



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 24 April 2017.

17-044 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone to the meeting. Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Newnham, Packer and Wirgman were present, together with 2 members of the public.

17-045 APOLOGIES

Apologies received from Cllr Hart, District Councillor Cane and PCSO Andy Potter.

17-046 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no declarations of Interests or Dispensation Requests.

17-047 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) April 2017 - Police Report

PCSO Andy Potter had submitted a written report which the Chairman read out as follows:-

27th March to 19th April 2017

Wembury

30th March, public order offence, no further Police action taken CR/023536/17

Bovisand

25th March, Act of outraging public decency CR/026561/17

ii) Members of the Public

No comments.

There were no further comments and the Chairman closed this open session at 7.32 pm to resume Parish Council business.

17-048 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 MARCH 2017.

The minutes were agreed as being a correct record and duly signed by the Chairman.

17-049 MATTERS ARISING FROM THE MINUTES

17-036 i) Down Thomas Community Room – Defibrillator

Cllr Wirgman has put a suitable defibrillator article in the next Wembury Review.

Defibrillators were discussed later in the meeting.

17-036 ii) New Wembury Signs

Cllr Brown clarified the situation in his District Councillor report later in the meeting.

17-036 iii) Painting the Down Thomas Community Room Exterior

The Chairman informed members that the work has now been completed.

17-039 Hollacombe Bus Shelter Repair

The Chairman informed members that he has sought three contractor's quotes to repair the bus shelter roof. One has been received, one is awaited and one contractor cannot do the work in the near future. Rather than repair the roof, it appears that a new roof will be necessary and so the costs will be in the region of £800. Even though the bus shelter is insured, it may be prudent to protect the good name of the Parish Council and not claim on the insurance, especially as the annual insurance will shortly change dramatically, once the Parish Council take over the Wembury Receptions Ground and facilities. A general discussion ensued. **Cllr Drought** proposed, seconded by **Cllr Cammack** that repairs to the Hollacombe Bus Shelter should be paid for by Wembury Parish Council rather than claim on the insurance, to protect the good name of the Parish Council prior to proposed changes in the annual insurance. The resolution was approved unanimously.

RESOLVED: Repairs to the Hollacombe Bus Shelter should be paid for by Wembury Parish Council rather than claim on the insurance, to protect the good name of the Parish Council prior to proposed changes in the annual insurance.

17-041 i) Community Road Warden Scheme

The Chairman reported that he had signed the Devon CC Community Road Warden Scheme Agreement.

17-041 ii) Community Asset – Mussel Inn, Down Thomas

The Chairman reported that this is in hand and is progressing.

17-041 iii) Planning Developments

The Chairman reported that he had written a letter to South Hams DC expressing concern at the number of proposed developments within Wembury Parish.

17-050 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

17-051 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Wembury Beach and Water Safety

Cllr Brown reported that South Hams DC is removing the safety rings and equipment from Wembury Beach in the next couple of months. The responsibility for such safety equipment rests with the owners of the beach. Private landowners and the National Trust have been given an opportunity to take them over.

This matter was raised at the Beach Liaison Group meeting about a year ago.

A discussion ensued.

The Chairman proposed that a meeting should be held between the Vice Chairman, and Clerk representing the Parish Council and himself and Lorna Sherriff of the National Trust, as beach owners, to see if a mutual solution can be agreed regarding the future safety of bathers at Wembury Beach. **The Clerk agreed to arrange a suitable meeting.**

17-052 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

17-053 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON CC

No report on this occasion.

Cllr Hart is canvassing for the forthcoming county elections on 4 May 29017.

SOUTH HAMS DC

Cllr Brown informed members that he would not be commenting on planning applications as a Parish councillor in future, as he is likely to be appointed to the South Hams DC Development Control Committee.

He has met with Taylor Wimpey and they have agreed a start date of 8 May 2017 to carry out the works to the car park and footpath. After which, the work will be done to Brownhill Lane and the junction of Knighton Road and Mewstone Avenue. Subject to South West Water discharging their permission for drainage work. He has also suggested that in lieu of the money which was to have been obtained from drivers fines, Taylor Wimpey make a donation to the School Swimming Pool project.

The Barton Brake S106 money for Leisure & Recreation will be handed over to Wembury PC at the same time the Recreation Ground is handed over. He would check on the S106 Education money.

The Clerk suggested a site meeting with Taylor Wimpey before work commences, so that all can agree the work to be done.

Dan explained that a bathing safety risk assessment has been done on Wembury Beach, which indicates a low risk and so South Hams DC are to shortly remove the lifeguard rings from the beach. The responsibility for safety at the beach rests with the beach owners and not South Hams DC.

The two new Wembury signs agreed with the AONB will be going up shortly. The two further Wembury signs agreed by Wembury PC can be provided at the same cost as the original ones. The AONB, Wembury PC and Cllr Brown will contribute as per the original signs.

South Hams DC is also in purdah because some of the SHDC councillors are standing for Devon CC at the 4 May elections. However, this will now likely to continue until after the General Election on 8 June 2017.

Dan reported on his meeting with the applicant of a planning application in Bovisand Lane, Down Thomas, who was not aware that his application had been discussed at a recent Parish Council meeting.

Cllr Brown said that Steve Jordan, Chief Officer of South Hams DC would be happy to attend a Wembury Parish Council meeting to explain the district's view on a variety of matters. All thought that would be a good idea. **Cllr Brown to arrange with the Clerk.**

Cllr Cane – No report on this occasion.

17-054 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

Due to the Easter holidays there was no Headteacher's report on this occasion, but a note to read her BLOG on the School website at www.wemburyprimary.co.uk/24417.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

No report on this occasion.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

The Clerk reported that the contract regarding the transfer of the Wembury Recreation Ground and facilities is currently with South Hams DC. **Cllr Brown said that he would chase up the current position with South Hams DC solicitors.**

b) Wembury Future Verges Action Plan

The Chairman informed members that the next meeting of the Working Group would be on Wednesday 26 April 2017 in the Down Thomas Community Room, commencing at 6 pm.

c) Recreation Facilities

i) Wembury Recreation Ground

Cllr Bennett reported that South Hams DC recently cut the grass and in time for the junior football pitch to be marked out by the School groundsmen. The pitch will be shared between the School and Ian Shannon's junior team. The pitch may have to be moved in future to make way for elements of the Masterplan.

The access gate to the children's play area, nearest the School, has been chained and locked by South Hams DC following an accident due to the gate self closing too quickly. South Hams DC is working on a solution.

ii) Youth Club

Now that outdoor activities are taking place, the club is well attended and more young people are aiming to become members.

iii) Defibrillators at Wembury & Down Thomas

The public liability and contents insurance has been renewed for the Wembury defibrillators and there will be extra expenses for a new battery and pads. This will place extra pressure on the Wembury Defibrillator Group accounts, resulting in the need to apply for a grant at the end of the year.

The maintenance of the defibrillator at Down Thomas was then discussed. It does not appear that the future maintenance of the defibrillator has been resolved. Nor has the location of the second defibrillator at Heybrook Bay.

Cllr Newnham was asked to speak to the Silver Jubilee Village Hall Committee to see if someone would contact Cllr Bennett regarding liaison with the Wembury Defibrillator Group to discuss future maintenance of all the defibrillators within the parish. Also, to contact Cllr Wirgman about suitable training.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Cllr Brown reported that consultation on the Joint Local Plan closes at midnight on 26 April 2017. Cllr Packer said that there was no need to make comments as there were only a low

number of houses allocated to Wembury. However, windfall development was a concern, especially as Wembury is extremely vulnerable until the Joint Local Plan comes into force. A discussion ensued about the Joint Local Plan.

Cllr Bennett proposed, seconded by Cllr Drought that Wembury Parish Council request that a Park and Ride scheme within Plymstock, or to serve the eastern corridor, is put in the Joint Local Plan. The resolution was approved unanimously.

RESOLVED: Wembury Parish Council request that a Park and Ride scheme within Plymstock, or to serve the eastern corridor, is put in the Joint Local Plan.

b) Neighbourhood Plan

Cllr Packer reported that the group has now set up a bank account.

The plan is still slowly moving forward. However, the slow pace has enabled a large amount of useful information to be gathered for later use. The next meeting is on Monday 8 May 2017.

v) COMMUNICATIONS GROUP

Cllr Brown reported that both the Wembury Parish App and Website are live. Minor tweaking will now be necessary. The Wembury Parish Council Facebook page is also going well.

Cllr Brown will organise a Communications Group meeting in the near future.

vi) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

i) Parish Clerk's Workshop

The Clerk reported on the Parish Clerk's workshop which was held in Wembury on 19 April 2017. The topics discussed ranged from training, planning, highways, drainage to the annual return. A copy of the notes of the meeting will be circulated to members shortly.

ii) Fort Bovisand Redevelopment

Several members attended the presentation about the revised scheme design on 4 April 2017.

Cllr Drought said that the main changes were an increase in the accommodation to 80 properties and a reduction in the exhibition space. The sale of the properties will raise money to pay towards the redevelopment. The development would also take over the road and its future maintenance, making the facilities more accessible to the public. A boat service from Plymouth was also proposed, and the aim is to make Fort Bovisand a good tourist attraction.

iii) River Yealm Harbour Management Group

Cllr Drought reported that pacific oysters have been found in the area. These are undesirable and ways to destroy / control them have been discussed.

iv) River Yealm Harbour Authority

The new Harbour Master attended the recent AGM and a new Yealm Harbour Guide has been produced. A member of the public has suggested that the Yealm Steps are dangerous and consideration is being given to replacing them with metal steps, with the assistance of the new owner of the Yealm Hotel.

17-055 FINANCIAL REPORTS

i) Financial Statements for 31 March and 24 April 2017

The Chairman presented the financial reports as per ANNEX C & D.

RESOLVED: The Financial Statements for 31 March and 24 April 2017 are approved, as detailed in ANNEX C & D.

ii) Handyman Harris

The Clerk reported that small amounts of work such as clearing a footpath, straightening / erecting a sign, clearing a blocked drain, or mending a fence, are long winded to arrange through the local county and district authorities and local private contractors are not interested

in such small jobs. However, if Wembury Parish Council could call on the services of a handyman for such work, then it could be done easily and quickly at a nominal cost. Handyman Harris has provided an acceptable hourly rate for such work and the Clerk recommended that he is approved for a 12 month period to carry out such minor ad hoc work as necessary. A discussion ensued. Cllr Brown proposed, seconded by Cllr Bennett that Handyman Harris is approved for a 12 month period to carry out minor ad hoc work at an hourly rate for the Parish Council, as necessary. The resolution was approved unanimously.

RESOLVED: Handyman Harris is approved for a 12 month period to carry out minor ad hoc work at an hourly rate for the Parish Council, as necessary.

17-056 EXCHANGE OF INFORMATION

None.

The Chairman thanked all the councillors for their attendance and closed the meeting at 8.51 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 24 April 2017

1.0 PLANNING APPLICATIONS DECISIONS BY WEMBURY PC

0277/17/HHO – No objection

Householder application for the construction of 2 storey front extension
7 Veasy Park Wembury Devon PL9 0EP

0699/17/HHO 170699– No objection

35 Veasy Park Wembury PL9 0EP
Householder application for conversion of garage

0700/17/HHO – No objection

37 Veasy Park Wembury PL9 0EP
Householder application for garage conversion

0750/17/HHO – No objection

10 Beach View Crescent Wembury Devon PL9 0HJ
Householder application for proposed alterations to the roof

0867/17/HHO – No objection

117 Southland Park Road Wembury PL9 0HH
Householder application for erection of attached single garage

0925/17/HHO – No objection

2 Longlands Drive Heybrook Bay PL9 0BL
Householder application for modernisation and two storey side extension and raising of ridge to accommodate loft accommodation.

1129/17/HHO– No objection

Mount Pleasant Cottage Wembury Devon PL9 0DZ
Householder application for extension and alterations to an existing outbuilding to form a garden summerhouse

0931/17/HHO – No objection

4 Wembury Meadow Wembury PL9 0LG
Householder application for erection of single storey front extension

ANNEX B to Wembury Parish Council Minutes – 24 April 2017

INWARD CORRESPONDENCE FOR INFORMATION

FOR INFORMATION - Emails & Emailed Letters

1st Wembury Scout Group – Thank you letter for grant

DT Short Mat Bowling Club – Thank you letter for grant

Devon CC – Elections on 4 May 2017

Dementia Friendly Parishes around the Yealm – Open Garden - 10 The Crescent, Brixton – Sunday 30 April – 2.00 to 4.00 pm

Wembury Allotment Association – Plant Sale & Barbeque – Sunday 14 May 2017.

Various Planning Comments

MAGAZINES / NEWSLETTERS – Circulated in the normal way

Healthwatch Voices – Spring 2017

EMAILS

94 General emails circulated since the last Mailings on 21 March 2017

ANNEX C to Wembury Parish Council Minutes – 24 April 2017

FINANCIAL STATEMENT

Total All Accounts at 27 March 2017 **£48,599.94**

FINANCIAL STATEMENT 31 MARCH 2017

Guidebook Account

Opening Balance 27 March 2017	£3,771.15	
Sales for Period	0	£0.00
Copies remaining unsold - now updated book	1,698	
Closing Balance	£3,771.15	
(£10,000 in 12 Month High Interest Account)	£10,000.00	
Balance at 31 March 2017		£13,771.15

Instant Savings General Account

Opening Balance 27 March 2017	£29,505.07	
Includes £5500 Office Fund - (2006-09)		
Includes £5000 Grounds Maintenance Fund		
Balance at 31 March 2017		£29,505.07

Current Account

Opening Balance 27 March 2017	£3,678.88	
Electronic Transfers		
Clerks Salary & Expenses March 2017	-£1,148.68	
BT - Telephone - DD	-£87.17	
VAT Refund	£1,474.51	
Balance at 31 March 2017		£3,917.54

VAT to be reclaimed **£184.86**

Total All Accounts at 31 March 2017 **£47,378.62**

ANNEX D to Wembury Parish Council Minutes - 24 April 2017

FINANCIAL STATEMENT

Total All Accounts at 31 March 2017 **£47,378.62**

FINANCIAL STATEMENT 24 APRIL 2017

Guidebook Account

Opening Balance 31 March 2017		£3,771.15	
Sales for Period	0	£0.00	
Copies remaining unsold - now updated book	1,698		
April Interest		£0.17	
Closing Balance		£3,771.32	
(£10,000 in 12 Month High Interest Account)		£10,000.00	
Balance at 24 April 2017			£13,771.32

Instant Savings General Account

Opening Balance 31 March 2017		£29,505.07	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
April Interest		£1.34	
SHDC 1st Precept Payment		£15,455.00	
Balance at 24 April 2017			£44,961.41

Current Account

Opening Balance 31 March 2017		£3,917.54	
SHDC Payroll Service	2611	-£120.00	
Kwiktrade WPC App 2017/18	2612	-£300.00	
Jon Hayward - Painting DTCR	2613	-£400.00	
J Friend - Bus Shelter Glass Replacement	2614	-£95.81	
J Friend - Clearing Footpath Weeds	2615	-£134.78	
Cheque destroyed	2616	£0.00	
Vision ICT Website Upgrade & Training	2617	-£780.00	
Cllr Packer - Mileage Expenses	2618	-£73.80	
Regentsgate Ltd - Web Domain & Certs	2619	-£167.62	
Electronic Transfers			
HMRC Tax & NI		-£858.55	
Balance at 24 April 2017			£986.98

VAT to be reclaimed **£362.80**

Total All Accounts at 24 April 2017 **£60,082.51**