



wembury

Parish Council

Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 29 June 2015.

15-076 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone to the meeting on such a fine evening.

Cllrs Batley, Bennett, Brown, Cammack, Drought, Giles, Newnham, Packer and Wirgman were present, together with PCSO Potter and one member of the public.

15-077 APOLOGIES

Apologies received from Cllrs Curtis, Hart and District Councillor Cane.

15-078 DECLARATION OF INTEREST & DISPENSATION REQUESTS

None.

15-079 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) June 2015 - Police Report

PCSO Andy Potter gave the Police report as follows:-

From 16th May to 26th June

Wembury Area

20th May, criminal damage, during the afternoon a car parked in the car park at Wembury beach was scratched /keyed - CR/038550/15

Overnight 20th / 21st May theft of paving slabs from a yard on the outskirts of Wembury - CR/034955/15

24th May, report of nuisance phone calls - CR/035932/15

29th May minor assault, enquires ongoing - CR/037480/15

31st Badge pulled from car after a pair of drivers had verbal altercation, enquiries ongoing - CR/038110/15

Bovisand area

4th June, drink /driver arrested after accident - CR/038890/15

10th June, during the evening a derelict building at Fort Bovisand was set on fire CR/040962/15

Down Thomas

24th June, theft reported - CR/040693/15

The Chairman asked about the accident when a dog was killed recently by a car. Cllr Packer had spoken to Mrs Wright and it was agreed that she should contact the Police for further information.

The Clerk reported he had received several complaints about lorries speeding along Wembury Road through Hollacombe from the Taylor Wimpey site in Wembury and asked for additional speed checks. **PCSO Potter said that he would speak to his colleague about an extra speed check between 9 am and 3:30 pm during a weekday.**

Cllr Cammack complained about cyclists riding too fast, but it was felt that little can be done about it without proof.

The Clerk was asked to speak to Cllr Hart about the mobile speed sign and the necessary training for Cllr Cammack.

ii) Members of the Public

Brian Dixon, Chairman of the Wembury War Memorial Village Hall committee, informed members that Cllr Hart had given the committee £2500 towards the hall kitchen refurbishment from his Devon CC budget. The work would probably be done in August.

Brian was aware of the parking problems in the Barton Close car park due to the Taylor Wimpey works and he had spoken to Wembury School about parking arrangements for parents when dropping off children. Taylor Wimpey vehicles will not be able to use the Village Hall car park.

There were no further comments from the public and the Chairman closed this open session at 7.46 pm to resume Parish Council business.

15-080 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 18 & 29 MAY 2015.

The minutes were agreed as being a correct record and duly signed by the Chairman.

15-081 MATTERS ARISING FROM THE MINUTES

a) 18 May 2015 Minutes

15-060 White Lining - Goosewell

The Clerk had written to Plymouth CC and they had agreed to remark the centre line accordingly.

15-062 Removal of Old Planning Notices

Other Parish Councils do not see the removal of old planning notices as a problem.

15-067 School Governor

Wembury School has confirmed that it does not need another Parish Council governor.

b) 29 May 2015 Minutes

No matters arising.

15-082 TO RECEIVE THE MONTHLY PLANNING REPORTS

a) Leyford Close Development

Cllr Wirgman had circulated a report which summarised all the recently reported problems caused by the Taylor Wimpey site works. A general discussion ensued about the lack of action taken by Taylor Wimpey to rectify various complaints. It was agreed that both Taylor Wimpey and South Hams DC Planners should continue to be informed of complaints due to these works and to be pressed to take suitable action to comply with the Taylor Wimpey Construction Management Plan.

The Clerk was asked to forward a copy of Cllr Wirgman's complaint summary to both Taylor Wimpey and the Planners and to request suitable action.

Cllr Wirgman would investigate the Complaint Feedback System as part of the Considerate Contractor Scheme.

b) Recreation Ground Masterplan

The Chairman reported that the meeting scheduled for 26 June 2015 to discuss the Sc 106 Agreement and facilities to be left by Taylor Wimpey, had been postponed. There is now to be a site meeting on 8 July 2015 and a meeting in Totnes in about three weeks time.

The Chairman suggested that the Working Party comprising of himself, Cllrs Bennett, Brown, Cammack and the Clerk should meet to discuss the issues, before the next meeting in Totnes.

c) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

15-083 TO RECEIVE INWARD CORRESPONDENCE FOR ACTION

Letters / Emails

a) Local Government Boundary Commission

The Electoral Review of Devon Draft Recommendations is now out to consultation. There are no changes that directly affect Wembury. **Clerk to confirm there are no objections.**

b) Wembury Marine Centre

The Wembury Marine Centre has made a request for a grant to assist with the running of the centre. Following a short discussion, Cllr Drought proposed, seconded by Cllr Brown that the Wembury Marine Centre is awarded a grant of £500 towards the running costs of the centre. The resolution was passed unanimously.

RESOLVED: The Wembury Marine Centre is awarded a grant of £500 towards the running costs of the centre.

c) South Devon AONB Forum

The South Devon AONB Forum is on 8 July 2015 and volunteers to attend were sought.

Cllr Curtis to be asked to attend if possible.

d) NALC

The new NALC Chairman had written a letter requesting help from Parish Councils. The Chairman read out what the NALC Chairman had requested and it was agreed that Wembury PC were already doing most of the actions suggested.

e) South Hams DC - Chairman and Vice Chairman Visit

The South Hams DC Chairman and Vice Chairman would like to visit Wembury Parish Council. Following a short discussion it was agreed that the next Wembury PC meeting on 27 July 2015 would be a suitable date for a visit. **The Clerk to write to South Hams DC accordingly.**

f) South Hams DC Town & Parish Council Event

South Hams DC has arranged a morning event for parish Councils on 27 July 2015 at Follaton House. **Following a short discussion it was agreed that Cllrs Stansell and Packer would attend on behalf of Wembury PC.**

g) Taylor Wimpey – Barton Close Show House Viewing

Taylor Wimpey has invited the Parish Councillors to a special viewing of their show house at Barton Brake on Thursday 9 July between 3 and 6 pm. A lengthy discussion ensued. Cllr Brown said that he would attend and it was left open for other councillors to attend as they see fit. **The Clerk was asked to respond to Taylor Wimpey and express concern about adequate parking arrangements.**

15-084 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

15-085 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC

Cllr Hart – no report on this occasion.

SOUTH HAMS DC

Cllr Brown reported that he had found his first month as a District Councillor very informative and helpful. The main point he wished to inform the Parish Council about was the Localities Programme. An officer would be available in each ward and have an active presence on the ground to get to know local needs and to assist as necessary. The officer allocated to Wembury Parish is Tim Pollard. This new scheme is due to commence on 17 July 2015.

Dan had also attended his first Overview and Scrutiny Committee and found it interesting as they were discussing a £400,000 grant to Dartmouth for a new swimming pool.

Cllr Cane no report on this occasion.

15-086 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

This month's report had been circulated via email and was taken as read.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

This month's report had been circulated via email and was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Discovering Wembury Book

The Chairman reported that he is continuing to sort out the quotes for the revised book.

b) Recreation Facilities

i) Wembury Youth Club

Cllr Bennett reported that the Youth Club attendance figures are growing and up to 28 attendees on one Friday. An extra evening may be considered to cater for younger children if the numbers continue to rise.

An approach has been made to Devon Youth Service for further grant funding.

ii) Wembury Recreation Ground

This is well used especially with the lighter evenings.

Investigations into lighting to the MUGA and Skateboard Park are still progressing.

iii) Wembury Defibrillators

There has been a problem with the box on the Beach due to ingress of water. A replacement box is being supplied under guarantee and will be installed soon.

Cllr Wirgman held a very successful defibrillator training session in June and generous donations for the training raised £65 for the defibrillator funds.

iv) NEIGHBOURHOOD PLANS

Cllr Packer reported on the two successful public meetings held in Wembury on 19 June and Down Thomas on 20 June 2015. 110 people turned up in total to both meetings which voted in favour of preparing a Neighbourhood Plan. Some 52 people gave their name and contact details and said that they would be willing to assist.

The next step is to send relevant information to the 52 people and to fix a venue and date for a meeting later in July. **Cllr Packer and the Clerk to arrange.**

It had been suggested that Wembury Parish Council should have a table at the Wembury School Fayre on Saturday 4 July 2015 to promote the Neighbourhood Plan. A lengthy discussion ensued. **It was agreed to erect the gazebo, have tables with information boards and details about the Neighbourhood Plan. Assistance was volunteered by Cllrs Packer, Brown, Cammack, Giles and Wirgman. Cllr Packer agreed to email a checklist for the event.**

The Clerk informed members that to design, print and distribute the leaflet about the two Neighbourhood Plan public meetings cost £397-50 in total and requested approval for payment. Cllr Cammack proposed, seconded by Cllr Drought that £397-50 in total, is paid for the design, printing and distribution of the Neighbourhood Plan leaflet. The resolution was approved unanimously.

RESOLVED: That £397-50 in total, is paid for the design, printing and distribution of the Neighbourhood Plan leaflet.

v) COMMUNICATIONS GROUP

Cllr Packer outlined his proposed Workshop to ensure that all the councillors are informed about the use of Facebook and the new proposed emails for the councillors. A lively discussion ensued. **It was agreed that the Communications Group should hold an early meeting and workshop. The workshop could then be rolled out to other Parish Councillors. Details of the Facebook protocols also need to be firmed up and made clearer to use.**

It was also suggested that the School Fayre should be used to collect email addresses of people who wish to be sent information by the Parish Council. **Cllr Packer to action.**

15-087 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR JUNE 2015

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The June 2015 Financial Statement is approved, as detailed at ANNEX C.

ii) TAP FUND CONTRACTS

a) Feasibility Study of Car Parking at Wembury Beach

The Clerk had already circulated, via email, details of the questionnaire to be used, as prepared by Cllr Brown. He explained that he and Cllr Brown had met the staff at the Wembury Marine Centre who had agreed to carry out the survey for the Parish Council.

Cllr Brown explained the questionnaire and said that there would be another meeting with the Marine Centre at the end of July to assess how well the survey was going. The survey would be carried out during July, August and September which would generate about 500 questionnaires.

It was hoped that Cllr Brown and the Clerk would be able to analyze the results of the survey and prepare a report for the Parish Council.

Wembury PC has received £1000 from the TAP Fund for this survey and and report. It was suggested that £500 should be given to the Wembury Marine Centre for carrying out the survey.

Cllr Drought proposed, seconded by Cllr Bennett, that £500 is given to the Wembury Marine Centre to carry out the Beach Car Parking Survey. The resolution was approved unanimously.

RESOLVED: That £500 is given to the Wembury Marine Centre to carry out the Beach Car Parking Survey.

b) Highways Self Help Contract

The Clerk reported that he had written to Brixton and Newton & Noss Parish Councils to ask for their input to to carry out minor highway works within their parishes, so a contract could be put together to spend the £8000 granted under the 2015 TAP Fund. A discussion ensued about the workload required within Wembury and how best it could be obtained. **It was agreed that a Working Group should be set up and to include members of the public. Cllrs Batley and Drought agreed to form a suitable Working Group to obtain details of the highway work required for the contract.**

It was also suggested that this matter should be raised with the public at the School Fayre on Saturday.

iii) INTERNAL AUDIT REPORT

The Clerk reported that the only comment the Internal Auditor has made was ‘New NALC model Financial Regulations were published to incorporate legislative changes and the Council should review its regulations and if necessary amend them’.

The Clerk explained that these regulations are being reviewed as part of the current review of Standing Orders. The Annual Report has now been sent to the external auditor and their comments are awaited.

15-088 EXCHANGE OF INFORMATION

None.

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.04 pm.

Roy Fairclough,
Clerk