



<b>Parish Councillors</b>	<b>J Stansell</b>	<b>Chairman</b>
	<b>J Batley</b>	
	<b>J Bennett</b>	
	<b>D Brown</b>	<b>District Councillor</b>
	<b>A Cammack</b>	<b>Vice Chairman</b>
	<b>C Curtis</b>	
	<b>D Drought</b>	
	<b>D Giles</b>	
	<b>J Hart</b>	<b>County Councillor</b>
	<b>R Newnham</b>	
	<b>D Packer</b>	
	<b>A Wirgman</b>	
<b>Clerk</b>	<b>R Fairclough</b>	

**Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 30 January 2017.**

**17-001 OPENING THE MEETING**

**The Chairman, Cllr Stansell**, opened the meeting at 7:30 pm and welcomed everyone to the first meeting of 2017. Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Newnham, Packer, Wirgman, District Councillor Cane and PCSO Andy Potter were present, together with 10 members of the public.

**17-002 APOLOGIES**

Apologies received from Cllrs Hart and Giles.

**17-003 DECLARATION OF INTEREST & DISPENSATION REQUESTS**

There were no declarations of Interests or Dispensation Requests.

**17-004 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS**

**The Chairman suspended the business of the Council at 7.31 pm and opened this session to the public.**

**The Chairman** announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

**i) January 2017 - Police Report**

PCSO Andy Potter gave his report as follows:-

**From 13/12/16 to 25/01/17**

**Wembury Area**

17/12 Dog not under proper control, words of advice issued to owner CR/089244/16

09/01 Dog not under proper control, words of advice issued to owner CR/002041/17

There was no other reported crime.

**The Chairman** asked if the two incidents were the same dog and PCSO Potter said that they were different dogs.

**The Chairman** asked about a couple of incidents on Barton Brake. PCSO Potter said that there had been no reported incidents during January.

## **ii) Members of the Public**

**a) Mr Nicholls** asked about a response from Devon Highways regarding the stones sticking out of the bank in the 'narrows' along Bovisand Road. The Chairman informed Mr Nicholls that Devon Highways have said that it is not part of the highway and it is the adjacent landowner's responsibility. It was suggested that he contact the landowner direct. Details of the landowner can be obtained from the Land Registry.

**b) Rebecca Carter-Dillon** informed members that she had put in an application for work to 59 Church Road, Wembury. She felt that the overlooking and overshadowing problems had now been resolved with amended plans and went on to explained the changes. She felt the proposed redevelopment of the bungalow was sympathetic and in keeping with similar properties in the area.

**c) Richard Hoskin** objected to the above planning application and said that the changes were insufficient to overcome the objections.

**The Chairman** said that this planning application would be discussed later in the meeting.

**d) Will Wedsi** had read about the proposed Trim Trail around the Wembury Recreation Ground and had ideas for the type of equipment that should be placed on it.

**The Chairman** acknowledged his interest in this project and asked him to write to the Clerk with his ideas, for further consideration.

**e) Andy Brown** informed members that the planning application No 3920, for changes to 13 Beach View Crescent has now been withdrawn. A pre-application will now be made to South Hams DC.

**There were no further comments and the Chairman closed this open session at 7.40 pm to resume Parish Council business.**

## **17-005 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 DECEMBER 2016.**

The minutes were agreed as being a correct record and duly signed by the Chairman.

## **17-006 MATTERS ARISING FROM THE MINUTES**

### **16-153 i) Down Thomas Community Room**

**The Clerk is still waiting for quotes for painting the outside of the Down Thomas Community Room.**

### **16-153 ii) Down Thomas Community Room – Defibrillator**

Permission to locate a defibrillator on the wall of the Down Thomas Community Room from Enterprise Inns has now been given.

**The Clerk** reported that the defibrillator will be fixed on Friday 3 February 2017.

**Cllr Wirgman** asked if it would have a coded lock and be registered with the SWCN.

**The Clerk would check and report back.**

### **16-153 iii) Wembury Wellbeing Centre**

**Cllr Bennett** asked if it was acceptable for Matt Chown to write a suitable article for the Wembury Review. It was agreed that Matt Chown should do this.

### **16-155 Speeding in Traine Road**

**Cllr Cammack** had circulated a report which indicated that it would not be practicable to fit

the mobile speed sign in Traine Road. A lengthy discussion ensued. Suitable warning signs were suggested – such as Please Drive Carefully or Walkers & Horses. **It was suggested that suitable information should be put on Facebook, website and Wembury Review, warning of the dangers of speeding vehicles in Traine Road, Wembury. The Clerk was asked to write to Devon Highways about a suitable warning sign.**

#### **16-157 Taylor Wimpey**

**Cllr Brown** reported that he had asked South Hams DC to take Taylor Wimpey to Court to try to get them to complete the agreed works to the Wembury Car Park and ancillary works.

#### **16-159 New Wembury Signs**

Due to changes since the last meeting, Cllr Brown was asked to clarify the current situation with the provision of new Wembury Signs.

**Cllr Brown** reported that the AONB will provide 3 new Wembury Signs at Ridge Cross, Top of Knighton Road, Wembury, and at the entrance to the Narrows in Down Thomas. Two smaller signs could also be replaced at Down Thomas and Heybrook Bay.

**Cllr Brown will report to the next meeting with more information.**

### **17-007 TO RECEIVE THE MONTHLY PLANNING REPORTS**

#### **i) Planning Applications**

The Chairman went through the planning applications.

**RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.**

### **17-008 TO RECEIVE INWARD CORRESPONDENCE**

#### **FOR ACTION - Emailed Letters & Emails**

##### **a) Alicia Coumbe – Traffic matters, Wembury Road**

This matter had been dealt with earlier in the meeting.

##### **b) Wembury Parochial Church Council - Grant request for upkeep of Church grounds**

##### **c) Wembury Youth Club – Grant request to help with running Youth Club and equipment costs**

**The Chairman reported that these two items will be dealt with under the Finance Item later in the meeting.**

### **17-009 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

#### **Telecom Mast on Princes Farm Land, Heybrook Bay**

**The Chairman** reported that Wembury PC has only now received the planning application for this mast, but that comments have to be back to South Hams DC before the next Wembury Parish Council meeting. A discussion followed.

**It was agreed that Cllr Brown and the Clerk would ask South Hams DC for an extension until 28 February 2017, so the matter can be fully discussed at the next Wembury PC meeting on 27 February 2017. It was also agreed that the local community should be informed via Facebook / website / Notice Boards, and invited to the meeting to make their views known, before any decision is taken.**

### **17-010 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC**

**Cllr Hart** had submitted a written report as shown below:-

The Devon CC budget went through Super Scrutiny Committee today with few questions, but Devon CC has yet to get the final settlement from Government. Devon CC has had to reduce spending because of the grant reduction by £23million, but it also increased spending on

essential services, particularly older people and people with learning disabilities by £22million. This is the 8<sup>th</sup> year of reductions and in 2017; the budget is in cash terms, £267m / year less than the budget of 2009.

Cllr Hart met Devon MPs last week and they are all in agreement that the Education formula is bad for Devon and at least 3 are promising to vote against the bill unless it is amended.

There is no truth that the £33 / pupil reduction in the Education budget has anything to do with Highways repairs and Elections. It is because there is a greater need and cost to look after those young people that need the greatest support. This is the last year that adjustments can be made in this budget and many Education authorities throughout Britain are also having to do this.

The following is a list of just how much litter has been collected along the A38 now that the verges have been cut

- 144 Bags
- 18 small tyres
- 1 Extra Large Tyre
- 1 Front Bumper
- 3 Large damaged road signs
- 7 damaged road cones
- 1 Settee
- 1 Mattress
- 1 Deer
- 400Kg of non descript waste.

## **SOUTH HAMS DC**

**Cllr Brown** informed members that recommendation for the proposed Local Authority Controlled Company was to reject the proposals in its current form. The Steering Group will still strive to drive through efficiencies to compensate for the proposed reduction in government grant and are looking at the waste service at present.

Fly tipping is now becoming an issue with large amounts of rubbish tipped in Bovisand and Wembury. There will be a meeting with officers to start a social media campaign to educate householders to ensure that any contractor is properly licensed to do removal work and that there is a proper paper trail. Anyone found fly tipping can be fined up to £20,000.

The Deputy Leader of South Hams DC has resigned and there will be a by election on 23 February 2017.

**Cllr Cane** said that the local authority company would have cost a lot more had it continued. South Hams DC is considering a referendum on second homes as the number of second homes has increased over the last four years.

The district council is currently seeking more planning enforcement officers, planning specialists and five case officers, as the District Council is behind with planning and the extra staff will help them to catch up.

## **17-011 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES**

### **i) WEMBURY SCHOOL REPORT**

The Headteacher's report was taken as read. **Cllr Packer** said that the Headteacher also does a regular blog on the School website at <http://www.wemburyprimary.co.uk/headteacher-blog/>

### **ii) WEMBURY WAR MEMORIAL VILLAGE HALL**

**Brian Dixon**, Chairman of the Village Hall Committee, had submitted a written report which had been circulated to all members and was taken as read.

### **iii) LEISURE FACILITIES WORKING GROUPS**

#### **a) Wembury Recreation Ground**

The Clerk reported that the Devon CC Solicitor has agreed to act for Wembury Parish Council

on the transfer of the Wembury Recreation Ground and facilities from South Hams DC for a fee of £200.

Cllr Cammack proposed, seconded by Cllr Bennett that the fee quote of £200 from the Devon CC Solicitor to act for Wembury Parish Council on the transfer of the Wembury Recreation Ground and facilities from South Hams DC is approved. The resolution was approved unanimously.

**RESOLVED: The fee quote of £200 from the Devon CC Solicitor to act for Wembury Parish Council on the transfer of the Wembury Recreation Ground and facilities from South Hams DC is approved.**

#### **b) Wembury Future Verges Report**

**The Chairman** confirmed that all members had a copy of the report, which was on display at the meeting for the public to peruse. He felt that the report, produced by Keith Rennells Parks & Recreation was excellent and thanked Keith and his team for their efforts. If the Action Plan recommendations are followed, it will enable the verges within the parish to be managed as Wembury PC want them to be managed in the future ie cut for safety reasons, cut for aesthetic reasons, cut to encourage wild flowers or not cut, to encourage wildlife. It will also be an opportunity to encourage the local community to become more involved in managing the verges and enhance the overall appearance of the parish.

Keith Rennells Parks & Recreation has also submitted a quote to carry out the Action Plan recommendations in the report for the first year. This will include, further verge surveys, production of a suitable leaflet for the public, two community days working on selected verges and discussions with South Hams DC and Devon CC regarding the future work and management of the verges.

The quote is £4475 and the 2017 Verge TAP Fund allocation is £2,815.50, so Wembury PC need to find a further £1659.50.

The Chairman suggested that a small working group should be set up to manage the Action Plan and to look at raising the extra money required from other grant sources if possible.

**Cllrs Brown, Cammack, Curtis and Stansell volunteered for the Working Group.**

Cllr Packer proposed, seconded by Cllr Drought that the Wembury Future Verges Report is approved and adopted. The resolution was approved unanimously.

**RESOLVED: The Wembury Future Verges Report is approved and adopted.**

**The Chairman** reported that as Keith Rennells has specialist knowledge of the report and Action Plan that it would be in the Parish Council's interest to take him on to complete the first year of the Action Plan.

Cllr Brown proposed, seconded by Cllr Drought that Keith Rennells Parks & Recreation quote of £4475 to carry out one year of the Wembury Future Verges Report Action Plan is approved.

The resolution was approved unanimously.

**RESOLVED: That Keith Rennells Parks & Recreation quote of £4475 to carry out one year of the Wembury Future Verges Report Action Plan is approved.**

#### **c) Recreation Facilities**

##### **Wembury Football Club**

**Cllr Bennett** reported that talks are continuing between committee members and senior players about the future of Wembury Rovers. It is hoped that an under 18's team can be established. All the equipment is being looked after.

As a consequence of no football being played on the Wembury Recreation Ground this winter the amount of dog fouling present on the football pitch has been very noticeable. The pitch used to be cleared before each match by the club. South Hams DC is responsible for the Dog Control Orders, even when the Recreation Ground is transferred to Wembury PC.

A general discussion ensued. It was suggested that the public should become more involved in keeping the area clear of dog mess. An article should be put in the Wembury Review and on social media to encourage help from dog owners.

**A request was made to Cllr Brown for the South Hams DC Dog Warden to have a more visible presence at the Wembury Recreation Ground.**

**Cllr Bennett offered to draft a suitable article.**

#### **MUGA Lighting**

Cllr Bennett is meeting with an electrical contractor to discuss a suitable lighting design.

#### **Parish PA System**

The system has now been repaired and is back with Terry Clarke.

#### **d) Community Asset**

**Cllr Brown** raised the issue of whether the Mussel Inn, Down Thomas, which is currently closed, should become a community asset to ensure that it remained a pub for the benefit of the local community. There also may be other buildings within the Parish which should become a community asset.

The Chairman felt that members required more information about Community Assets and what it would mean for the community and the Parish Council.

**Cllr Brown suggested that a small working group should be set up to investigate further and to report back to the next Wembury Parish Council meeting.**

**Cllrs Brown, Drought, Batley and Packer agreed to be on the working group.**

#### **iv) LOCAL PLANS**

##### **a) SHDC Joint Local Plan**

**Cllr Brown** reported that Wembury & Brixton are thriving villages and are not part of Plymouth development. The plan is progressing slowly.

**Cllr Packer** was more concerned with Windfall Development as that could not be controlled by the plan and such developments do not help Wembury.

##### **b) Neighbourhood Plan**

**Cllr Packer** reported that the next meeting would be a strategy meeting with the reformed Steering Group. The group needs help from the local community and the Steering Group will be planning a campaign and holding a Public Meeting soon, to seek the community's views. The Housing Needs Survey is progressing but there is some confusion over who should do the the application.

**Cllr Brown would like to ask MP's to give more weight to the Neighbourhood Plans.**

**It was agreed that Cllrs Brown, Packer and the Chairman would compose a letter to send to Gary Streeter.**

#### **v) COMMUNICATIONS GROUP**

**Cllr Brown** is progressing the App and will bring the final version to the next Wembury PC meeting.

**The Clerk asked members of the Communications Group to let him have comments on the revised website, so that it can be worked up and circulated for all members to try out before the next Wembury PC meeting.**

#### **vi) OTHER COMMITTEES / GROUPS / REPRESENTATIVES**

##### **a) 2017 TAP Fund**

**The Chairman** attended a meeting on 19 January 2017 to discuss the TAP Fund allocation. There was a request for more money than was available and the meeting chairman reduced everyone's request. Consequently, instead of £3600, Wembury PC was awarded £2,815.50.

#### **17-012 FINANCIAL REPORTS**

##### **i) FINANCIAL STATEMENT FOR JANUARY 2017**

**The Chairman** presented the financial report as per ANNEX C.

**The Clerk** informed members that he had re-invested the £10,000 from the Discovering Wembury account into a Lloyds high interest account for 12 months, as instructed at the last

meeting, but was only able to obtain 0.9% interest.

**RESOLVED: The Financial Statement for 30 January 2017 is approved, as detailed at ANNEX C.**

**ii) TAP FUND 2016 & 2017**

The Clerk reported that he was now in a position to claim the 2016 TAP FUND allocation of £2000.

The 2017 TAP FUND allocation of £2,815.50, would be put towards the Verges Action Plan.

**iii) GRANT OR DONATION APPLICATIONS**

**a) St Werburgh Parochial Church Council**

The St Werburgh Parochial Church Council has requested a grant of £500 to assist with the maintenance of the churchyard grounds.

Cllr Newnham proposed, seconded by Cllr Drought that the St Werburgh Parochial Church Council is granted £500 towards maintenance of the churchyard grounds. The resolution was approved by 9 votes for with 1 abstention.

**RESOLVED: The St Werburgh Parochial Church Council is granted £500 towards maintenance of the churchyard grounds.**

**b) Wembury Youth Club**

The Wembury Youth Club has requested a grant of £500 towards the running costs of the youth club.

Cllr Brown proposed, seconded by Cllr Cammack that Wembury Youth Club is granted £500 towards the annual running costs of the youth club. The resolution was approved unanimously.

**RESOLVED: Wembury Youth Club is granted £500 towards the annual running costs of the youth club.**

**iv) INTERNAL AUDIT**

The Clerk informed members that Ken Abraham was again ill and he could no longer carry out internal audit work. Several local Parish Clerks in the same position had recommended the company IAC Audit & Consultancy Ltd for internal audit work. Due the problems associated with trying to find a local internal auditor last year, the Clerk has requested a quote from IAC, which appears reasonable and recommends that the company carry out the Wembury PC internal audit on this occasion. A discussion ensued.

Cllr Drought proposed, seconded by Cllr Newnham, that the quote from IAC Audit & Consultancy Ltd in the sum of £150 (plus any additional work which may be subsequently identified) is accepted for the Internal Audit of the Wembury Parish Council for financial year 2016 / 2017. The resolution was approved unanimously.

**RESOLVED: The quote from IAC Audit & Consultancy Ltd in the sum of £150 (plus any additional work which may be subsequently identified) is accepted for the Internal Audit of the Wembury Parish Council for financial year 2016 / 2017.**

**17-013 EXCHANGE OF INFORMATION**

Cllr Brown suggested that live streaming on Facebook should be used for future Wembury Parish Council meetings. **It was agreed that this matter should be discussed by the Communications Group for a suitable recommendation to be made to the Parish Council.**

Cllr Packer reported an incident in Gabber Lane when a 4x4 vehicle rushed past a horse and rider and the wing mirror hit the rider's leg and the horse's leg. This matter has been reported to the Police.

The Clerk also raised the problem when horse riders do not make any effort to let cars pass in narrow lanes.

A discussion ensued. It was felt that each should be aware of the other and that common

highway courtesy should prevail by both parties. **Perhaps the local Riding Schools should be informed.**

**Cllr Cammack** praised the excellent job that James Friend is doing in cleaning and painting all the Bus Shelters in the parish. Everyone agreed.

**The Chairman** thanked all the councillors for their attendance and closed the meeting at 9.30 pm.

Roy Fairclough  
Clerk