



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, on Monday 31 October 2016.

16-122 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone present. Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Newnham, Packer and Wirgman were present, together with Janie Moor, Manager, Citizens Advice South Hams and six members of the public.

16-123 APOLOGIES

Apologies received from Cllr Hart, District Cllr Cane and PCSO Potter.

16-124 DECLARATION OF INTEREST & DISPENSATION REQUESTS

None.

16-125 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) October 2016 - Police Report

PCSO Andy Potter submitted a written report as follows:-

From 24th Sept to 29th Oct

Wembury Area

Overnight 19th /20th Oct criminal damage, securing chain of field gate damaged CR/074511/16

Down Thomas Area

Overnight 18th /19th Oct paintwork of car damaged CR/074273/16

Bovisand Area

Overnight 5th/6th criminal damage to parking signs and plant pots CR/070765/16

ii) Janie Moor, Manager, Citizens Advice South Hams

Janie explained that there were seven paid staff, 45 volunteers and the service is based at Follaton House, Totnes with various outreach sites. They helped over 7000 people last year. She then went on to dispel various myths about the Citizens Advice service.

i) Each Citizens Advice centre is an independent charity. They all operate independently but work in collaboration with each other. The Citizens Advice South Hams is funded by Devon CC, South Hams DC, Towns and Parish Councils, various other bodies and grants.

ii) The service provided is not necessarily face to face contact. They also provide the service via the telephone, web chat, website and occasionally home visits.

iii) They are a Quality Assurance organisation and all their advice comes from from a central database in London which is continually kept up to date. The information they give to people is professional advice and not personal advice. The volunteers are very experienced and provide a very valuable and are a fantastic resource for the organisation.

iv) The organisation recently changed its name to Citizens Advice South Hams to bring it more up to date. They have a logo and are conscious of branding the service that they provide.

v) They provide tangible financial benefits to society and helped to generate over £2M for local people in the South Hams area.

From an analysis of the data, the people they help are 40% men and 60% women and about 2% of the local people they see are from the Wembury area.

The service has just started to expand and is currently working with doctor's surgeries to assist people with stress, anxiety or financial worries which in turn will reduce the amount of medication being dispensed.

Janie then answered questions. During discussions it became apparent that there is a need for such and excellent service, especially in rural areas such as Wembury Parish.

The Chairman thanked Janie for her very informative and stimulating presentation.

iii) Members of the Public

a) Mr Nichols raised the question of dangerous stones protruding along the edge of the road in the 'narrows' when approaching Down Thomas. Several people have damaged their tyres when having to pull over for two cars to pass. He had written to Devon Highways who says it is not their responsibility but the adjacent landowners. Mr Nichols asked for the Parish Council to write to Devon Highways expressing concern about the dangers of the stones.

The Chairman agreed to look into the situation.

b) Mrs White explained that she had purchased to old Post Office in Wembury and would like to turn it into a pet supplies shop and dog grooming parlour. This would provide Mrs White and her daughter with employment. She felt that there was little competition within the area and it would provide a needed service for Wembury. Consequently, Mrs White asked the council to support the planning application No 2872/16/FUL for a change of use.

There were no further comments and the Chairman closed this open session at 8.05 pm to resume Parish Council business.

16-126 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 SEPTEMBER 2016.

The minutes were agreed as being a correct record and duly signed by the Chairman.

16-127 MATTERS ARISING FROM THE MINUTES

16-111 ii) Blue Cedar Homes

Blue Cedar Homes held a successful public meeting about the proposed development at St Werburgh Close, Wembury, in the Knighton Room on Thursday 27 October 2016. They hope to submit a planning application towards the end of the year.

16-111 iii) Wembury Open Spaces, Sport & Recreation Plan

This plan has been submitted to South Hams DC and they thought it was excellent and have suggested that it will be used as a template for future plans.

16-093 Ivybridge DC Transport Association

The Clerk is still awaiting relevant information from the Ivybridge DC Transport Association.

16-116 b) Dig Trees 2016

The proposals are still being evaluated.

16-118 Cllr Hart Community Fund

At the last meeting Cllr Hart suggested that some money from his locality community fund may be available. **Following a short discussion it was agreed that suitable schemes should be sent to Cllr Hart for funding consideration at the next meeting.**

16-120 Down Thomas Community Room

Quotes for painting the outside of the building are being requested.

16-121 Children's Play Equipment

Following publicity about lead in paint on children's play equipment, South Hams had been asked about the play equipment within Wembury Parish. The response from South Hams DC was that the insurance company has not raised any concerns. However, they suggest that any very old equipment should be replaced if possible to reduce any risks. All new play equipment meets current safety guidelines.

16-128 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Knighton Hill Development

Footpath from the Development to the Wembury Recreation Ground

The Clerk explained the current situation regarding the footpath and outlined the three areas that need resolving:-

i) Is the Parish Council happy with the proposed footpath design ie a tarmac footpath 3 m wide for about half way and 2 m wide the rest?

ii) How does the end of the footpath tie into the Wembury Recreation Ground?

iii) There are currently no proposals to light the footpath – should the footpath be lit?

A discussion followed about the above and the concerns about speeding cyclists on such a wide footpath. **The Wembury Recreation Ground Working Group was asked to arrange a meeting with the National Trust and Devon CC to resolve these issues before the footpath is constructed.**

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

16-129 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) BT Payphone Kiosk Removal – Consultation

Phone box Manor Bourne Road, adjacent to the shop in Down Thomas

The Chairman explained that with only 3 calls made from the telephone box at the top of Manor Bourne Road, Down Thomas, adjacent to the shop, in the last 12 months, BT wish to remove the telephone box. An alternative is for the Parish Council to buy the telephone box for £1. A discussion followed. It was felt that the Parish Council should buy the box so it can be used by the local community. If no use could be found for it, then it could be sold and any money gained used to support local facilities within the parish.

Cllr Brown proposed, seconded by Cllr Bennett that the telephone box in Manor Bourne Road, Down Thomas, should be purchased from BT for £1. The resolution was approved by 10 votes for with 1 abstention.

RESOLVED: The telephone box in Manor Bourne Road, Down Thomas, should be purchased from BT for £1.

b) Blue Cedar Homes – Letter to Residents & Public Meeting

A successful public meeting was held on 27 October 2016 - 2 till 7 pm, in the Knighton Room

c) Devon Highways Parish & Town Council Conference 2016

The Chairman asked for volunteers to attend the Devon Highways Parish & Town Council Conference 2016 in Buckfastleigh Town Hall on 16 November 2016.

Cllr Drought and the Chairman will attend if possible.

d) Dementia Friendly Parishes around the Yealm

The Chairman reminded all councillors about the Dementia Friendly Parishes around the Yealm Workshops called 'Living with Dementia' and asked for their support.

Monday 14th November - Silver Jubilee Hall, Down Thomas from 6.00 to 8.00 pm

Monday 21st November - War Memorial Hall, Wembury from 6.00 to 8.00 pm

16-130 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None.

**16-131 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL
ON MATTERS AFFECTING WEMBURY**

DEVON CC

Cllr Hart was not able to make the meeting but had submitted the following brief report:-

A few issues from the parish this month

i) A request for a slow down sign at the end of Train Road – this will be looked into

ii) Also a request about vehicles parking on pavements. DCC have written again supporting the LGA in asking for Local Government to have permission to work with the police to issue tickets for this offence. At the moment, unfortunately, this is a Police issue.

Cllr Hart is on tour around the county talking about next year's budget and will be speaking at Totnes at the Parish Cluster meeting later in the month.

Please do not believe all that is written in the newspapers. Devon is hosting up to 70 young people at any one time over the next few weeks, who have come from Paris. Most of them will be transferring to family and only be staying in the County for a few days.

SOUTH HAMS DC

Cllr Brown informed members that he is on several task and finish groups.

The Events Group put their recommendations to the Scrutiny Panel recently, which was put back to the group for further consideration.

Another group is looking at providing a Homeless Strategy, which will be used to combat homelessness, and will be making recommendations to the next Council meeting.

Cllr Brown has received several complaints about the unfinished car park in Wembury which has been left by Taylor Wimpey. South Hams DC are now taking legal action against Taylor Wimpey to get the car park finished off and for them to pay the outstanding S106 money

regarding the Barton Brake development, as they are now in breach of their licence.

Cllr Cane - no report on this occasion.

16-132 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report by the Headteacher had been circulated to all Parish Councillors and was taken as read.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

Brian Dixon, Chairman of the Village Hall Committee, had submitted a written report which had been circulated to all members and was taken as read. The hall committee is still actively seeking new trustees.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

The Clerk informed members that the legal document is now being drawn up by South Hams DC for the transfer of the Wembury Recreation Ground and facilities to Wembury Parish Council.

b) Shared Access

The Recreation Ground Working Group attended a meeting on site with Shared Access and their representatives on 14 October 2016 and Cllr Bennett had circulated notes of the meeting. **The Chairman** reported that all the information regarding the Shared Access scheme to provide lighting to the MUGA and the provision of a Telecom mast within Wembury Recreation Ground had now been circulated to members for comments.

Cllr Bennett requested a public meeting so that members of the public were aware of the proposals and the location of a mast nearby. He also commented that the amount of proposed lighting was not necessarily required by the Scouts and Youth Club. The Clerk reported that the company would send letters to people near the recreation ground asking for their comments which would then form part of the planning application for the lighting and mast. He also commented that the lighting scheme was generally agreed at the recent site meeting and was for the benefit of all the users of the recreation ground facilities. A lengthy debate ensued. **It was finally agreed that Shared Access should be asked to share the comments of the public consultation with the Parish Council. At the next meeting the councillors would consider if there were any concerns by the community about the scheme and then reconsider the Shared Access proposals.**

c) Recreation Facilities

Cllr Bennett had nothing further to report.

iv) NEIGHBOURHOOD PLANS

Cllr Packer said that there was a need to consult the public about the work done so far. The survey sheets were being finalised and the survey carried out shortly. A bank account is due to be opened shortly. He felt that after the slow summer period the plan was moving forward again.

v) COMMUNICATIONS GROUP

Cllr Brown acknowledged that preparation of the App is going much slower than he would have liked, but he was hopeful to be able to show it at the next meeting. **The Clerk** informed members that all the information from the old website has been transferred to the new website. He had circulated details of the draft website address for members to look at and make comments. Members of the Communications Group reported that

the format of the new site was not as previously discussed. **The Clerk to discuss further with the Communications Group.**

vi) IDALC CLERKS WORKSHOP

The Clerk reported on the Clerks Workshop on 26 October 2016 in Modbury. It was a very informative workshop and topics discussed ranged from audit, possible future capping of precepts, grass cutting to TAP Fund schemes.

16-133 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR OCTOBER 2016

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The Financial Statement for 31 October is approved, as detailed at ANNEX C.

ii) GRANT REQUESTS

Brian Dixon, Chair of the Wembury War Memorial Village Hall CIO Trustees had made a request for financial support of £250 to assist with the redecoration of the Ladies toilet in the hall. A short discussion followed. Cllr Brown proposed, seconded by Cllr Curtis that £250 is granted to the Wembury War Memorial Village Hall CIO Trustees to assist with the redecoration of the Ladies toilet in the hall. Cllr Cammack declared an interest as a trustee of the hall and did not vote. The resolution was approved unanimously.

RESOLVED: That £250 is granted to the Wembury War Memorial Village Hall CIO Trustees to assist with the redecoration of the Ladies toilet in the hall.

iii) 2016 TAP FUND SCHEME – Verge Assessment Survey

The Clerk reported that the survey is now well under way.

iv) 2017 TAP FUND SCHEME

The Chairman requested a suitable scheme for consideration for the 2017 TAP Fund. A discussion ensued. As the Verge Assessment Survey, funded by the 2016 TAP Fund, would be completed shortly it was suggested that a submission should be made to the 2017 TAP Fund to act upon the results of the survey. Cllr Stansell proposed, seconded by Cllr Drought that a submission should be made to the 2017 TAP Fund for £3000 to enable the Parish Council to implement the results of the Verge Assessment Survey. The resolution was approved unanimously.

RESOLVED: A submission should be made to the 2017 TAP Fund for £3000 to enable the Parish Council to implement the results of the Verge Assessment Survey.

v) COMMUNITY REINVESTMENT PROJECTS FUND

The Chairman requested a suitable scheme for consideration for the Community Reinvestment Projects Fund. A discussion ensued. Cllr Brown proposed, seconded by Cllr Newnham that the design costs for the Trim Trail proposed around the Wembury Recreation ground should be put forward to the Community Reinvestment Projects Fund for consideration. The resolution was approved unanimously.

RESOLVED: The design costs for the Trim Trail proposed around the Wembury Recreation ground should be put forward to the Community Reinvestment Projects Fund for consideration.

vi) FINANCE SUB COMMITTEE MEETING

The Chairman reported that the Clerk has requested a Finance Sub Committee meeting to discuss next year's budget and to set next year's precept. It was agreed that a **Finance Sub Committee meeting will be held on Wednesday 16 November 2016 at the Down Thomas Community Room commencing at 6 pm.** All members are welcome to attend.

16-134 EXCHANGE OF INFORMATION

Cllr Drought, Chairman of the River Yealm Harbour Authority, informed members that the position of Yealm Harbour Master had just been advertised, as the current Harbour Master now wished to spend more time with his family.

Cllr Brown said that he had received complaints of noise from residents in Down Thomas about a motocross track nearby. **He would investigate further.**

Mat Chown had put forward proposals for the proposed pavilion in the Wembury Recreation Ground. **It was agreed to discuss this matter at the next Wembury Parish Council meeting.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.36 pm.

Roy Fairclough
Clerk