



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the War Memorial Hall, Wembury, on Monday 18 May 2015.

15-053 OPENING THE MEETING

Cllr Stansell opened the meeting at 7:32 pm.

15-054 NEW COUNCILLORS & DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Stansell welcomed all the new councillors to the annual meeting of the new Wembury Parish Council following the local elections on 7 May 2015. He asked that all councillors sign the Declaration of Acceptance of Office form and to hand it to the Clerk. This was done and the Clerk signed all the forms.

Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Newnham, Packer, and Wirgman, together with District Councillor Cane, PCSO Andy Potter and 5 members of the public, were present.

15-055 ELECTION OF CHAIRMAN & DECLARATION OF OFFICE

Cllr Drought proposed, seconded by Cllr Bennett, that Cllr Stansell is elected Chairman for the year 2015/2016. The proposal was approved unanimously.

RESOLVED: Cllr Stansell is elected Chairman for the year 2015/2016.

Cllr Stansell then signed the Chairman's Declaration of Office and took the chair.

15-056 ELECTION OF VICE CHAIRMAN & DECLARATION OF OFFICE

Cllr Stansell proposed, seconded by Cllr Bennett, that Cllr Cammack is elected Vice Chairman for the year 2015/2016. The proposal was approved unanimously.

RESOLVED: Cllr Cammack is elected Vice Chairman for the year 2015/2016.

Cllr Cammack then signed the Vice Chairman's Declaration of Office.

15-057 DECLARATION OF INTEREST & MEMBERS CODE OF CONDUCT

The Chairman reminded all councillors that they were required to submit their Declaration of Interests to South Hams DC, along with a Nil Expenses return. The Clerk collected all the relevant information.

The Chairman also reminded members that they are now all bound by the Wembury Parish Council Code of Conduct when on Parish Council business.

15-058 APOLOGIES

Apologies received from Cllr Hart and PC Charlotte Mathers.

15-059 ELECTION OF REPRESENTATIVES

The members agreed to represent the Parish Council as shown below:-

REPRESENTATIVES

Wembury Primary School Governor	Cllr Packer
River Yealm Harbour Authority	Cllr Drought
River Yealm Estuary Management Group	Cllr Drought
Parish Cluster Group	Cllr Stansell
Ivybridge & District Association of Local Councils	Cllr Stansell
Wembury War Memorial Hall Committee	Cllr Cammack
Down Thomas Silver Jubilee Hall Committee	Cllr Newnham
Wembury Alms Houses	Cllr Newnham

CHAIRMAN OF WORKING GROUPS

Neighbourhood Plan Group	Cllr Packer
Wembury Emergency Plan	Cllr Brown
Wembury Beach Liaison Group	Cllr Packer
Conservation Matters	Cllr Curtis
Leisure Facilities Group	Cllr Bennett
Snow Warden	Cllr Stansell
Communications Group	Cllr Stansell
Highways & Drainage Working Group	Cllr Cammack
Leyford Close Action Group	Cllr Wirgman

NOTICE BOARD RESPONSIBILITY

Down Thomas

M) Manor Bourne Road top, near shops	Clerk
1) Manor Bourne Road bottom	Cllr Drought
11) Bovisand Park on wall of main building	Cllr Drought

Heybrook Bay

2) Westlake Drive on wall adj bus shelter	Cllr Giles
3) End of Renney Road	Cllr Giles

Wembury Point

4) Spring Road adj to post box	Cllr Newnham
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Hollacombe

5) Wembury Road adjacent to bus shelter	Cllr Bennett
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Wembury

M) Church Road adjacent to Post Office	Clerk
6) Church Road adjacent to Post Office	Cllr Batley
7) Knighton Road opp Spar Store	Cllr Cammack
8) Cory Court	Cllr Packer
9) Barton Close at school entrance	Cllr Wirgman
10) Hawthorn Drive Doctors car park	Cllr Curtis

15-060 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:42 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) May 2015 - Police Report

PCSO Andy Potter gave his report as follows:-

From 23rd April to 15th May 2015

Wembury Area

Vehicle interference, overnight 12th /13th May Attempt made to gain entry to car parked in Warren Road, damage caused to drivers door lock - CR/032876/15

PCSO Potter informed members of the outcome of the recent speeding checks through Wembury. There were 9 offences within an hour, with a top speed of 51 mph.

Several councillors expressed concern about the speed of construction lorries along the narrow lanes leading to Wembury and asked for further speed checks by the Police.

The Chairman referred to the incident reported at the last meeting, when a dog was killed by a speeding motorist near Wembury.

Andy said that he would find out what the latest situation is with this incident and advised Mrs Wright to contact the Police again.

Cllr Packer said that he would inform Mrs Wright.

ii) Members of the Public

Mr B Dixon informed members that he was not satisfied with the way South Hams DC Planners had handled the planning application regarding 14 Brownhill Lane, Wembury. He had contacted South Hams DC twice through the complaints procedure and had still not received a satisfactory answer to his comments. Consequently, he was now sending a letter to the Local Government Ombudsman citing maladministration against South Hams DC Planners. He would like the planners to be more professional in their dealings with planning applications in the future to ensure this sort of thing does not happen again.

The Chairman wished him every success.

Mr B Dixon informed members that the Wembury War Memorial Village Hall Committee is in the process of applying for a £24,000 grant from the Sports Council to replace the floors in the hall and Knighton Room. He requested the support of the Parish Council for their application and Cllr Cammack would raise the matter later in the meeting.

Mr B Nicholls was concerned about the new centre line marking near Goosewell which could be dangerous in misty conditions.

The Clerk was asked to write to Plymouth City Council and ask for it to be improved.

Cllr Cammack informed members that he had discovered a collapsed person on the Wembury Recreation ground recently, and had called an ambulance. However, the ambulance went to the wrong place, the crew were from Cornwall and had no idea of the local area.

He suggested that perhaps a sign in the recreation ground and on the beach giving the post code might be useful.

There were no further comments from the public and the Chairman closed this open session at 7.59 pm to resume Parish Council business.

**15-061 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.30 PM ON MONDAY 27 APRIL 2015.**

The minutes were agreed as being a correct record and duly signed by the Chairman.

15-062 MATTERS ARISING FROM THE MINUTES

15-045 i) Wembury Recreation Ground

The Chairman informed members that he was still waiting for a suitable date to meet with South Hams DC. It was hoped that the meeting would be arranged soon.

15-045 ii) Removal of Old Planning Notices

The Clerk is chasing the response from other Clerks.

15-063 TO RECEIVE THE MONTHLY PLANNING REPORTS

a) Leyford Close Development

i) Siteworks

Cllr Wirgman reported that there had been an improvement, but there are still two lorries arriving at a time. Also, the tree TPO's need careful scrutiny if trees are to be preserved on the site. She was also concerned at the earlier start time on some days.

Cllr Cammack reported that the site compound gate adjacent to the playing field had been left unlocked on one evening and he had locked it.

Cllr Wirgman expressed concern about the proposed South West Water works in Ryelands Close and would obtain further information to follow this up.

ii) Meeting with Taylor Wimpey on 29 April 2015

The Chairman reported on the meeting held with Taylor Wimpey on 29 April 2015, notes of which had already been emailed. It was a positive meeting and all the concerns were aired. It was agreed that in future, there would be better communication between Taylor Wimpey and the Parish Council through the Clerk. This is now in place and seems to be working well.

Taylor Wimpey had also offered to give the 'lorry fines' money to the Parish Council for use within the community. A meeting is to be set up with Taylor Wimpey to discuss this further.

Copies of the Construction Management Plan had been supplied by Taylor Wimpey and the Clerk handed them out to councillors.

b) Planning Applications

The Chairman went through the planning applications as detailed in ANNEX A.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

c) Special Planning Meeting

The Chairman informed members that the planning application for the redevelopment of the Eddystone Inn, Heybrook Bay had only just been received and comments had to be back to South Hams DC before the next Wembury Parish Council meeting. As this is a major development in the Parish, he suggested that a special planning meeting is held, to allow the public to discuss the proposals, on Friday 29 May 2015, in the Silver Jubilee Hall, Down Thomas, commencing at 7:00 pm. **The Clerk was asked to arrange the special meeting.**

15-064 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION

Letters / Emails

a) New Members Pack

The various forms had been signed by members and returned to the Clerk

b) Grant Requests

Grant requests have been received from Wembury Youth Club, £500 and details have been received from The Wembury Review for their grant request of £500. These would be considered later in the meeting.

c) DALC County Committee

Nominations were sought for the DALC County Committee 2015-2019 elections.
None received.

15-065 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

15-066 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC

Cllr Hart is on holiday.

SOUTH HAMS DC

The Chairman congratulated Cllr Brown on becoming a South Hams DC councillor.

Cllr Brown thanked the Chairman, and then gave his first report at a District Councillor.

He said that he had only been a District Councillor for 1.5 weeks but there was a great transition taking place at South Hams DC. 11 councillors with over 150 years service had left and 18 more staff are due to leave at the end of the month. There will be no grant from the government by 2020, currently £1m, and so the local authority has to be self funding by then, hence the great transformation package.

Refuse collection is currently being reviewed.

He has been looking at the National Policy Planning Framework and feels that it is essential for Wembury PC to produce a Neighbourhood Plan to have some control over future development within the Wembury Parish.

He then thanked Cllr Squire for all his help and words of wisdom, Cllr Cane for his assistance and said that it was an honour to represent Wembury PC.

The Chairman congratulated Cllr Cane on being re-elected as a District Councillor.

Cllr Cane thanked the Chairman and congratulated Cllr Brown on his appointment and a good first report. He also congratulated the Chairman and Vice Chairman on their appointments.

He reminded members that the South Hams DC has been reduced from 42 members down to 21 members and he was now serving on the Development Control, AONB & Licensing Committees.

15-067 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

No report this month.

Cllr Packer reported that his status has changed and that he is now the Local Government Governor. Consequently, there was a vacancy for a Wembury PC Governor.

Cllr Brown volunteered. The Clerk was asked to write to the School accordingly.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

The Annual report had been circulated via email and was taken as read.

Following B Dixon's comments earlier in the meeting Cllr Cammack proposed, seconded by Cllr Drought, that Wembury PC writes to the Wembury War Memorial Village Hall Committee in support of their grant application to the Sports Council to replace the floors in the hall and Knighton Room. The resolution was approved unanimously.

RESOLVED: Wembury PC writes to the Wembury War Memorial Village Hall Committee in support of their grant application to the Sports Council to replace the floors in the hall and Knighton Room.

iii) LEISURE FACILITIES WORKING GROUPS

a) Discovering Wembury Book

The Chairman reported that he is sorting out quotes for the revised book.

b) Recreation Facilities

i) Wembury Youth Club

Cllr Bennett reported that the Youth Club attendance figures are good and an assistant leader is now in place to cover the larger numbers. The Youth Club has subsequently, applied to the Parish Council for a grant of £500 to cover the extra running expenses.

Prices for the cost of external lighting for the MUGA and Skateboard Park are still awaited.

ii) Wembury Recreation Ground Landscaping

Tim Pollard, South Hams DC Parks Manager, has inspected the recently created mounds for BMX bike riding and he is happy with the present design. He will continue to regularly monitor them and they may become part of the Master Plan for the Recreation ground.

iii) Wembury Defibrillators

The Wembury Beach defibrillator has now been registered with the NHS so they can monitor its use. The group is still waiting for SWW to confirm the connection for the power supply.

A donation of £100 has been received from the Sailing Club to cover the cost of insurance.

Cllr Wirgman is due to run another training session in June.

c) Summer Fairs

The Wembury Village Summer Fayre is on 4 July 2015 in the School Field, but there will be no Carnival this year due to the Taylor Wimpey works on the Recreation Ground.

The Down Thomas Village Fair is over the weekend 5 – 7 June in the Silver Jubilee Hall and on the playing field.

iv) NEIGHBOURHOOD PLAN GROUP

The Chairman reported on the meeting of the group held on 12 May 2015. Notes of the meeting have been circulated via email.

A lengthy discussion then ensued about the importance of A Neighbourhood Plan, if the local community is to have any say in the future development of the Parish.

The group proposed two public meetings, one in Wembury and one in Down Thomas, to gauge the support by the local community to producing such a plan. Several posters advertising the meeting were circulated and one decided upon.

A debate ensued on the best way of informing the community of these meetings and it was agreed that details of the two meetings should be in the Wembury Review, on the Notice Boards, Parish Website, Facebook and possibly a leaflet drop to all the households in the Parish. **Cllr Curtis agreed to check out the prices for a leaflet drop.**

Post Meeting Note: The public Neighbourhood Plan meetings are arranged for, Wembury on 22 June 2015 and Down Thomas on 23 June 2015, in the respective village halls.

v) COMMUNICATIONS GROUP

The Chairman informed members that all was ready to go with designated emails for all the councillors and the Facebook site was working well.

A Workshop is to be arranged by Cllr Packer for all councillors shortly, to explain how things will work and who is responsible for what.

15-068 FINANCIAL REPORTS

i) Financial Statement for May 2015

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The May 2015 Financial Statement is approved, as detailed at ANNEX C.

The Clerk confirmed that he had just received the first 50% instalment of the precept from South Hams DC.

ii) Annual Return for 2014/2015

The Clerk explained the details of the Annual Return for 2014/2015, which had been circulated to all members via email. He then informed members that the Annual Return will go to the Internal Auditor on 28 May 2015 and then on to the External Auditor by 8 June 2015, which is before the next Wembury Parish Council meeting.

Cllr Drought proposed, seconded by Cllr Cammack that the Annual Return for 2014/2015 is approved and signed by the Chairman with delegated powers to make any changes recommended by the Internal Auditor as necessary. The resolution was approved unanimously.

RESOLVED: The Annual Return for 2014/2015 is approved and signed by the Chairman with delegated powers to make any changes recommended by the Internal Auditor as necessary.

The Chairman and Clerk duly signed the Annual Return for 2014/2015.

iii) Annual Review of Clerk's Salary & Office Accommodation

The Clerk requested an additional one hour work increase, from 16 hours to 17 hours per week and one increment pay increase, from NALC Scale Point 31 to Scale Point 32 at the pro rata rate for 17 hours per week. Also, an increase in office accommodation charge from £185 to £190 per month. The Clerk left the room at this point.

Cllr Drought proposed, seconded by Cllr Packer that the Clerk's work is increased, from 16 hours to 17 hours per week and his salary is increased from NALC Scale Point 31 to Scale Point 32 at the pro rata rate for 17 hours per week and the office accommodation charge is increased from £185 to £190 per month, all effective from 1 April 2015. The resolution was passed unanimously.

RESOLVED: The Clerk's work is increased, from 16 hours to 17 hours per week and his salary is increased from NALC Scale Point 31 to Scale Point 32 at the pro rata rate for 17 hours per week and the office accommodation charge is increased from £185 to £190 per month, all effective from 1 April 2015.

The Clerk re-entered the room at this point.

iv) Grant Applications

The various grant applications received over the last few months were considered and discussed in conjunction with the budget allocation for grants.

Cllr Drought proposed, seconded by Cllr Brown, that the following grant requests are approved:

Wembury Bellringers – New ropes for Church bells	£ 500
Wembury War Memorial Hall – New sink for Knighton Room	£ 300
Wembury WI / Pantomime Group – To help cover pantomime cost shortfall	£ 200
Wembury Primary School – To increase the Strawbee resources for children	£ 300
Wembury Review – To assist with expenses in preparing the magazine	£ 300

The resolution was approved unanimously.

Cllr Brown proposed, seconded by Cllr Drought, that the following grant request is approved:

Wembury Youth Club – To assist with general running costs	£ 500
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Cllr Bennett declared an interest and did not vote.

The resolution was approved 11 votes for with 1 abstention.

Cllr Cammack proposed, seconded by Cllr Drought, that the following grant request is approved:

Down Thomas Silver Jubilee Hall –Marquee purchase for use at Annual Festival	£ 500
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Cllr Newnham declared an interest and did not vote.

The resolution was approved 11 votes for with 1 abstention.

RESOLVED: The following grant requests were approved:

Wembury Bellringers – New ropes for Church bells	£ 500
Wembury War Memorial Hall – New sink for Knighton Room	£ 300
Wembury WI / Pantomime Group – To help cover pantomime cost shortfall	£ 200
Wembury Primary School – To increase the Strawbee resources for children	£ 300
Wembury Review – To assist with expenses in preparing the magazine	£ 300
Wembury Youth Club – To assist with general running costs	£ 500
Down Thomas Silver Jubilee Hall –Marquee purchase for use at Annual Festival	£ 500

Cllr Brown proposed, seconded by Cllr Drought, that £1000 from the reserve fund is transferred to the Grant Fund budget for the year 2015/2016. The resolution was approved unanimously.

RESOLVED: A £1000 from the reserve fund is transferred to the Grant Fund budget for the year 2015/2016

v) Annual Insurance

The Clerk reported that the Annual Insurance taken out at last year’s review, was with Zurich Municipal for a 3 year period. This is the second year of that agreement.

15-069 EXCHANGE OF INFORMATION

Cllr Batley reported on a wonderful French twinning weekend which had gone very well. Cllr Bennett was thanked for so ably standing in for the Chairman at the welcome reception and the French Lady Mayoress looked forward to meeting other members of the Parish Council in the near future.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.27 pm.

Roy Fairclough,
Clerk