

# wembury

## Parish Council

<b>Parish Councillors</b>	<b>J Stansell</b>	<b>Chairman</b>
	<b>J Batley</b>	
	<b>J Bennett</b>	
	<b>D Brown</b>	<b>District Councillor</b>
	<b>A Cammack</b>	<b>Vice Chairman</b>
	<b>C Curtis</b>	
	<b>D Drought</b>	
	<b>D Giles</b>	
	<b>J Hart</b>	<b>County Councillor</b>
	<b>R Newnham</b>	
	<b>D Packer</b>	
	<b>A Wirgman</b>	
<b>Clerk</b>	<b>R Fairclough</b>	

### **Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 26 September 2016.**

#### **16-108 OPENING THE MEETING**

**The Vice Chairman, Cllr Cammack**, opened the meeting at 7:30 pm and welcomed everyone present. He explained that as the Chairman Cllr Stansell was on holiday, he would be chairing the meeting. Cllrs Batley, Bennett, Brown, Curtis, Giles, Newnham and Wirgman were present, together with Bill Richardson and Nick Yeo from Blue Cedar Homes, Keith Rennells Consultant, District Councillor Cane and five members of the public.

#### **16-109 APOLOGIES**

Apologies received from Cllrs Drought, Hart, Packer, Stansell and PCSO Potter.

#### **16-110 DECLARATION OF INTEREST & DISPENSATION REQUESTS**

None.

#### **16-111 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS**

**The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.**

**The Vice Chairman** announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

##### **i) September 2016 - Police Report**

PCSO Andy Potter had submitted a written report which Cllr Cammack read as follows:-

##### **From 16<sup>th</sup> August to 23<sup>rd</sup> September**

Between 16<sup>th</sup> Aug and 2<sup>nd</sup> Sept, theft of a kayak from Wembury Beach CR/061638/16  
21<sup>st</sup> Aug, report of nuisance telephone calls CR/058287/16

Between 22<sup>nd</sup> and 31<sup>st</sup> Aug theft of a kayak from Wembury Beach CR/061208/16  
27<sup>th</sup> Aug report of criminal damage to a car, vehicles tyres damaged CR/060106/16  
Between 28<sup>th</sup> Aug and 9<sup>th</sup> Sept, theft of a kayak from Wembury Beach CR/065244/16  
Between 4<sup>th</sup> Sept and 5<sup>th</sup> Sept, theft of a kayak from Wembury Beach CR/063395/16  
10<sup>th</sup> Sept, report of an assault, enquiries, ongoing CR/063975/16  
14<sup>th</sup> Sept, report of the theft of a dinghy CR/066518/16  
Between 17<sup>th</sup> and 18<sup>th</sup> Sep theft of a kayak from Wembury Beach CR/066228/16

**Bovisand**

18<sup>th</sup> Sept, report of a dog dangerously out of control, enquiries ongoing CR/066518/16

**Members** expressed concern about the number of kayaks stolen from Wembury Beach and asked everyone to be more vigilant when at the beach.

**ii) Blue Cedar Homes – Nick Yeo, Area Director & Bill Richardson Planning Manager, Exeter**

Bill Richardson introduced himself and Nick Yeo and through a presentation, explained the trends of housing for older people and the reason why Blue Cedar provides homes for the over 55 years old. They are a local company and Bill gave examples of some of their schemes in the south west. He then explained the proposals for the St Werburgh Close site in Wembury, which comprises of 5 houses and 9 bungalows. The buildings will be of a high quality, adaptive and with wide spaces to cater for older people. This in turn should release larger properties in Wembury which are more suitable for families. The landscaping and future maintenance of the site was very important to the company.

The presentation to Wembury Parish Council was a first step in the programme. This is to be followed by letters to local residents and then a public meeting in Wembury in October. The company hope to put the planning application in to South Hams DC by the end of the year.

**Bill was asked to send a copy of the resident's letter to the Clerk for further circulation.**

Bill and Nick then answered questions and expanded on the range of services provided by the future management of the site. There will be no affordable houses, as they have agreed an offsite contribution with South Hams DC. This will enable them to manage the whole site. The age restriction will be built into the house deeds and the planning application and will have to be passed on to successors.

**Cllr Cammack thanked Bill and Nick for their presentation.**

**iii) Wembury Open Spaces, Sport & Recreation Plan – Keith Rennells, Consultant**

**Keith** explained that the Wembury Open Spaces, Sport & Recreation Plan (OSSR Plan) had been produced from the feedback from local organisations. He thanked the Parish Councillors who had contributed and said that the plan was now complete. Keith recommended that the plan is approved by the Parish Council and then used as the basis for all future expenditure on sport and recreation throughout Wembury Parish. The plan is full of ideas and should be used as a working document. It is a good start in taking advantage of the many opportunities available to improve sport and recreation within Wembury Parish. The plan should be incorporated within the Neighbourhood Plan and now needs to go into the public domain, so that Wembury Parish Council as a keen partner can lead to deliver improved facilities.

**All members thanked Keith for providing such a valuable OSSR plan for Wembury Parish.**

**iv) Members of the Public**

No comments.

**There were no further comments and the Chairman closed this open session at 8.15 pm to resume Parish Council business.**

**16-112 WEMBURY OPEN SPACES, SPORT & RECREATION PLAN**

Cllr Bennett proposed, seconded by Cllr Curtis, that Wembury Parish Council adopts the Wembury Open Spaces, Sport and Recreation Plan. The resolution was approved unanimously.

**RESOLVED: That Wembury Parish Council adopts the Wembury Open Spaces, Sport and Recreation Plan.**

**16-113 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 25 JULY & 22 AUGUST 2016.**

The minutes were agreed as being a correct record and duly signed by the Chairman.

**16-114 MATTERS ARISING FROM THE MINUTES 25 JULY 2016**

**16-093 Ivybridge DC Transport Association**

**The Clerk is still awaiting relevant information from the Ivybridge DC Transport Association and will chase them again.**

**16-100 PC Notice Board – Heybrook Bay**

Devon CC is in discussion with a local person about the land on which a Wembury PC Notice Board is located in Heybrook Bay. **Cllr Hart will keep the Clerk informed of progress.**

**22 AUGUST 2016**

**16-105 Knighton Hill Development**

A plan of the development is now displayed in the Wembury War Memorial Village Hall.

**16-115 TO RECEIVE THE MONTHLY PLANNING REPORTS**

**i) Planning Applications**

The Chairman went through the planning applications.

**RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.**

**ii) Knighton Hill Development**

Several councillors had met the Knighton Hill developer on site on 15 September 2016 and notes of the meeting had been circulated. The main points discussed had been the finishes to the walls and the footpath to the rear of the site which links with the Wembury Recreation Ground. The contractor had suggested waiting until more walls had been finished to view the overall affect rather than just one wall. The footpath had been agreed between the National Trust and Devon County Council without consultation with Wembury Parish Council.

**Members asked the Clerk to arrange a meeting with interested parties as soon as possible to discuss the footpath.**

**16-116 TO RECEIVE INWARD CORRESPONDENCE**

**FOR ACTION - Emailed Letters & Emails**

**a) The 2017/2018 Local Government Finance Settlement– Consultation**

DALC had highlighted the government's proposal to limit future precept charges by Parish Councils. A general discussion ensued. It was felt that Wembury Parish Council should express their concerns to the government and DALC. More services are being devolved down to parish councils and if the government then limit precept increases, it can only lead to local services suffering to the detriment to the local community. **The Clerk was asked to write to the government and DALC accordingly.**

**b) Dig Trees 2016**

Free trees are available for Community Groups from the Conservation Volunteers and a general discussion ensued. It was felt that this information should be circulated more widely so that groups of local residents could apply and plant more trees in people's gardens. Adam

King, Keith Rennells and Dean Price should be asked to evaluate the scheme on behalf of Wembury Parish Council, to see if it could be useful to obtain trees for Phase 3 planting of the Wembury Recreation Ground. **The Clerk was asked to pursue a scheme evaluation and report back.**

**16-117 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**  
None.

**16-118 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL  
ON MATTERS AFFECTING WEMBURY  
DEVON CC**

**Cllr Hart** was not able to make the meeting but had submitted the following brief report:-  
The Boundary Commission have published their first draft of the Parliamentary Boundary Review. Nationally they are charged with reducing the number of MPs in Britain from 650 to 600 and this has resulted in the loss of 1 MP in Devon and Cornwall and the creation of a Constituency spanning Devon and Cornwall in the north of the County.

The recommendations are that Wembury / Brixton Parishes go into a new Constituency of Ivybridge / Tavistock including Plympton. This is the first time in 4 boundary reviews that Wembury has NOT been zoned to go into a Plymouth Constituency. So this time Cllr Hart would ask for letters of support to be sent to the Boundary Commission agreeing with their recommendations. There is until the 5<sup>th</sup> December to comment.

The Commissioners are new and therefore Cllr Hart asks the Parish Council to write a letter supporting their draft proposals and encourage residents of Wembury to do the same.

Cllr Brown proposed, seconded by Cllr Cammack that Wembury Parish Council write to the Boundary Commission and support the proposed Parliamentary Boundary Review changes.

The resolution was approved by 7 votes for with 1 abstention.

**RESOLVED: That Wembury Parish Council write to the Boundary Commission and support the proposed Parliamentary Boundary Review changes.**

**Cllr Hart** has some community fund left and asks whether Wembury Parish have any outstanding project waiting for funding that he could help with. Please let him know.

DCC are likely to be changing the Roads Maintenance contract in April 2017 and Skanska are the preferred bidder.

**SOUTH HAMS DC**

**Cllr Brown** informed members that South Hams DC has been publicising their stance against Fly Tipping. Hot spots have been identified and will be monitored. If anyone sees someone fly tipping then please report it to South Hams DC.

The Joint Steering Group is continuing to set up the wholly owned company to provide services. This will also allow the company to gain work from elsewhere and to make a profit which will help the South Hams DC budget. A decision will be taken whether to run with the company or not in February 2017.

The Joint Local Plan consultation has finished and the plan is being finalised. There is no development specifically planned for Wembury.

Cllr Brown is on a task and finish group looking at providing a Homeless Strategy which will be used to combat homelessness. There are currently 8 people living rough in the area.

**Cllr Cane** asked the question whether the service provided by South Hams has improved or not. Members thought that there had been a slight improvement. South Hams DC has put £500,000 into improving services and he wished to ensure that things were moving along. He hoped everyone would see a great improvement from now on.

**16-119 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES**  
**i) WEMBURY SCHOOL REPORT**

The report by the Headteacher had been circulated to all Parish Councillors and was taken as read. It was pleasing to note that the School has a waiting list for specific year groups.

#### **ii) WEMBURY WAR MEMORIAL VILLAGE HALL**

**Brian Dixon**, Chairman of the Village Hall Committee, had submitted a written report which had been circulated to all members and was taken as read.

Several of the younger trustees have moved away from the area and the hall committee is still actively seeking new trustees.

#### **iii) LEISURE FACILITIES WORKING GROUPS**

##### **a) Wembury Recreation Ground**

**The Clerk** reminded members that the contract was currently being drawn up for the transfer of the Wembury Recreation Ground and facilities to Wembury Parish Council. **The Clerk asked members to read the draft contract and let him have any comments before the final legal document is drawn up.**

##### **b) Shared Access**

**Cllr Cammack** reported on a meeting with Shared Access on 15 September 2016, notes of which have been circulated via email. A lengthy discussion ensued on the proposals for Shared Access to provide suitable lighting to the Tennis Courts, MUGA and Skateboard Park in the Wembury Recreation Ground in exchange for a suitable location for a telecom mast. The next phase would be to have a meeting on site with all interested parties to draw up a suitable scheme.

Cllr Brown proposed, seconded by Cllr Cammack that Wembury Parish Council agrees to go to the next Phase with Shared Access. The resolution was approved by 7 votes for with 1 abstention.

**RESOLVED: That Wembury Parish Council agrees to go to the next Phase with Shared Access.**

##### **c) Recreation Facilities**

**Cllr Bennett** reported that the Youth Club is going well with the two new leaders. The football pitch has been cut and marked out ready for the football season.

#### **iv) NEIGHBOURHOOD PLANS**

**Cllr Packer** had submitted written reports which had been circulated to all councillors. Whilst there is no specific development allocated to Wembury Parish in the Local Plan, he had highlighted a section called 'windfall'. Some farmers had already put land up to South Hams DC for windfall development. A discussion ensued and Cllr Giles felt that the land currently put forward was unlikely to get permission for development. The Neighbourhood Plan should identify the criteria for windfall development to be acceptable. Cllr Brown said that in another six months the Joint Local Plan, supported by the Neighbourhood Plan, would be more robust against unplanned development.

#### **v) COMMUNICATIONS GROUP**

**Cllr Brown** displayed to councillors a draft of what the WPC App will look like. He is hopeful that the App will get off the ground by the end of October and that members will be able to test it soon. Cllr Brown suggested that the use of the App should be monitored and the usage analysed and reviewed after 1 year.

**The Clerk** informed members that the upgrading of the Wembury Parish website is progressing well. All the information has been transferred to the new site. Once graphics and headers have been done, then members will be able to test the new site before going live.

#### **vi) DOG CONTROL ORDERS**

**Cllr Cammack** had attended a meeting recently and been informed that the current Dog

Control Orders finish at the end of 2016. New orders come into affect and South Hams DC would like comments by 20 October 2016. A short discussion ensued. **The Clerk was asked to circulate relevant information for further consideration by members.**

## **16-120 FINANCIAL REPORTS**

### **i) FINANCIAL STATEMENT FOR AUGUST & SEPTEMBER 2016**

**The Chairman** presented the financial report as per ANNEX C.

**RESOLVED: The Financial Statement for 26 September 2016 is approved, as detailed at ANNEX C.**

### **ii) 2016 TAP FUND SCHEME – Verge Assessment Survey**

**The Clerk** reported that following the last meeting he had again spoken to Keith Rennells currently carrying out a contract for the Parish Council in preparing the OSSR Report. Keith had suggested that the Verge Assessment Scheme would be a good extension of the current contract and provide more joined up thinking regarding the environmental issues associated with verges. Keith Rennells Parks & Recreation had submitted a quote of £1900 to carry out the Verge Assessment survey. The Clerk reported that this figure was within the 2016 TAP Fund budget and extending Keith's contract would be an advantage to Wembury Parish Council.

A short discussion ensued. Cllr Brown proposed, seconded by Cllr Bennett that Keith Rennells Parks & Recreation contract is extended and his quote of £1900 is accepted to carry out the Verge Assessment Survey. The resolution was approved unanimously.

**RESOLVED: That Keith Rennells Parks & Recreation contract is extended and his quote of £1900 is accepted to carry out the Verge Assessment Survey.**

### **iii) DISCOVERING WEMBURY BOOK**

**The Clerk** reported that the Chairman has received three quotes for the printing upgrade of the Discovering Wembury book. A short discussion ensued. Cllr Newnham proposed, seconded by Cllr Brown that the quote from Brightsea in the sum of £727 is accepted for the printing upgrade of the Discovering Wembury book. The resolution was approved unanimously.

**RESOLVED: The quote from Brightsea in the sum of £727 is accepted for the printing upgrade of the Discovering Wembury book.**

### **iv) REFURBISHMENT OF THE BUS SHELTERS**

**The Clerk** reported that he had received a further quote for the upgrade of the Bus Shelters. A short discussion ensued. **Cllr Newnham requested a timescale for the completion of all five Bus Shelters.** Cllr Brown proposed, seconded by Cllr Newnham that the quote from J Friend in the sum of £885.98 is accepted for the refurbishment of the Bus Shelters.

**RESOLVED: The quote from J Friend in the sum of £885.98 is accepted for the refurbishment of the Bus Shelters.**

### **v) COMMUNITY REINVESTMENT PROJECTS FUND**

**The Clerk** explained that this was a fund managed by South Hams DC and part of the Trim Trail or Phase 3 Planting to the Wembury Recreation Ground would be eligible for a grant. The closing date for applications is 7 January 2017. A short discussion ensued. **The Wembury Recreation Working Group was asked to submit a suitable scheme to South Hams DC.**

### **vi) PARISH ONLINE MAPPING SYSTEM**

**Cllr Packer** had submitted a report on the costs and usefulness of subscribing to the Parish Online Mapping System. A discussion ensued. Cllr Brown proposed, seconded by Cllr Bennett that Wembury Parish Council subscribe to the Parish Online Mapping System for the sum of £62 and review its usefulness after 1 year. The resolution was approved unanimously.

**RESOLVED: That Wembury Parish Council subscribe to the Parish Online Mapping System**

**for the sum of £62 and review its usefulness after 1 year.**

**vii) DOWN THOMAS COMMUNITY ROOM**

A request has been made to repaint the outside of the Down Thomas Community Room. This could either be done by community involvement or by obtaining quotes for suitable contractors. A short discussion ensued. **The Clerk was asked to obtain suitable quotes and to report back.**

**16-121 EXCHANGE OF INFORMATION**

**Cllr Giles** informed members that lead had been found in the paint used in children's playground equipment in the South West. **She asked for the Wembury Playground equipment to be tested.**

**The Chairman** thanked all the councillors for their attendance and closed the meeting at 9.41 pm.

Roy Fairclough  
Clerk