November Interest		£1.81	
SHDC - TAP Fund Payment - Verges		£2,815.50	
Balance at 27 November 2017			£44,788.32

Current Account

Opening Balance 30 October 2017		£2,748.59	
WWMVHall - Xmas Tree - S137 Grant	2640	-£113.00	
Ivybridge DALC - Subs 2017/18	2641	-£6.00	
Cllr Cammack - Expenses - High Viz Tape	2642	-£20.02	
Konica Minolta Photocopier - Copies	2643	-£11.72	
Konica Minolta Photocopier - Rental	2644	-£55.19	
Electronic Transfers			
Clerks Salary & Expenses - October		-£1,096.76	
NPower - DT Community Room		-£30.58	
Vision ICT - Website Hosting Dec17-Nov 18		-£330.00	
ParishOnline Subs 2017/18		-£50.40	
Balance at 27 November 2017			£1,034.92

Sub Total **£59,689.67**

VAT to be reclaimed **£626.07**

Total All Accounts at 27 November 2017 **£60,315.74**

ANNEX D to Wembury Parish Council Minutes – 27 November 2017

Finance Sub Committee held on 13 November 2017 Resolutions for Ratification

1) Down Thomas Post Office

RESOLVED: The current payment by the Postmistress for the use of the Down Thomas Community Room should remain at £15 per month for a further year, providing the payment is made on a regular basis. The rate is to commence on 1 April 2018 and is to be reviewed annually.

2) High Interest Account

RESOLVED: The £10,000 from the 'Discovering Wembury Book' account should be re-invested in the Lloyds high interest account for a further 12 months.

3) Grant Funded Projects

Wembury Future Verges Scheme

RESOLVED: That Cllr Hart should be asked for £800 from his Devon CC Locality budget, Cllr Brown agreed to £300 from his South Hams DC Locality budget and that Wembury PC should find £400 from the Self Help budget to fund the shortfall for the Wembury Future Verges Scheme.

4) S137 Grant Requests

i) Citizens Advice South Hams

RESOLVED: To grant £250 to Citizens Advice South Hams to assist with the running of the service.

ii) Wembury Defibrillator Group

RESOLVED: To grant £110 to the Wembury Defibrillator Group to pay for the annual insurance of the Wembury defibrillators.

5) Annual Subscriptions

RESOLVED: To continue with the subscriptions for 2018/19, as listed below:-

Devon Association of Local Councils

I&D Association of Local Councils

Society of Local Council Clerks

Devon Communities Together (Senior Council for Devon - Devon Conservation Forum)

Magazines:-

Village Green, The Clerk, Clerk & Councils Direct, LCR

7) Budget Proposals for 2018/19

RESOLVED: The Wembury Parish Council budget for 2018/19, suitably amended and shown in Appendix No 1, is approved.

8) Parish Precept for 2018/19

RESOLVED: The Wembury Parish Council precept on South Hams DC will be £30,500 for the year 2018/2019.

ANNEX D to Wembury Parish Council Minuted - 27 November 2017

APPENDIX No 1

WEMBURY PARISH COUNCIL 2017/18 INCOME & EXPENDITURE	BUDGET 2017-18	BUDGET 2018-19
INCOME		
Parish Precept	£30,000.00	£30,500.00
Guidebook Sales	£300.00	£150.00
VAT Refund	£2,000.00	£2,000.00
Account Interest	£120.00	£120.00
Donations (DTPO)	£180.00	£180.00
Council Tax Support Grant	£455.00	£455.00
TAP Fund Grant	£3,000.00	£3,000.00
Other Grants	£5,000.00	£5,000.00
TW S106 Money*		£75,000.00
From/To Reserves	£9,555.00	£4,275.00
TOTAL INCOME	£50,610.00	£120,680.00

A proposed nominal Increase in Precept for 2018/2019 of £500 which is 1.7 %

*** New / Changed Items**

**** Delete Items**

WEMBURY PARISH COUNCIL 2017/18 INCOME & EXPENDITURE	BUDGET 2017-18	BUDGET 2018-19
EXPENDITURE		
ADMINISTRATION		
Audit	£500.00	£600.00
Bank Charges		
Computer Maintenance	£60.00	£60.00
Members Expenses/Mileage/Training	£200.00	£200.00
Admin/Expenses	£700.00	£800.00
Hire of Halls/Rooms	£250.00	£250.00
Insurances	£800.00	£1,000.00
Office Accommodation**	£2,500.00	£0.00
Office Store	£400.00	£400.00
Photocopier Lease/Usage	£350.00	£350.00
SHDC Payroll Service/HMRC	£3,500.00	£5,000.00
Clerks Salary/Expenses/Office Accom.*	£11,250.00	£12,500.00
WPC Subscriptions	£1,000.00	£1,000.00
BT Telephone	£350.00	£400.00
PC Election Costs**		
Website Management / Maintenance*	£700.00	£700.00
App Management / Maintenance *	£500.00	£500.00
SUB TOTAL ADMINISTRATION	£23,060.00	£23,760.00
FACILITIES		
Bus Shelter Cleaning	£250.00	£120.00
Bus Shelter Maintenance	£800.00	£800.00
Notice Board Maintenance	£200.00	£200.00
DT PO & Community Room	£800.00	£800.00
Leisure Facilities Maintenance	£500.00	£500.00
Recreation Grounds Maintenance*}	£4,500.00	£65,000.00
TW S106 Money* }		£10,000.00
SUB TOTAL FACILITIES	£7,050.00	£77,420.00
S137 GRANTS / DONATIONS		
Unallocated*	£5,000.00	£5,000.00
SUB TOTAL S137 GRANTS/DONATIONS	£5,000.00	£5,000.00
MISCELLANEOUS		
Wembury Neighbourhood Plan	£4,000.00	£2,000.00
Community Self Help	£3,000.00	£4,000.00
Unexpected Expenses	£500.00	£500.00
TAP Fund Contract	£3,000.00	£3,000.00
Other Grant Work	£5,000.00	£5,000.00
SUB TOTAL MISCELLANEOUS	£15,500.00	£14,500.00
TOTAL EXPENDITURE	£50,610.00	£120,680.00