

The logo for Wembury Parish Council features the word "wembury" in a blue, lowercase, sans-serif font. Above the letter 'b' is a stylized blue and yellow tower. Below "wembury" is the text "Parish Council" in a black, uppercase, sans-serif font.

wembury

Parish Council

Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 28 November 2016.

16-135 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone present. Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Hart, Newnham, Packer and Wirgman were present, together with District Councillor Cane and 53 members of the public.

16-136 APOLOGIES

Apologies received from Cllr Giles, R Fairclough Clerk, and PCSO Potter. In the absence of the Clerk, notes of the meeting were taken by Cllr Drought.

16-137 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no declarations of Interests and Dispensation Requests. Cllrs were reminded to update or amend their current declarations on the South Hams DC forms circulated by email.

16-138 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) November 2016 - Police Report

PCSO Andy Potter resubmitted his written report as follows:-

From 30/10 to 26/11

1/11 - Report of a dog not under proper control, one dog attacked another CR/077463/16

ii) Members of the Public - Shared Access Scheme

The Shared Access scheme comprises the siting a telecom mast adjacent to the MUGA in the Wembury Recreation Ground, which will provide a much better mobile telephone coverage for Wembury. In return, Shared Access will provide suitable lighting to the MUGA, adjacent Skatepark and Tennis Court within the Recreation Ground, to allow these facilities to be used more during the winter months.

From surveys, emails and petitions received by Wembury Parish Council it appears that whilst the majority of people in the community would like an improved mobile telephone reception, the majority of people also object to the location of the mast being so near to the School. Whilst there is no evidence of any dangers posed to children by the mast, there is concern about the long term affects of children being exposure to such a mast.

A lively but fair debate ensued, with many points raised for and against the scheme and the mast location. It was generally felt that an alternative location for the mast should be found and a suitable scheme re-negotiated with Shared Access if possible.

The Parish Councillors would consider this matter later in the meeting.

There were no further comments and the Chairman closed this open session to resume Parish Council business.

16-139 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 31 October 2016.

The minutes were agreed as being a correct record and duly signed by the Chairman.

16-140 MATTERS ARISING FROM THE MINUTES

16-127 i) Ivybridge DC Transport Association

The Clerk is still awaiting relevant information from the Ivybridge DC Transport Association.

16-127 ii) Dig Trees 2016

Due to the uncertain quality of the trees provided, this scheme will not be pursued further.

16-127 iii) Cllr Hart Community Fund

Some funds may still be available.

Cllr Hart informed members that he had given some money from his budget towards the defibrillator fund in Down Thomas.

16-127 iv) Down Thomas Community Room

Quotes for painting the outside of the building are in hand.

16-129 BT Payphone Kiosk Removal – Manor Bourne Road, adjacent to the shop in Down Thomas

South Hams DC has been informed that Wembury PC wish to purchase the box for community use.

16-134 Motocross Track – Down Thomas

Cllr Brown said that he is investigating further the complaints by residents in Down Thomas, about noise from a motocross track nearby.

16-141 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

16-142 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Letter from Mrs E Ireland – Requesting permission to fix a defibrillator on the wall of the Down Thomas Community Room. Following a short discussion the request was approved subject to obtaining the necessary permission from Enterprise Inns.

b) South Hams DC – Street Cleansing Reflections

No comments

c) Devon CC - Community Composting and Recycling Centres

No comments

d) Senior Devon Voice - Annual General Meeting – 5 December 2016, ISCA Centre Exeter

No volunteers to attend

16-143 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

16-144 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC

Cllr Hart informed members that 37 migrant children had now been moved into families throughout the UK from Torrington. He added that £1-2 million was to be added to the budget which leaves him running £7 million over budget.

SOUTH HAMS DC

Cllr Brown was not able to stay for the Wembury PC TPO presentation at the recent SHDC Development Control Committee meeting and thanked Cllr Packer for his excellent work on the project.

Cllr Cane congratulated the Parish Council on their TPO presentation.

16-145 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report by the Headteacher had been circulated to all Parish Councillors and was taken as read.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

Brian Dixon, Chairman of the Village Hall Committee, had submitted a written report which had been circulated to all members and was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

The contract to take over the ground and facilities has now been received and will be forwarded to a solicitor for comments.

b) Proposal for a Wembury Wellbeing Centre – Matthew Chown

A discussion ensued. John Bennett found Matt Chown's ideas very interesting and thought them suitable for inclusion in the Parish magazine.

c) Shared Access Proposals

Cllr Packer gave a presentation on Shared Access which earned the agreement of the Parish Council.

Cllr Hart said the perception of harm emanating from radio masts was the real problem, but otherwise agreed with Cllr Packer's presentation.

The comments of the community raised earlier in the meeting were noted and a discussion ensued.

Cllr Bennett submitted a proposal that Wembury Parish Council reject the Shared Access scheme and if possible, re-negotiate with Shared Access an alternative site for a mast, away from the school. The proposal was seconded by Cllr Packer and carried unanimously.

RESOLVED: Wembury Parish Council reject the Shared Access scheme and if possible, re-negotiate with Shared Access an alternative site for a mast, away from the school.

The Chairman then invited suitable ideas for a location for the mast from the floor.

Johnny Andrews offered an alternative site on his land, which was enthusiastically greeted and with some relief, by everyone present.

d) Recreation Facilities

Cllr Bennett had nothing further to report.

iv) JOINT LOCAL PLAN & NEIGHBOURHOOD PLAN

Cllr Packer has invited neighbouring Parishes to attend the next Wembury NP meeting on 12 December 2016 to discuss Neighbourhood Plans and to share ideas. It will take around 16 weeks to get the Housing Needs Survey out.

v) COMMUNICATIONS GROUP

Cllr Brown said a better strategy was needed to improve communications and asked “What is the best way to inform the public?” A general discussion ensued.

He is keen on promoting the Wembury PC App, but is conscious that not everyone will be able to access it.

Cllr Brown said that the latest draft of the new Wembury PC website is a big improvement.

vi) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

a) IDALC Meeting

Cllr Cammack had attended an IDALC meeting held on 29 September 2016 and had circulated notes of the meeting via email.

b) Devon Highways Parish & Town Council Conference 2016 (South)

Cllr Drought had attended the conference on 16 November 2016, details of which have been forwarded to councillors. He outlined the enormous task facing highways in maintaining their assets, with funding that makes it impossible. Consequently, while important main roads will be maintained at an acceptable level, many B and C roads will suffer, unless local help can be involved. He also pointed out that much time was spent on snow/ice/gritting problems. His observation, that water presented far greater problems, was not well recognised by his group in the Workshop sessions.

16-146 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR NOVEMBER 2016

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The Financial Statement for 28 November is approved, as detailed at ANNEX C.

ii) FINANCE SUB COMMITTEE MEETING

A Finance Sub Committee meeting was held on 16 November 2016. The resolution as shown in Appendix D of the Agenda were made at the meeting and require ratification by Wembury Parish Council.

Cllr Brown proposed, seconded by Cllr Bennett that the resolutions Nos 1 to 5 shown in Annex D of these minutes are ratified. The resolution was approved unanimously.

RESOLVED: The resolutions Nos 1 to 5 shown in Annex D of these minutes are ratified.

Cllr Bennett proposed, seconded by Cllr Cammack that the Wembury Parish Council budget for 2017 / 18 shown as resolutions No 7 in Annex D of these minutes, is ratified. The resolution was approved unanimously. Consequently, Wembury Parish Council precept on South Hams DC for the financial year 2017 /18 will be £30,000.

RESOLVED: The Wembury Parish Council budget for 2017 / 18, shown as resolutions No 7 in Annex D of these minutes, is ratified and the Wembury Parish Council precept on South Hams DC for the financial year 2017 /18 will be £30,000.

16-147 EXCHANGE OF INFORMATION

Cllr Drought, reported that the fly tipping in Manor Bourne Road, Down Thomas was yet to be cleared. **Cllr Brown agreed to chase it up with South Hams DC.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.22 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes - 28 November 2016

1.0 PLANNING APPLICATIONS DECISIONS BY WEMBURY PC

2792/16/HHO - No objections

Householder application to erect porch extension to the front of the property
10 Barton Brake Wembury PL9 0BJ

3043/16/LBC – No objection

Listed building consent for renewal of Lean to pitch slate roof at side of Farmhouse to include fascia replacement, drainage and downpipes.
7 Church Road Wembury Devon PL9 0JF

3173/16/HHO – No objection

Householder application for the alteration of existing first floor bedroom window to form full height french door and install glass juliette balcony.
8 St Werburgh Close Wembury PL9 0AP

3176/16/HHO – OBJECTION unless amended –The neighbour is concerned about the toilet vent pipe. Wembury PC would like to see the vent pipe up to the roof eaves height. Toilet windows to have obscure glass and ability to open. Check building line.

Householder application for the installation of a new ground floor W/Cin rear of existing garage and garage extended to accommodate
1 Veasy Park Wembury PL9 0EP

3237/16/HHO – No objection

Householder application for proposed extension to side of dwelling for use as garage
24 Barton Brake Wembury Devon PL9 0BJ

3296/16/HHO – OBJECTION unless amended. There is concern about the cement board cladding, so perhaps something more acceptable to neighbours. Also the balcony is open to the sides and if it had “wings” privacy would be given to adjacent neighbouring properties and reduce the local objections.

Householder application for extension to front of dwelling, new raised pitched roof and internal alterations (resubmission of 1499/16/HHO)
Adagio Renney Road Heybrook Bay PL9 0BD

Page 1 of 1 Annex A

ANNEX B to Wembury Parish Council Minutes - 28 November 2016

FOR INFORMATION - Emails & Emailed Letters

Senior Devon Voice - Annual General Meeting – 5 December 2016, ISCA Centre Exeter

Devon Local Flood Risk Management Strategy - October 2016 Newsletter

River Yealm Harbour Authority - Harbour Master Advert

Adagio, Renney Road, Heybrook Bay, PL9 0BD – 4 No letters of objection to the planning application

Wembury Parish Council meetings for 2017 - for your diaries

MAGAZINES / NEWSLETTERS – Circulated in the normal way

Clerk & Councils Direct – November 2016 Issue 108

Devon Senior Voice – Everyone’s Tomorrow – Autumn / Winter 2016

The Clerk - November 2016 Vol 47 No 5

EMAILS

101 General emails circulated since the last Mailings on 25 October 2016

ANNEX C to Wembury Parish Council Minutes - 28 November 2016

FINANCIAL STATEMENT

Total All Accounts at 31 October 2016 **£60,147.98**

FINANCIAL STATEMENT 28 NOVEMBER 2016

Guidebook Account

Opening Balance 31 October 2016		£3,631.95	
Sales for Period	0	£0.00	
Copies remaining unsold	1,708		
November Interest		£0.15	
Closing Balance			£3,632.10
(£10,000 in 12 Month High Interest Account)		£10,000.00	
Balance at 28 November 2016			£13,632.10

Instant Savings General Account

Opening Balance 31 October 2016		£42,422.26	
Includes £5500 Office Fund - (2006-09)			
Includes £5000 Grounds Maintenance Fund			
November Interest		£1.74	
Balance at 28 November 2016			£42,424.00

Current Account

Opening Balance 31 October 2016		£2,728.50	
Viking - stationary	2590	-£47.95	
Konica Minolta - Photocopier - prints	2591	-£8.38	
WWMVHall - Grant	2592	-£250.00	
Konica Minolta - Photocopier - lease	2593	-£55.19	
Electronic Transfers			
BT Broadband DD		-£93.60	
Bus Shelter Cleaning Mar-Sept 16		-£80.00	
Clerks Salary & Expenses October 16		-£1,156.18	
Balance at 28 November 2016			£1,037.20

VAT to be reclaimed **£1,399.46**

Total All Accounts at 28 November 2016 **£58,492.76**

ANNEX D to Wembury Parish Council Minutes - 28 November 2016

Finance Sub Committee held on 16 November 2016 Resolutions for Ratification

1) Down Thomas Post Office

RESOLVED: The current payment by the Postmistress for the use of the Down Thomas Community Room should remain at £15 per month for a further year, commencing on 1 April 2017 and the rate should be reviewed annually

2) High Interest Account

RESOLVED: The £10,000 from the 'Discovering Wembury Book' account should be re-invested in the Lloyds high interest account for a further 12 months.

3) Grant Funded Projects

i) 2017 TAP Fund - Verges Contract

The Clerk, on behalf of Wembury PC, has put in an application for £3000 for the verges project as per the resolution at the Wembury PC meeting on 31 October 2016.

ii) Community Re-investment Projects Fund

RESOLVED: That Wembury PC was not in a position to make a grant application this year, but to consider a suitable application next year.

4) Grant Request

i) Citizens Advice South Hams

RESOLVED: To grant £250 to Citizens Advice South Hams to assist with the running of the service.

ii) Wembury Parish Twinning Association

Resolved: To grant £300 to the Wembury Parish Twinning Association, to go towards supporting a visit by a party from Locmaria-Plouzane in May 2017.

5) Annual Subscriptions

RESOLVED: To continue with the subscriptions for 2017/18, as listed below:-

Devon Association of Local Councils	
I&D Association of Local Councils	
Society of Local Council Clerks	
Devon Conservation Forum	}
Devon Communities Together	} Together
Senior Council for Devon	}

Magazines:-

Village Green, The Clerk, Clerk & Councils Direct, LCR

6) Current Budget / Expenditure

The Clerk went through the estimated expenditure and income to 31 March 2017.

7) Budget Proposals & Parish Precept for 2017/18

RESOLVED: The Wembury Parish Council budget for 2017/18, shown in Appendix No 1, is approved.

RESOLVED: The Wembury Parish Council precept on South Hams DC will be £30,000 for the year 2017/2018.

APPENDIX No 1

WEMBURY PARISH COUNCIL	BUDGET 2016-17	BUDGET 2017-18
EXPENDITURE		
ADMINISTRATION		
Audit	£450.00	£500.00
Bank Charges		
Computer Maintenance	£60.00	£60.00
Members Expenses/Mileage/Training	£200.00	£200.00
Admin/Expenses	£700.00	£700.00
Hire of Halls/Rooms	£250.00	£250.00
Insurances	£800.00	£800.00
Office Accommodation	£2,340.00	£2,500.00
Office Store	£400.00	£400.00
Photocopier Lease/Usage	£350.00	£350.00
SHDC Payroll Service/HMRC	£3,300.00	£3,500.00
Clerks Salary	£11,000.00	£11,250.00
WPC Subscriptions	£1,000.00	£1,000.00
BT Telephone	£350.00	£350.00
PC Election Costs**	£0.00	
Website Management	£700.00	£700.00
Web / AppMaintenance / Upgrade*		£500.00
SUB TOTAL ADMINISTRATION	£21,900.00	£23,060.00
FACILITIES		
Bus Shelter Cleaning	£250.00	£250.00
Bus Shelter Maintenance*		£800.00
Notice Board Maintenance	£400.00	£200.00
DT PO & Community Room	£400.00	£800.00
Leisure Facilities Maintenance	£500.00	£500.00
Recreation Grounds Maintenance*	£5,000.00	£4,500.00
SUB TOTAL FACILITIES	£6,550.00	£7,050.00
S137 GRANTS / DONATIONS		
St Werburgh Church	£500.00	£500.00
Wembury Youth Club	£500.00	£500.00
Unallocated	£4,000.00	£4,000.00
SUB TOTAL S137 GRANTS/DONATIONS	£5,000.00	£5,000.00
MISCELLANEOUS		
Wembury Neighbourhood Plan	£2,000.00	£4,000.00
Community Self Help	£2,000.00	£3,000.00
Unexpected Expenses	£500.00	£500.00
TAP Fund Contract	£5,000.00	£3,000.00
Other Grant Work	£5,000.00	£5,000.00
SUB TOTAL MISCELLANEOUS	£14,500.00	£15,500.00
TOTAL EXPENDITURE	£47,950.00	£50,610.00

WEMBURY PARISH COUNCIL**BUDGET
2016-17****BUDGET
2017-18****INCOME**

Parish Precept	£29,500.00	£30,000.00
Guidebook Sales	£300.00	£300.00
VAT Refund	£1,000.00	£2,000.00
Account Interest	£100.00	£120.00
Donations (DTPO)	£180.00	£180.00
Council Tax Support Grant	£500.00	£455.00
TAP Fund Grant	£10,000.00	£3,000.00
Other Grants*		£5,000.00
From Reserves	£6,370.00	£9,555.00
TOTAL INCOME	£47,950.00	£50,610.00

A proposed nominal Increase in Precept for 2017/2018 of £500 which is 1.7 %

*** New Items**

**** Delete Items**

Appendix No 1 Page 2 of 2