

The logo for Wembury Parish Council features the word "wembury" in a blue, lowercase, sans-serif font. Above the letter 'u' is a stylized blue and yellow icon of a castle or tower. Below "wembury" is the words "Parish Council" in a smaller, black, uppercase, sans-serif font.

# wembury

## Parish Council

<b>Parish Councillors</b>	<b>J Stansell</b>	<b>Chairman</b>
	<b>J Batley</b>	
	<b>J Bennett</b>	
	<b>D Brown</b>	<b>District Councillor</b>
	<b>A Cammack</b>	<b>Vice Chairman</b>
	<b>C Curtis</b>	
	<b>D Drought</b>	
	<b>D Giles</b>	
	<b>J Hart</b>	<b>County Councillor</b>
	<b>R Newnham</b>	
	<b>D Packer</b>	
	<b>A Wirgman</b>	
<b>Clerk</b>	<b>R Fairclough</b>	

### **Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall, on Monday 21 March 2016.**

#### **16-031 OPENING THE MEETING**

**The Chairman, Cllr Stansell**, opened the meeting at 7:30 pm and welcomed everyone. Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Hart, Newnham, Packer and Wirgman were present, together with District Councillor Cane, Catherine Andrews and Coral Smith, Wembury Marine Centre.

#### **16-032 APOLOGIES**

Apology received from PCSO Andy Potter.

#### **16-033 DECLARATION OF INTEREST & DISPENSATION REQUESTS**

None.

#### **16-034 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS**

**The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.**

**The Chairman** announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

##### **i) March 2016 - Police Report**

**The Chairman** read out the written report from PCSO Andy Potter as follows:-

**From 24<sup>th</sup> Feb. to 19<sup>th</sup> Mar 2016**

**Wembury Area**

10/3 Disqualified driving, driver arrested and charged to court CR/015553/16

14/3 Report of a dog not under proper control CR/016457/16

17/3 Report of nuisance telephone calls, enquiries ongoing CR/017205/16

17/3 Report of an assault, enquiries ongoing CR/017533/16

**Down Thomas Area**

5/3 report of theft of money CR/014432/16

**Bovisand Area**

11/3 Report of theft of a storage shed CR/015802/16

**The Clerk** raised the question of the increase in fly tipping of rubbish around the Wembury Parish. A general discussion ensued.

**PCSO Potter was asked to look into the cause of the increased fly tipping and to assist with prevention.**

**ii) Catherine Andrews & Coral Smith, Wembury Marine Centre**

**Catherine introduced herself and Coral** and gave a PowerPoint presentation to the members. She explained that she and Coral ran the Wembury Marine Centre at Wembury Beach and were employed by the Wildlife Trust. They were both assisted by a range of volunteers and university interns.

Catherine went on to explain the funding arrangements and the organisations that helped to finance the centre, which is open from Easter until October each year. She thanked the Parish Council for their annual financial contribution.

The main aim of the centre is to provide local events and information to the public, education to school children and to conserve the local marine life.

The centre is open 7 days a week during the season where possible and last year there were over 20,000 visitors. They provided some 98 events for the public and private parties and worked with 55 schools during the season, as well as 15 more schools during the closed season. Wembury Beach is one of the most popular sites in the country for rock pooling.

Events are advertised by posters, website and social media sites. Cat and Coral are always looking for volunteers, so do let them know if you are interested in assisting at the centre.

**The Chairman** thanked Cat and Coral for their very interesting presentation.

**iii) Members of the Public**

None.

**There were no further comments and the Chairman closed this open session at 7:55 pm to resume Parish Council business.**

**16-035 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 FEBRUARY 2016.**

The minutes were agreed as being a correct record and duly signed by the Chairman.

**16-036 MATTERS ARISING FROM THE MINUTES**

**16-022 i) Bus Shelter**

**The Wembury Recreation Ground Working Group is to arrange a meeting to finalise the location of the new bus shelter.**

**16-022 ii) Church Room Land**

**The Chairman** reported that the Parish Council had submitted a bid to purchase the Church Room land but had not been successful in obtaining the land. It was not known who had bought the land.

**16-022 iii) Wembury Recreation Ground – Bench**

**The Chairman would let members know the date of the official inauguration of the seat for Cllr Squire, which has now been delayed by his poor health.**

**16-022 iv) Cedar Park**

**The Chairman is still awaiting a response for the name of a Duty Director to contact in respect of future planning applications.**

**16-025 i) Four Rivers Dementia Alliance**

**Cllr Wirgman** reported that she had spoken to and met the carers group and they are trying to set up more localised organised carers group in Wembury, but it is not solely for people affected by dementia. A discussion ensued. There is also a local doctor's carers group set up, again for general care. Dementia is considered a growing concern within the Wembury Parish. **It was suggested that Maxine from the Dementia Group should come and speak to a future Wembury Parish Council meeting. Also, that a request for suitable volunteers for a local Wembury Dementia Carers Group should be advertised widely ie Wembury Review, Notice Boards, Parish website and Facebook.**

**Cllr Wirgman to chase and provide a suitable article for publication.**

**16-025 ii) South Devon Catchments Partnership**

**Newsletter & Draft Catchments Action Plan**

**Cllr Packer** informed members that the Action Plan did not affect Wembury Parish and the Beach Liaison Group had no specific comments to make. However, he felt that Wembury PC should be kept informed of developments within the plan.

**16-026 Queens Birthday Celebrations**

The School has not yet finally decided how they are going to commemorate the Queens 90<sup>th</sup> birthday. **Cllr Packer to liaise with the School regarding any support required from Wembury Parish Council.**

**16-030 Old Peoples Sheltered Accommodation**

**Cllr Curtis** had circulated a report on his finding about sheltered accommodation for old people within other local parishes. A discussion ensued. Whilst other parishes provide such a facility, there are no sheltered accommodation bungalows within Wembury Parish. Sheltered housing is easier to provide and manage when it is part of a social housing project. It was felt that this should be considered for any future large development within Wembury. When the Neighbourhood Plan has gathered evidence regarding housing, then perhaps a case can be made for this type of development in the future.

**16-037 TO RECEIVE THE MONTHLY PLANNING REPORTS**

**i) Planning Applications**

**The Chairman** went through the planning applications.

**RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.**

**Due to the short timescale for consideration by members, the following planning applications were still in circulation:-**

**0517/16/HHO**

Householder application for proposed loft alteration with front and side extensions  
9 Beach View Crescent Wembury Devon PL9 0HL

**0793/16/TPO**

Removal of 4 Sycamores, as indicated on Plans  
46 Barton Brake, Wembury, Devon

**0090/16/HHO**

Householder application for a two storey rear extension across the full width of the existing property involving raising of ridge height  
12 Cross Park Road Wembury Devon PL9 0EU

### **0363/16/FUL**

Conversion of an existing car workshop into a home, and the construction of an additional new home in the grounds to the South of Freebird, Wembury.

Frenessey Wembury Road Wembury Devon PL9 0DQ

**The Clerk asked for comments by 3 April 2016.**

**The Clerk** explained that due to problems with the South Hams DC Planning Website and a lack of feedback from the Planning Department, he was not able to provide details of the planning decisions made by South Hams DC since the last Wembury PC meeting. As this information should ultimately be available from the new planning website when sorted out, the Clerk queried, whether this information was required in the Wembury PC papers and minutes. A discussion ensued. Cllr Brown suggested that only contentious planning decisions should be circulated and he was happy to do that.

Cllr Brown proposed, seconded by Cllr Giles, that Wembury Parish Council do not require details of South Hams DC planning decisions, in the papers and minutes, unless contentious, which Cllr Brown will circulate. The resolution was approved unanimously.

**RESOLVED: That Wembury Parish Council do not require details of South Hams DC planning decisions, in the papers and minutes, unless contentious, which Cllr Brown will circulate.**

**It was suggested that this resolution is reviewed in 6 months time.**

### **16-038 TO RECEIVE INWARD CORRESPONDENCE**

#### **FOR ACTION - Emailed Letters & Emails**

##### **a) IDC Transport Association**

Details of the usage of the I&DCTA Ring & Ride Car Scheme had been circulated and Wembury was the second highest user of the car scheme. Wembury PC gives a grant of £100 each year towards this service and the I&DCTA has requested a similar grant to assist with the running of the scheme.

**The Clerk** suggested that it may be worth discussing with the I&DCTA whether a local car hub could be set up to provide a car service from within the Wembury Parish to a local bus centre, such as Staddiscombe and Elburton, where people could continue on a longer journey by bus. A general discussion ensued. It was felt that this was a good idea and that before providing a grant, further discussions should be held with I&DCTA regarding this suggestion.

**The Clerk was asked to arrange a suitable meeting. The Chairman, Cllrs Giles and Packer wished to be involved in the meeting.**

##### **b) SW Internal Audit**

**The Clerk** reported that the South & West Internal Audit wished to change their service contract to an annual one and that fees in future would be linked to the expenditure of the local authority. A short discussion ensued. Cllr Brown proposed, seconded by Cllr Drought that the annual contract with South & West Internal Audit is agreed and the change in fee structure noted. The resolution was approved unanimously.

**RESOLVED: The annual contract with South & West Internal Audit is agreed and the change in fee structure noted.**

### **16-039 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

None.

### **16-040 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY DEVON CC**

**Cllr Hart** said that blasting at the new tungsten mine at Hemerdon is causing concern to local residents, which he is dealing with.

Local schools with small pupil numbers throughout Devon are causing funding issues.

## **SOUTH HAMS DC**

**Cllr Brown** had submitted a report which had been circulated to all members. The report was taken as read. Cllr Brown highlighted the following issues:-

**LACC** – not sure whether the proposed new trading company is going to be supported or not.

**Planning** – issues with the website are known and weekly meetings are being held with IT

**Planning Training** – he felt that it had been very useful. Members should read his report and when considering a planning application in future, should ask the question “So What”!!

**Cllr Cane** informed members that £300,000 has been set aside to fully look into forming the new trading company to create income for the Council. It is necessary to get it right before going ahead.

**Cllr Packer** noted that there has been no mention of CIL in any reports from South Hams DC and asked when this would be coming in. A discussion ensued.

**Cllr Packer was asked to write a report on this topic for discussion at the next meeting.**

## **16-041 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES**

### **i) WEMBURY SCHOOL REPORT**

The report had been circulated to all Parish Councillors and was taken as read.

**Cllr Hart** suggested that he would be willing to financially assist the school with the purchase of an interactive TV through his Devon CC localities budget and asked if Wembury PC would also provide suitable financial assistance. **The Chairman asked that this matter be brought to the next Parish Council meeting for further discussion.**

### **ii) WEMBURY WAR MEMORIAL VILLAGE HALL**

**Brian Dixon** had submitted a written report which had been circulated to all members and was taken as read.

### **iii) LEISURE FACILITIES WORKING GROUPS**

#### **a) Discovering Wembury Book**

**The Chairman** reported that he was still waiting for three quotes to upgrade the book.

#### **b) Recreation Facilities**

**Cllr Bennett** reported that there has been evidence of horses using the Wembury Recreation Ground and this is being monitored, to find out who has been damaging the playing field. It is suggested that gates are required to prevent horses from gaining access to the Recreation Ground and South Hams DC should be contacted.

The Youth Club continues to run well with two leaders and 22 attendees. When the clock goes forward and the weather improves they will be looking at more outdoor activities.

The £109.50 insurance for the defibrillators, to cover public liability and all risks content, is due at the end of April 2016.

### **iv) NEIGHBOURHOOD PLANS**

**Cllr Packer** reported that minutes of the last Steering Group meeting on 14 March 2016 would be circulated via email and on the website shortly.

### **v) COMMUNICATIONS GROUP**

**Cllr Brown** informed members that at the last meeting on 16 March 2016 it had discussed two main topics which would be covered at the next meeting on 6 April 2016 :-

- The creation of an App – discussions with the creator would be via Skype
- The upgrade of the current website – discussion with the current website provider

**All members should now be on the new email system; however, those that had not yet changed over should contact Cllr Packer without delay to do so.**

**vi) PARISH CLERKS WORKSHOP**

**The Clerk** informed members of the topics discussed at the Clerks Workshop held in Newton & Noss on 2 March 2016. **Notes would be circulated when received.**

**vii) RIVER YEALM HARBOUR AUTHORITY**

**Cllr Drought** informed members of a medical emergency at the last meeting of the River Yealm Harbour Authority when a person collapsed and the ambulance took 45 minutes to arrive. He has queried why the ambulance took so long to reach the Harbour Authority and is still awaiting a response.

**Cllr Drought** has been elected as chairman for a further year and minutes of the last meeting have been circulated via email.

**viii) IVYBRIDGE & DISTRICT ASSOCIATION OF LOCAL COUNCILS (IDALC)**

**Cllr Stansell** attended the above meeting on 17 March 2016 and gave a verbal report of the meeting as follows:-

- A presentation by Lesley Smith MBE, DALC Secretary, about devolution
- Undemocratic criticism of LEP in the SW about not helping small businesses
- A third meeting per year was suggested

**16-042 FINANCIAL REPORTS**

**i) FINANCIAL STATEMENT FOR MARCH 2016**

**The Chairman** presented the financial report as per **ANNEX C.**

**RESOLVED: The 21 March 2016 Financial Statement is approved, as detailed at ANNEX C.**

**ii) TAP FUND SCHEMES**

**a) 2015 TAP Fund – Highways / Signs**

**The Clerk** reported that the TAP Fund allocated is £8000 for Newton & Noss, Brixton and Wembury Parish Councils.

The Clerk has now received nett invoices from:-

Newton & Noss Parish Council	£3552.34	
Brixton Parish Council	£2922.46	
Wembury Parish Council	£1997.39	
<b>Total</b>	<b>£8472.31</b>	<b>(£472.31 over)</b>

**The Clerk** will now submit these invoices to South Hams DC by 31 March 2016.

**iii) SPEED CAMERA**

**Cllr Cammack** outline the additional equipment required to ensure that the Speed Camera is put up in a safe manner. He felt that the cost of this equipment should be shared equally with Brixton PC. **Cllr Cammack would speak to the Clerk at Brixton PC and report to the next meeting.**

**16-043 EXCHANGE OF INFORMATION**

**Cllr Hart** passed over the report on Devolution to the Chairman.

**Cllr Wirgman** was concerned about the lack of a footpath on a section of Church Road near to the School. A general discussion followed and there appears to be no answer to providing a suitable safe footpath. **It was suggested that perhaps the School could write an article for the Wembury Review asking motorists to drive slowly and carefully on this stretch of road.**

**Cllr Giles** informed members that several local people have been cleaning up Down Thomas as part of a 'Clean for the Queen' initiative. **It was felt that if they are identified then they could be formally thanked by the Parish Council. Cllr Giles agree to pass the names to the Clerk.**

**The Chairman** thanked all the councillors for their attendance and closed the meeting at 9.47 pm.

Roy Fairclough, Clerk