

The logo for Wembury Parish Council features the word "wembury" in a blue, lowercase, sans-serif font. Above the letter 'u' is a stylized blue and yellow tower. Below "wembury" is the text "Parish Council" in a black, uppercase, sans-serif font.

wembury

Parish Council

| | | |
|---------------------------|---------------------|----------------------------|
| Parish Councillors | J Stansell | Chairman |
| | J Batley | |
| | J Bennett | |
| | D Brown | District Councillor |
| | A Cammack | Vice Chairman |
| | C Curtis | |
| | D Drought | |
| | D Giles | |
| | J Hart | County Councillor |
| | R Newnham | |
| | D Packer | |
| | A Wirgman | |
| Clerk | R Fairclough | |

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 29 February 2016.

16-015 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:30 pm and welcomed everyone to the meeting.

Cllrs Batley, Brown, Curtis, Hart, Newnham, Packer and Wirgman were present, together with District Councillor Cane, Wembury Tree Warden Adam King, PCSO Potter and fifteen members of the public.

16-016 APOLOGIES

Apologies received from Cllrs Bennett, Cammack, Drought and Giles. The Chairman reported that Cllr Cammack was in hospital and would shortly be having an operation. Everyone wished him well.

16-017 DECLARATION OF INTEREST & DISPENSATION REQUESTS

None.

16-018 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:31 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) February 2016 - Police Report

PCSO Andy Potter gave his report as follows:-

From 23rd January to 23rd February

Wembury Area

29/1 fly tipping [dumped settees] CR/006907/16

11/2 damage to a garden fence, enquiries ongoing CR/009367/16

.....

Down Thomas area

18/2 theft of property from a secured unattended car CR/010639/16

There were no questions for PCSO Potter.

ii) Neighbourhood Plan – Steering Group

Cllr Packer Chairman of the Neighbourhood Plan Steering Group introduced himself and several other members of the Steering Group. He explained that Wembury Parish needs a Neighbourhood Plan to control development within the parish and to ensure the community needs are met over the next 20 years.

Using a PowerPoint presentation, Cllr Packer went on to explain the process of producing such a plan and the route being taken by the steering group to do this. He then explained where the steering group were up to and the current steps being taken to collect information and to involve the community in determining what should go into the plan. This is a plan for the community, produced by the community, for the future community.

If you wish to help then please contact Cllr Packer, or check out the Neighbourhood Plan website. **The Chairman** thanked Cllr Packer for his informative presentation.

iii) Wembury Recreation Ground – Master Plan

Adam King produced a large copy of the Master Plan for all to see. He went through the plan and explained that it showed the ideal improvement to the Wembury Recreation Ground over the next 5 years. This is what he and the Parish Council would ideally like to see developed, but whether it was all achievable would depend upon many factors. This is the plan that is proposed to be displayed at the Recreation Ground.

The Chairman thanked Adam for all his hard work in producing the plan.

iv) Taylor Wimpey Work

The Chairman reported that South Hams DC is currently arranging a meeting with Taylor Wimpey to finalise the work to be carried out by them in the Wembury Recreation Ground, as part of their compound licence agreement. This will be reported to the next Parish Council meeting.

v) Tree Planting Day

Adam King reported that the Tree Planting Day held on Saturday 20 February 2016, had been well supported by the community and the day had been a success. Phase 2 planting on the Wembury Recreation Ground was now complete. Survey sheets were distributed on the day and Adam went through some of the responses to the Recreation Ground proposals. Overall, the proposed Master Plan had been very well received by the community.

vi) Sport & Recreation Policy Survey

Surveys are now being circulated to all organisations and groups to gain feedback about the sport and recreational activities within Wembury Parish, so that a policy for future improvements can be drawn up. Please encourage your organisation or group to complete the survey sheets and help to shape the future policy.

vii) Members of the Public

a) Brian Dixon, Chairman of the Wembury Village Hall committee, explained that the Wembury village hall car park was currently open for the parents to use when taking and collecting children from the school, to alleviate car parking problems at the recreation ground

car park at peak times. Consequently, he was disappointed that there were not more car parking spaces in the extended recreation ground car park to cater for peak time traffic.

Adam King explained that there were about 50 car parking spaces, some with wider spaces for parents to drop off children and felt that there would be adequate parking in future, especially as the car park would be white lined to ensure optimum parking.

b) Bob Harvey was concerned about the style of development currently being constructed in Heybrook Bay.

The Clerk informed everyone that the Parish Council had objected to the development, but that South Hams DC had approved it.

Bob Harvey asked about the types of trees being planted in the Wembury Recreation Ground.

Adam King explained that a variety of trees will be planted and that details of the trees are shown on the Master Plan.

c) David Pinder expressed concern about the National Policy Framework changes. The AONB had not been recognised and he felt that the current special measures for development in AONB areas have been watered down. He said that the new proposals undermine the existing protection of development in AONB areas. David considered that the response by South Hams DC to the government was not strong enough to protect the rural areas and specifically AONB areas. He urged the Parish Council to be proactive and to speak out for the protection of the AONB areas.

David also felt that housing in rural areas should be for identified need and not just a numbers game. Otherwise, this leads to houses in the wrong location, for the wrong people, at the wrong time.

The Chairman said this matter would be discussed under correspondence later in the meeting.

Cllr Brown shared David's concern about the need to protect the AONB areas, but explained that there will be more houses and a suitable balance has to be achieved.

Cllr Packer underlined the need for a robust Neighbourhood Plan to control development within Wembury Parish.

d) Lynne Osborne explained that she and her neighbours present at the meeting, wish to object to the planning application 3111/16/HHO – 3 Hillcrest Close, Wembury. Their objection is to the two storey extension with panoramic windows which overlook neighbours houses and their living areas. Hillcrest Close mainly comprises of bungalows and this extension, on higher ground, will rise up well above the ridge line of the existing building. The extension will be intrusive and not in keeping with the area. Lynn urged the Parish Council to object to the application.

There were no further comments from the public and the Chairman closed this open session at 8:07 pm to resume Parish Council business.

16-019 TO RECEIVE REPORTS FROM THE COUNTY COUNCIL ON MATTERS AFFECTING WEMBURY

Following a request from Cllr Hart, the Chairman brought forward this item so that Cllr Hart could leave to attend to further Devon CC business.

DEVON CC

Cllr Hart explained that Devolution was taking up much of his time and the bid was due to go in to government today. The bid is a 30 year plan which is looking to improve productivity, skills and business opportunities within the South West devolution area. There is a need for growth and to help people. The bid is seen as a big umbrella beneath which there are lots of sub regions. It is a major task to get all the numerous interested parties to agree, however, the £33Bn bid will affect everyone. Once a final agreement is reached with the government, then there will be full consultation with all the district and parish councils.

The government has given Devon CC an extra £8.4m after the Devon CC budget was agreed. However, there are still cuts being made and there will be an increase in Council Tax of 2%. Extra money will be going into drainage and flood relief works, looking after the old and the very young people.

Work on repairs to the A379 is due to start in April to repair a 2 m crack which is splitting the road in two.

BT is working on laying a new broadband cable along Ford Road and so the road will be closed for a short period – details of which have been circulated and posted on the notice boards. Fast broadband Phase 2 is currently waiting for a further government grant. However, by the end of 2017 around 90% of Devon should have fast broadband.

Cllr Packer asked if the proposed new living wage will affect the Devon CC budget.

Cllr Hart replied that the increase in the living wage will put more pressure on the care sector, particularly dealing with old people as Devon has an increasing elderly population.

Cllr Hart thanked the Chairman and explained that he had to return to Exeter to deal with some urgent Devon CC business that evening. He then left the meeting.

16-020 WEMBURY RECREATION GROUND

i) Master Plan for the Display Board

The Master Plan produced and previously explained by Adam King was displayed on the wall. The Clerk raised the comments of Cllr Bennett, who was concerned about the planting strip reducing the car park size and making manoeuvring of vehicles more difficult, as well as adding to maintenance costs. A short discussion ensued. It was felt that the plan represented the aspirations of the community and it should be shown as such on the display board.

Cllr Brown proposed, seconded by Cllr Packer, that the Wembury Recreation Ground Master Plan is approved for the display board. The resolution was approved unanimously.

RESOLVED: The Wembury Recreation Ground Master Plan is approved for the display board.

The Chairman thanked Adam for all his hard work in producing the Master Plan.

ii) Work by Taylor Wimpey

The Chairman confirmed that South Hams DC is arranging a meeting with Taylor Wimpey to agree the work to be done under the compound licence agreement.

16-021 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 JANUARY 2016.

The minutes were agreed as being a correct record and duly signed by the Chairman.

16-022 MATTERS ARISING FROM THE MINUTES

16-005 Bus Shelter

The Wembury Recreation Ground Working Group is to arrange a meeting to finalise the location of the new bus shelter.

16-007 i) Church Room Land

The Chairman reported that the Parish Council had submitted a bid to purchase the Church Room land.

16-007 ii) Wembury Recreation Ground – Bench

The Chairman would let members know the date of the official inauguration of the seat for Cllr Squire, which has been delayed due to the recent wet weather.

16-007 iii) Cedar Park

The Chairman is awaiting a response for the name of a Duty Director to contact in respect of future planning applications.

16-014 Speed Camera – Safety Equipment

Cllr Cammack was asked to bring details of equipment and costs to the next Wembury Parish Council meeting.

16-023 UPDATED DOCUMENTS

The Clerk reported that the internal auditor now requests details of regular approval of documents by Wembury Parish Council. Consequently, a working group had updated the following documents which now required approval by the Parish Council, so that he could send them to the internal auditor. In future all these documents would be submitted to the annual Parish Council meeting in May for any updates and subsequent annual approval.

The following documents had been circulated to all Parish Council members via email:-

- i) Wembury Parish Council Standing Orders – Rewritten and updated - 2016**
- ii) Wembury Parish Council Financial Regulations - Rewritten and updated - 2016**
- iii) Wembury Parish Council Health & Safety Policy - Rewritten and updated - 2016**
- iv) Internal Controls – Updated from 2015**
- v) Risk Management – Updated from 2015**
- vi) Asset Register – Updated from 2015**
- vii) Insurance Policy – Current for 2015/16**

A short discussion ensued.

Cllr Packer proposed, seconded by Cllr Newnham that the documents i) to vii) above are approved. The resolution was approved unanimously.

RESOLVED: The following documents are approved:-

- i) Wembury Parish Council Standing Orders – 2016**
- ii) Wembury Parish Council Financial Regulations – 2016**
- iii) Wembury Parish Council Health & Safety Policy – 2016**
- iv) Internal Controls – Updated from 2015**
- v) Risk Management – Updated from 2015**
- vi) Asset Register – Updated from 2015**
- vii) Insurance Policy – Current for 2015/16**

16-024 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Leyford Close Development – Barton Brake

Cllr Wirgman said that the siteworks are finished and the scheme complete. She would check on the numbering system as there appears to be a No 44?

Cllr Brown reported that the new residents are querying their refuse collection service with South Hams DC.

The Chairman reported that this item would now be removed from the Agenda in future.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

16-025 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) South Hams DC - Response to proposed National Planning Policy Framework changes

Cllr Brown reported that there was a meeting at Follaton House on 11 March 2016 when this matter could be raised with South Hams DC. He then declared an interest and did not take any further part in discussions or voting on this item.

A discussion ensued about the South Hams DC response and David Pinder's comments earlier in the meeting.

Cllr Wirgman suggested that Wembury PC should make as strong an argument as possible to protect rural areas, the AONB and to ensure that affordable housing is sustainable and based on need. It was felt that the Neighbourhood Plan should support such comments.

Cllr Curtis proposed, seconded by Cllr Wirgman, that a strongly worded letter is sent to South Hams DC to urge them to support the protection of rural areas, the AONB and that affordable housing in rural areas such as Wembury Parish should be sustainable and based on need. The resolution was approved unanimously.

RESOLVED: A strongly worded letter is sent to South Hams DC to urge them to support the protection of rural areas, the AONB and that affordable housing in rural areas, such as Wembury Parish, should be sustainable and based on need.

b) Rural Services Network - Growing a Rural Community

Cllr Wirgman would fill in the questionnaire and submit.

Cllr Brown agreed to liaise with the Rural Services Network in future.

c) Four Rivers Dementia Alliance

Cllr Wirgman informed members about the Half Day Conference 18th March 2016 and the local Dementia Friendly Parishes around the Yealm AGM on 10 March 2016 at Yealmpton.

Cllr Drought had also attended two recent meetings and had reported that most of the activities appear to be arranged in Yealmpton. Consequently, there is a need for a Wembury Community Group so that certain activities can be carried out within Wembury Parish for dementia sufferers and their carers.

Cllr Brown had also attended a meeting and felt that it was a good thing to engage the community to assist dementia sufferers and their carers.

Cllr Wirgman agreed to contact the existing Carers group to see if this is something that they could get involved with. If not, then it was suggested that a suitable article should be put in the Wembury Review and sent to the two Village Hall Committees.

d) Rentplus – Affordable Housing

Cllr Brown supported this good affordable housing scheme and was sure that the presentation from Rentplus at the Wembury Parish Council meeting on 23 May 2016 would be very informative and should not be missed.

e) South Devon Catchments Partnership - Newsletter & Draft Catchments Action Plan

It was agreed that the Beach Liaison Group should respond to this action plan.

16-026 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

Commemorative Medal

The Chairman informed members that a commemorative medal to celebrate HM Queen Elizabeth II 90th birthday on 21st April 2016, was available for schools and Councils. In the past the Parish Council has given all the school children under 11 years old a suitable commemorative medal for events associated with the Queen. He asked if the Parish Council would like to give this medal to the school children. A lengthy debate ensued.

A resolution to provide a medal for the school children, up to an expenditure of £500 was proposed by Cllr Brown, seconded by Cllr Curtis. The resolution was lost by 2 votes for, 3 votes against and 2 abstentions. A further debate continued.

It was generally agreed that the school should be asked if they are celebrating the Queen's 90th birthday and if so, how could the Parish Council assist.

Cllr Packer to report back at the next meeting.

**16-027 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL
ON MATTERS AFFECTING WEMBURY
SOUTH HAMS DC**

Cllr Brown had submitted a report which had been circulated to all members. The report was taken as read.

Cllr Cane informed members that £3m has been saved so far with the administrative changes. There will be no government grant in future and so the Council has to be self sufficient. SHDC has been awarded and extra £305,000 by the government for next year but the Council Tax will still rise by 2%, about £5 on a Band D property.

SHDC give a £10,000 grant to support the Citizens Advice service, and he asked if £1000 should go to the Plymouth Citizens Advice service. If anyone uses the Plymouth service would they please inform Cllr Cane. It was suggested that this could be put in the Wembury Review. Cllr Cane gave details of the recent increase in District Councillors allowances.

There is now a new planning boss and he is looking into past problems and getting things moving. A general discussion ensued about the poor performance of the SHDC Planning Website and the lack of planning information coming out of the District Council in addition to the lack of planning enforcement.

All agreed that this has to change and improve. The District Councillors were asked to report the Parish Council's concerns to the Planning Department.

16-028 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

The report had been circulated to all Parish Councillors and was taken as read.

Cllr Packer had met Cllr Hart and the Devon CC Education Officers recently to discuss the Barton Brake S106 Agreement for Education monies. It now appears that Devon CC and Coombe Dean School are both supportive of Wembury School receiving the £146,000 S106 money for suitable improvements to the School. South Hams DC is now requesting the money from Taylor Wimpey. Good news indeed.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

Brian Dixon had submitted a written report which had been circulated to all members and was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Discovering Wembury Book

The Chairman reported that he has now received all the information on the walks and was waiting for three quotes to upgrade the book.

b) Recreation Facilities

Cllr Bennett no report on this occasion.

iv) NEIGHBOURHOOD PLANS

Cllr Packer reported that he had raised the question with Cllr Hart about Devon CC assisting with the Neighbourhood Plan, however, Devon CC have little to do with Neighbourhood Plans. Minutes of the last two Steering Group meetings had been circulated via email and would be on the website within the next 5 days.

v) COMMUNICATIONS GROUP

Notes of the last two Communications Group meeting had been circulated via email.

It was suggested that all Parish Council members should change their email addresses over to the new format ie a.person@wemburyparishcouncil.info before the next meeting. Cllr Packer will circulate an email with the details and offered assistance with these changes either individually, or collectively at a workshop in the Knighton Room.

Meetings are to be arranged with both providers of the website and of the App, to gain further information before progressing further.

vi) BEACH LIAISON GROUP

Cllr Packer has circulated minutes of the last meeting via email.

vii) DEVON COMMUNITIES TOGETHER DROP IN SESSION

Cllr Packer attended the above meeting on 18 February 2016 and has circulated a report of the meeting via email.

16-029 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR FEBRUARY 2016

The Chairman presented the financial report as per **ANNEX C**.

RESOLVED: The February 2016 Financial Statement is approved, as detailed at ANNEX C.

ii) TAP FUND SCHEMES

a) 2015 TAP Fund – Highways / Signs

The Clerk reported that the TAP Fund allocated is £8000 which is £2666.66 each for Newton & Noss, Brixton and Wembury Parish Councils.

The Clerk has now received invoices from:-

Newton & Noss PC for £3552.34 (£885.34 over)

Brixton Parish Council £1210 (£1466.66 under). However, he is still waiting for further invoices from Brixton.

The Wembury PC element of the TAP Fund is made up of :-

| | |
|---|---------------------------------|
| Master Plan Signboard – Design, Printing and Installation | £918 |
| Cleaning Signs & Cutting Hedges | £412.30 |
| Clearing Buddle Holes | £500 estimate |
| Total | £1830.30 (£836.36 under) |

These invoices have to be with South Hams DC by 31 March 2016 and the Clerk requested approval for the expenditure as shown, with any changes up to the maximum value of the TAP Fund. Cllr Brown proposed, seconded by Cllr Newnham that expenditure up to the maximum value of the TAP Fund is approved. The resolution was approved unanimously.

RESOLVED: Expenditure up to the maximum value of the TAP Fund is approved.

iii) CHURCH ROOM LAND

Due to the timescale for submission of tenders the Clerk had emailed all the Parish Councillors regarding the submitting of a tender bid for the Church Room land. The responses to whether the Parish Council should submit a tender for the Church Room land was 8 votes for, 4 votes against, with 1 abstention. Consequently, the Clerk had submitted a tender bid in the sum of £3000. The Clerk requested that this action is ratified by the Parish Council.

Cllr Stansell proposed, seconded by Cllr Brown that the submission of a tender bid of £3000 for the Church Room Land is ratified. The resolution was approved unanimously.

RESOLVED: The submission of a tender bid of £3000 for the Church Room Land is ratified.

iv) WEMBURY SCOUTS

Cllr Brown declared an interest in this item and took no further part in discussions or voting on this matter.

The scouts pay for the electricity to keep the lights on along the footpath behind the MUGA in Wembury and at the last meeting Terry Cranstone asked if the Parish Council could now part fund this with a grant of £200. The Parish Council normally pay £100 towards this on an annual basis, however, the last time the Parish Council paid this was in October 2013.

A discussion followed. Cllr Curtis proposed, seconded by Cllr Newnham that £300 is granted to the Wembury Scouts to assist with payment for the electricity to light the MUGA. The resolution was approved unanimously.

RESOLVED: £300 is granted to the Wembury Scouts to assist with payment for the electricity to light the MUGA.

16-030 EXCHANGE OF INFORMATION

Cllr Curtis questioned why there are no old peoples sheltered accommodation or bungalows within Wembury Parish. A short discussion developed. **The Chairman asked Cllr Curtis to investigate how other parishes had provided sheltered accommodation or bungalows for the elderly and to report back.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.22 pm.

Roy Fairclough,
Clerk