



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 30 October 2017.

17-121 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone. Cllrs Batley, Bennett, Brown, Curtis, Drought, Hart, Newnham and Packer were present, together with 6 members of the public.

17-122 APOLOGIES

Apologies received from Cllr Cammack, Giles, Wirgman, District Cllr Cane and PCSO Potter.

17-123 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no other declarations of Interests or Dispensation Requests.

17-124 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) October 2017 - Police Report

PCSO Andy Potter had submitted a written report which the Chairman read as follows:-

From 23rd Sept to 28th October

Wembury

24th Sept. theft of a kayak from Wembury Beach CR/092586/17

30th Sept. report of a common assault, enquiries ongoing CR/084433/17

10th Oct. theft of a kayak from Wembury Beach CR/088951/17

Overnight 10th / 11th Oct. theft from a motor vehicle, van broken into Cliff Road area
CR/088189/17

17th Oct report of a public order offence, threatening behaviour, enquiries ongoing
CR/089993/17

18th Oct, report of theft of bags of magazines CR/090214/17

23rd Oct. report of a common assault, no further Police action taken CR/092012/17

27th Oct report of theft of property from a car [at Wembury Point] CR/093330/17

Bovisand

24th Sept, report of a dog not under proper control CR/082439/17

Overnight 22nd / 23rd Oct report of a burglary non dwelling, enquiries ongoing CR/082439/17

Overnight 22nd/23rd Oct report of an attempt burglary non dwelling CR/091795/17

There was general concern about the increase in the number of crime incidents.

ii) Members of the Public

a) Planning Application 3078/17/FUL - 1 Old Coastguard Cottages

Diana Green gave members the history to the Coastguard Cottages and their unique historical status within the river. She then went on to explain in detail why the new development is not acceptable and would destroy the character of these listed buildings if constructed. She urged the Parish Council to object to this planning application.

It was suggested that the detailed information regarding her objection should also be sent to South Hams DC.

b) Wembury Beach – Emergency Telephone

Brian Dixon, Lifeboat Association, was most concerned that the emergency telephone at Wembury Beach has been out of action for 3 weeks and said that it was totally unsatisfactory, especially as he had dealt with several emergencies from that telephone. He had found it extremely difficult to find anyone to take immediate action to rectify the situation. A lengthy discussion ensued. The emergency telephone is now working.

It was agreed that Wembury PC should write to the Salcombe Harbour Master asking for communication lines to be made clear to get the telephone repaired quickly, should this happen again in the future.

Cllr Packer said that the next Beach Liaison meeting is on 16 November 2017 and he would put this matter on the agenda.

c) Wembury War Memorial Village Hall

Brian Dixon, Chairman of WWMVH Committee, explained that the financial income for the hall was decreasing due to changes in usage. The Wembury Christmas Tree, which was outside the village hall, benefitted everyone in Wembury village and not just the hall users.

Consequently, he was asking Wembury Parish Council for a grant of £225 to purchase, erect, display, and eventually take down and shred this year's Christmas tree. Members of the WWMVH Committee would give their time in kind to ensure the tree is suitably displayed.

There were no further comments and the Chairman closed this open session at 7.45 pm to resume Parish Council business.

17-125 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 25 SEPTEMBER 2017.

The minutes were agreed as being a correct record and duly signed by the Chairman.

17-126 MATTERS ARISING FROM THE MINUTES

17-113 South Hams DC Development Management Committee

Cllr Brown reported that he will try to re-arrange this event.

Cllr Packer was concerned that the South Hams DC Development Management Committee should be made fully aware of why TPO's are important and they should not be dismissed out of hand. He was especially concerned at Barton Brake in Wembury.

17-113 New Wembury Signs

Cllr Brown reported that AONB are aware of the incorrect signage and will be making suitable changes.

He would continue to chase.

17-127 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Future Communications Regarding Planning Applications

The Chairman explained the situation regarding correspondence to Blue Cedar regarding their rejected planning application and suggested that Wembury Parish Council should have a clear policy of corresponding to applicants whose planning application is rejected by the Wembury Parish Council.

A lengthy debate ensued about the correspondence to Blue Cedar and what assistance or future correspondence should be sent to any applicant whose application has been rejected by Wembury Parish Council.

Cllr Hart proposed, seconded by Cllr Bennett that once a decision of 'Objection' is made on a planning application by Wembury Parish Council, then there will be no further correspondence to the applicant other than to refer them to the Wembury PC minutes regarding the application.

The resolution was approved by 8 votes for with 1 against.

RESOLVED: Once a decision of 'Objection' is made on a planning application by Wembury Parish Council, then there will be no further correspondence to the applicant other than to refer them to the Wembury PC minutes regarding the application.

Cllr Packer reiterated to members that Wembury PC was not a decision making body for planning, but one of several planning consultees. He felt that suitable training, or a workshop, for members regarding planning matters would be useful. **The Clerk to investigate further.**

ii) Electronic Planning Applications

The Chairman explained that very little feedback from members about the electronic planning applications was being received by the Clerk and it made it extremely difficult at the parish council meetings for the Chairman to give a consensus view on the planning applications.

A lengthy debate ensued which confirmed that members had found the electronic system unsatisfactory and difficult to use.

Cllr Bennett proposed, seconded by Cllr Drought that Wembury PC drops out of the electronic planning application trial by South Hams DC and requests paper copies of all planning applications in future. The resolution was approved unanimously.

RESOLVED: That Wembury PC drops out of the electronic planning application trial by South Hams DC and requests paper copies of all planning applications in future.

iii) Planning Applications

The Chairman went through the planning applications.

Cllr Brown declared a personal interest in planning application 3240/17/VAR and left the room when this application was discussed

RESOLVED: To accept the Planning Report resolutions as detailed in ANNEX A of these minutes.

17-128 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Brixton Parish Council – Quiet Lane Status

The concept of a Quiet Lane Status was good, but members felt that it would be very difficult to slow vehicles down and to enforce it. Most of the people prosecuted for speeding are local people. **However, members agreed to support the request from Brixton PC to implement a Quiet Lane Status to increase safety on the local lanes and roads.**

b) South Hams DC Parish Council Event

This event is on Monday, 27 November 2017 in the Cary Room, Follaton House, Totnes. This is the same date as the next Wembury Parish Council meeting.

Cllr Hart would be speaking at the event and hoped to produce a video of the talks.

c) Devon Highway's Annual Highway Maintenance Conference 2017

This conference is on 16 November 2017 at Rattery Village Hall. This is the same date as the next Beach Liaison group meeting. **Cllr Cammack to be asked if he could attend.**

d) Devon Communities Together - Notice of Annual General Meeting

This again was on 16th November 2017.

e) TAP Fund 2017/18

The Chairman asked members for suitable TAP Fund ideas to be put forward to the Clerk, for agreement at the next council meeting. Applications for this round of the TAP Fund have to be submitted by 15 December 2017.

Immediate suggestions were anti litter signs, a clean-up campaign and encouragement to take part in the Britain in Bloom competition. Extension of the verges project.

17-129 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

17-130 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON CC

Cllr Hart report that as Devon CC has reduced its budget over the years and that staff numbers have now reduced from 8000 to less than 4000.

The government has given the Sherford development £5m to build the High Street through the middle of Sherford. The developer will put in £3m. Development is now progressing on the other side of Sherford Road with lower spec housing, as approved by South Hams DC. The houses in the Plymouth sector will still be high spec houses. 38 houses have been completely sold so far with others going through the sale process. The building of the primary school has started and should be complete by August next year.

SOUTH HAMS DC

Cllr Brown said that South Hams DC would be meeting on 31 October 2017 to discuss the 'One Council' proposal. West Devon DC would also be meeting at the same time.

Disappointingly, only 3% of the population responded to the consultation and the results were not positive. However, there are not many options left to bridge the future financial gap, which will be caused by the government reducing funding. Dan then explained the process to implementation should both councils agree to becoming one council.

Cllr Cane

No report on this occasion.

17-131 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report was taken as read. The School was congratulated on the achievements so far this year. Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

The report was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

i) Transfer of Land & Facilities

The Chairman reported that subject to minor changes to the accompanying letter, regarding matters identified by the recent site inspection by Cllrs Bennett and Cammack, the contract as circulated was in its final form ready for approval. A lively debate followed.

Cllr Drought proposed, seconded by Cllr Stansell that the Contract for the Wembury Recreation Ground Transfer of Land and Facilities from SHDC to Wembury PC is approved and should be signed by the Chairman. The resolution was approved by 5 votes for with 3 abstentions.

RESOLVED: The Contract for the Wembury Recreation Ground Transfer of Land and Facilities from SHDC to Wembury PC is approved and should be signed by the Chairman.

The Chairman suggested that it was now time to set up a Management Group, which could include members of the public, to oversee and manage the Wembury Recreation Ground.

ii) Taylor Wimpey Work – Wembury Recreation Ground

The Chairman reported that the all the work to the car park has now been completed. The only remaining work by Taylor Wimpey is the work to Brownhill Lane, which has been put back until later this year.

iii) Car Park Fence & Planting

Cllr Curtis reported on an accident recently where a child had run into the wire fence and suggested that some form of tape should be fixed to the wire to make it more visible.

The Clerk explained that it was intended to plant along the car park fencing so it would be more visible. A planting scheme had been prepared by Adam King and the cost of the work was about £5000. A debate ensued. Cllr Bennett was concerned about the planting shielding the play area. **It was not possible to get an agreement at the meeting and so this matter is to be re-examined and deferred until the next meeting.**

b) Wembury Future Verges Action Plan

The Chairman reported that there will be a wildflower seeding event on Saturday 4 November 2017 for all the family to enjoy and an illustrated talk 'Creating a Buzz in Wembury' in the Wembury War Memorial Village Hall on Thursday 9 November 2017. He urged members to circulate the posters and to attend the events if possible.

As Wembury PC was not successful with the grant application to DCC Highways Community Fund, there is a shortfall of £1660 to pay the consultant to complete this year's agreed programme of works. Keith Rennells has also submitted a suggested programme to continue the work into next year at a cost of £1340. This makes a total of £3000 shortfall to continue the Wildflower Verges Project.

Keith can obtain £1500 from the AONB Corridors and Connections project and Wembury PC will need to find £1500. Cllr Hart has agreed up to £1000 and Cllr Brown up to £500 from their respective locality budgets. **The Clerk to discuss suitable funding with both councillors.**

c) Recreation Facilities

Cllr Bennett reported as follows:-

i) The Wembury Recreation Ground

The Taylor Wimpey work is complete with 51 car parking spaces marked out plus two disabled parking bays. Parents of schoolchildren should now be encouraged to use all of the car park to take pressure of parking in Barton Close and the Village Hall car park.

The entrance barriers could do with an additional bar to prevent children from going under the main entrance notice board.

Cllr Bennett is concerned about the planting along the car park fence which needs to be of a controlled height so that children can be easily seen and not hidden behind a high hedge.

ii) Emergency Telephone at Wembury Beach

The telephone is now working after being out of action for 3 weeks. It is hoped that the new proposed telecom mast will provide mobile telephone coverage of the beach.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that the Joint Local Plan inspection is under way with hearings due in January 2018.

b) Neighbourhood Plan

Cllr Packer had nothing new to report. Progress is slow and needs reviving.

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

a) Clerks Workshop

A Clerks Workshop was held on 11 October 2017. The discussions covered a wide range of topics such as:- travellers and the law, planning problems, Lengthsman duties / self help, Neighbourhood Plans, audit arrangements and the One Council proposal of which most parishes were against.

b) IDALC Meeting on 28 September 2017

The Chairman was unable to attend the meeting. **He has asked for minutes or notes of the meeting and he will circulate to members when received.**

17-132 FINANCIAL REPORTS

i) Financial Statements for October 2017.

The Chairman presented the financial statements as per ANNEX C.

RESOLVED: The Financial Statement for October 2017 is approved, as detailed in ANNEX C.

ii) Transfer of Land – Searches Costs

The Clerk has circulated details of the searches costs, as provided by the Solicitor acting for Wembury PC. Following a short discussion it was agreed to omit the Additional Environmental Searches of all parcels of land. So the total cost of the searches would be £681.08.

Cllr Drought proposed, seconded by Cllr Stansell that Wembury PC omit the Additional Environmental Searches of all parcels of land and approve the total cost of all the Searches at £681.08. The resolution was approved by 7 votes for with 2 abstentions.

RESOLVED: Wembury PC omit the Additional Environmental Searches of all parcels of land and approve the total cost of all the Searches at £681.08.

iii) Bank Reconciliations

The bank Reconciliations for June and September 2017 were approved as per ANNEX D.

iv) Wembury War Memorial Village Hall - Grant Request for a Christmas Tree.

Brian Dixon, Chairman of the WWMVHall had earlier explained the reason for the grant request of £225 for the annual Christmas Tree in Wembury. A short discussion followed.

Cllr Hart agreed to provide £112 if Wembury PC provided £113. Cllr Brown proposed, seconded by Cllr Bennett that Wembury Parish Council grant £113 towards the annual Christmas Tree in Wembury. The resolution was approved by 8 votes for with 1 abstention.

RESOLVED: Wembury Parish Council grant £113 towards the annual Christmas Tree in Wembury.

v) Finance Sub Committee Meeting

The Clerk informed members that there should be a Finance Sub Committee meeting in November so that the budget for 2018/19 could be set and then discussed at the next Wembury Parish Council meeting. It was agreed that the **Finance Sub Committee meeting would be on Monday 13 November 2017 in the Down Thomas Community Room, commencing at 6 pm.**

17-133 EXCHANGE OF INFORMATION

None.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.50 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 30 OCTOBER 2017

1.0 PLANNING APPLICATIONS CONSIDERED BY WEMBURY PC

2859/17/HHO - No objection

28 Knighton Road Wembury Devon PL9 0EB

Application for construction of single storey rear extension, flat roof to provide terraced balcony

3078/17/FUL – OBJECTION - Overdevelopment, which will dominate a listed building. Adverse visual impact on a listed building. Suggest a site visit by planners before any decision is taken by South Hams DC.

1 Old Coastguard Cottages Wembury PL9 0EJ

Construction of a new quay to improve access

3162/17/HHO – No objection

6 Sea View Drive Wembury PL9 0JR

Householder application for proposed loft dormer and balcony to the front

3240/17/VAR – OBJECTION – Original obscure glass was to avoid overlooking.

78 Mewstone Avenue Wembury PL9 0HT

Removal of condition number 4 (rear dormer shall be glazed in obscure glass) following grant of planning permission 1481/17/HHO (front extension and loft conversion)

3194/17/HHO – No objection

10 Beach View Crescent Plymouth PL9 0HJ

Householder application for alterations to roof and addition of roof terrace (amendment to approved plans re 0750/17/HHO)

3369/17/FUL – OBJECTION – Potential flooding and traffic problems with development of this site

Land and Barn/Store at SX 528 496 Traine Road Wembury

Demolition of existing Barn/Store and erection of 3 bedroom detached dwelling house

Page 1 of 1 Annex A

ANNEX B to Wembury Parish Council Minutes – 30 October 2017

FOR INFORMATION - Emails & Emailed Letters

Two Moors Way Association - Volunteers Welcome day at Chudleigh on Saturday 4th November at 11.00am

River Yealm Harbour Authority – Minutes of 21 September 2017 meeting

Devon Highways - Snow Wardens and Winter Service

Community Safety Partnership (CSP) – Views on Neighbourhood Policing

Devon Communities Together - Significance of Place: Understanding the Heritage of Devon's Villages? - Monday 20th November 2017, 10am to 4pm Devon Rural Archive, Shilston, Modbury, PL21 0TW

Planning Comments - Various

MAGAZINES / NEWSLETTERS – Circulated in the normal way

Healthwatch Voices – Autumn 2017

LCR – Autumn 2017

EMAILS

58 General emails circulated since the last Mailings on 18 September 2017

ANNEX C to Wembury Parish Council Minutes – 30 October 2017

FINANCIAL STATEMENT

Total All Accounts at 25 September 2017 **£46,694.44**

FINANCIAL STATEMENT 30 OCTOBER 2017

Guidebook Account

Opening Balance 25 September 2017		£3,865.95	
Sales for Period	0	£0.00	
Copies remaining unsold - updated book	1,654		
October Interest		£0.15	
September Interest		£0.17	
Closing Balance		£3,866.27	
(£10,000 in 12 Month High Interest Account)		£10,000.00	
Balance at 30 October 2017			£13,866.27

Instant Savings General Account

Opening Balance 25 September 2017		£29,967.86	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
October Interest		£1.66	
September Interest		£1.49	
SHDC - 50% Precept		£15,000.00	
Transfer to Current Account		-£3,000.00	
Balance at 30 October 2017			£41,971.01

Current Account

Opening Balance 25 September 2017		£2,325.34	
J Friend Services - No 4	2637	-£67.72	
WWMVHall- Room Bookings	2638	-£149.00	
J Friend Services - No 5	2639	-£64.00	
Electronic Transfers			
Clerks Salary & Expenses -September		-£1,115.36	
Transfer from General Account		£3,000.00	
BT - Telephone		-£88.63	
HMRC - Tax & NI		-£1,092.04	
Balance at 30 October 2017			£2,748.59

Sub Total **£58,585.87**

VAT to be reclaimed **£550.06**

Total All Accounts at 30 October 2017 **£59,135.93**

ANNEX D to Wembury Parish Council Minutes – 30 October 2017

WEMBURY PARISH COUNCIL BANK RECONCILIATION JUNE 2017

DETAILS	WPC Book Acc	WPC General Acc	WPC Current Acc	Lloyds Deposit Acc	TOTAL	VAT Outstanding
From 26 June 2017 Financial Statement						
Closing Cashbook Balance	£3,785.63	£39,964.74	£804.91	£10,000.00	£54,555.28	£427.31
Lloyds Bank Statement	£3,771.63	£39,964.74	£1,554.91	£10,000.00	£55,291.28	£0.00
Difference	£14.00		£750.00		£736.00	£427.31
Uncleared Book Income	£14.00					
Uncleared Cheque Expenditure						
2012			£300.00			
2025			£50.00			
2026			£400.00			
Reconciliation to Cashbook	£3,785.63		£804.91		£54,555.28	£427.31

WEMBURY PARISH COUNCIL BANK RECONCILIATION SEPTEMBER 2017

DETAILS	WPC Book Acc	WPC General Acc	WPC Current Acc	Lloyds Deposit Acc	TOTAL	VAT Outstanding
From 25 September 2017 Financial Statement						
Closing Cashbook Balance	£3,865.95	£29,967.86	£2,325.34	£10,000.00	£46,159.15	£535.29
Lloyds Bank Statement	£3,845.95	£29,967.86	£2,670.34	£10,000.00	£46,484.15	£0.00
Difference	£20.00		£345.00		£325.00	£535.29
Uncleared Book Income	£20.00					
Uncleared Cheque Expenditure						
2633			£84.00			
2634			£21.00			
2636			£240.00			
Reconciliation to Cashbook	£3,865.95		£2,325.34		£46,159.15	£535.29