

The logo for Wembury Parish Council features the word "wembury" in a blue, lowercase, sans-serif font. Above the letter 'u' is a stylized blue and yellow icon of a castle tower. Below "wembury" is the text "Parish Council" in a black, uppercase, sans-serif font.

wembury

Parish Council

Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	A Wirgman	
Clerk	R Fairclough	

Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Hall on Monday 25 January 2016.

16-001 OPENING THE MEETING

The Chairman, Cllr Stansell, opened the meeting at 7:35 pm and welcomed everyone to the meeting. As there was a lot to get through he asked everyone to be brief, but ensuring that key points are made clear.

Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Newnham, Packer and Wirgman were present, together with Lorna Sherriff from the National Trust, Consultant Keith Rennells, Landscape Contractor Dean Price, Wembury Tree Warden Adam King and twelve members of the public.

16-002 APOLOGIES

Apologies received from Cllr Hart, District Councillor Cane and PCSO Andy Potter. Cllr Brown gave an update on the health of District Cllr Cane. Everyone wished Cllr Cane a speedy recovery from his recent operation.

16-003 DECLARATION OF INTEREST & DISPENSATION REQUESTS

None.

16-004 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:36 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) January 2016 - Police Report

PCSO Andy Potter had submitted a written report which the Chairman read as follows:-
From 28th December 2015 to 22nd January 2016

Common assault, reported on 17th December - no further Police action - CR087936/15.

Criminal damage to motor vehicle, during the afternoon of 24th December - car parked in Mewstone Avenue had damage caused to paintwork - CR/089074/15

Theft, 13th January - a sign fixed to the perimeter fencing of Wembury Village Hall stolen - CR002909/16

The Chairman reported that the 'abandoned' vehicles and caravan reported at the last meeting had now been removed from the roadside.

ii) Lorna Sherriff, Area Ranger (West), National Trust

Lorna gave an excellent PowerPoint presentation about the current staffing structure and policies of the National Trust as well as the work being carried out around the Wembury area. The area covered by the National Trust stretches from Wembury Point in the West to Dartmouth in the East, which covers an area of 8000 acres, including 40 miles of coastline. Lorna then informed members about, Wembury Point, the Wembury car park pay and display machines policy, beach cleaning, proposed new access to the beach for all, dogs worrying sheep, volunteers and the work they do, swaling, signage at Noss Mayo and the new evening services proposed by Wembury Old Mill cafe.

A lady asked about the sheep on Wembury Cliffs as she has received complaints from visitors about sheep droppings on the coastal path making it unsuitable for walkers and children. Lorna said that the sheep were necessary in all three fields for the management of the maritime grassland and to keep the scrub regrowth under control.

The Chairman thanked Lorna for her informative presentation.

iii) Wembury Recreation Ground

A presentation was given by consultant Keith Rennells and landscape contractor Dean Price about the work they have carried out for the Parish Council and the key points and decisions which need to be made in connection with the Master Plan for the Wembury Recreation Ground. Adam King produced a large copy of the Master Plan for all to see.

The following were the key points raised during the presentation.

1) The Master Plan

A large plan was displayed at the meeting, with several smaller plans being handed out. Adam King was thanked for all his hard work in producing the plan.

2) Car Park Extension and Layout

Keith outlined the size of car park, boundary, fencing and white lining requirements. He explained that the construction should be to the South Hams DC specification and constructed by Taylor Wimpey under a licence agreement with South Hams DC. The work did not require planning permission and could be carried out under planning permitted development.

3) Footpath from Barton Brake to Footpath near School

Keith showed the route of the footpath and said that it should be constructed to a Devon CC adoptable standard. This construction would be part of the S106 Agreement with Taylor Wimpey.

4) Phase 2 Planting Scheme – Big Green Challenge

Dean explained the proposed Phase 2 Planting scheme for the recreation ground, from the allotment entrance to the tennis courts. This phase of planting can be funded by the £5000 Big Green Challenge grant recently awarded to Wembury PC.

Dean also proposed a Tree Planting Day on 20 February 2016 and asked everyone to support the event. A poster was displayed and will be put up in the Wembury PC Notice Boards.

5) Sign Board

Keith proposed that there should be a sign board erected on the Wembury Recreation Ground showing the Master Plan and this could possibly be funded from the 2015 Signs TAP Fund.

6) Wembury Sports & Recreation Policy Plan

Keith explained that he and Dean were currently preparing a Wembury Sports & Recreation Policy Plan for the whole of the Wembury Parish. When Wembury PC receive the S106 money from the Taylor Wimpey development, the policy plan would show the needs and aspirations of the local groups and organisations, so that expenditure could be prioritised to ensure the maximum benefit to sport and recreation within the parish is achieved.

Dean had made a list of all the organisations that took part in Sport and Recreation within the parish and would be contacting them for their views, to enable the policy plan to be formulated. To this end he had produced three questionnaires, for sport, recreation and youth which he would be circulating to all these organisations. **He asked members to let him have feedback on the questionnaires and organisations to contact as soon as possible.**

iv) Members of the Public

a) Terry Cranstone introduced himself as the Scout Leader for Wembury. He explained that Severnside has ceased the recycling of paper in Wembury and so the Scouts have now lost a significant source of funding. Consequently, they have had to examine their finances, sources of income and expenditure. The scouts pay for the electricity to keep the lights on along the footpath behind the MUGA in Wembury and asked if the Parish Council could now part fund this with a grant of £200.

The Clerk explained that the Parish Council normally part funded the lighting with a grant of £100 but would check when it was last paid.

Terry's request for a grant of £200 will be considered at the next Parish Council meeting.

b) Terry Clarke thanked the Parish Council for their purchase of an outdoor PA system. Terry demonstrated one speaker and explained that this system can be used by any community group for an event within the Parish. The equipment is owned by the Parish Council but Terry is the custodian and he will store and maintain the equipment. **Terry agreed to draw up a suitable 'condition of use for the equipment' and liaise with the Clerk for approval.**

c) Brian Dixon thanked the Parish Council for their financial support towards the book lending scheme within Wembury Village Hall. The scheme will soon be up and running and will be supported by reading groups and children's groups. Look out for the notices about it and save any suitable books for the scheme.

There were no further comments from the public and the Chairman closed this open session at 8:13 pm to resume Parish Council business.

16-005 WEMBURY RECREATION GROUND

Since the last meeting Parish Council members had received notes of various meetings with South Hams DC and Devon CC as well as reports from Keith Rennells, Dean Price and the Working Group. Following on from the presentation by Keith and Dean the Chairman outlined the decisions that the Parish Council needed to make to enable Taylor Wimpey to discharge their licence and S106 Agreement works as part of the Barton Brake development. A short discussion ensued and the Parish Council voted on the following proposals:-

1) Master Plan

Cllr Brown proposed, seconded by Cllr Packer, that the Wembury Recreation Ground Master Plan is approved to date. The resolution was approved unanimously.

RESOLVED: The Wembury Recreation Ground Master Plan is approved to date.

2) Car Park Extension and Layout

Cllr Cammack proposed, seconded by Cllr Drought, that the Wembury Recreation Ground car park size, boundary, fencing, white lining and construction specification, as discussed with South Hams DC and recommended by the Working Group is approved. The resolution was approved unanimously.

RESOLVED: The Wembury Recreation Ground car park size, boundary, fencing, white lining and construction specification, as discussed with South Hams DC and recommended by the Working Group is approved.

3) Footpath from Barton Brake to Footpath near School Field Entrance

Cllr Bennett proposed, seconded by Cllr Drought, that the footpath route from Barton Brake to the footpath outside the entrance to the School field is constructed to a Devon CC adoptable standard along the route shown on the Master Plan. The resolution was approved unanimously.

RESOLVED: The footpath route from Barton Brake to the footpath outside the entrance to the School field is constructed to a Devon CC adoptable standard along the route shown on the Master Plan.

4) Phase 2 Planting Scheme – Big Green Challenge

Cllr Cammack proposed, seconded by Cllr Wirgman, that the Phase 2 planting scheme within the Wembury Recreation Ground, as outlined by Dean Price at a cost of £5000, is approved and funded by the £5000 Big Green Challenge grant.

RESOLVED: The Phase 2 planting scheme within the Wembury Recreation Ground, as outlined by Dean Price at a cost of £5000, is approved and funded by the £5000 Big Green Challenge grant.

All members supported the Tree Planting Day on 20 February 2016, and would erect suitable posters in the Wembury PC Notice Boards advertising the day.

Cllr Wirgman offered the use of a gazebo and everyone was urged to attend and to make the day a success.

5) Sign Board

Cllr Brown proposed, seconded by Cllr Newnham, that a suitable sign board showing the Master Plan for the Wembury Recreation Ground is erected near the field entrance and is funded through the 2015 TAP Fund scheme where possible. The resolution was approved unanimously.

RESOLVED: A suitable sign board showing the Master Plan for the Wembury Recreation Ground is erected near the field entrance and is funded through the 2015 TAP Fund scheme where possible.

6) S106 Devon CC Highway Works

i) Junction Improvements – Knighton Road & Mewstone Avenue

Cllr Cammack proposed, seconded by Cllr Brown, that the improvements to the Knighton Road and Mewstone Avenue junction, as designed by Devon CC Highways, is approved. The resolution was approved unanimously.

RESOLVED: The improvements to the Knighton Road and Mewstone Avenue junction, as designed by Devon CC Highways, is approved.

ii) Works to Brownhill Lane

Cllr Brown proposed, seconded by Cllr Cammack, that Brownhill Lane is stoned, the timber footpath edging replaced and the footpath stoned, as designed by Devon CC Highways. The resolution was approved by 7 votes for with 4 votes against.

RESOLVED: That Brownhill Lane is stoned, the timber footpath edging replaced and the footpath stoned, as designed by Devon CC Highways.

iii) Bus Shelter

Following a discussion it was agreed to defer this item until the next meeting. The Working Group to further research the type of shelter, location and relocation of the existing shelter.

7) Wembury Sports & Recreation Plan

Following a discussion it was agreed that members should let Dean Price have any comments on the list of organisations to be contacted and the proposed questionnaires, as soon as possible.

The Chairman thanked Keith, Dean and Adam for all their hard work and the excellent job of preparing the necessary plans and information.

16-006 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 DECEMBER 2015.

The minutes were agreed as being a correct record and duly signed by the Chairman.

16-007 MATTERS ARISING FROM THE MINUTES

15-155 i) Church Room Land

The Chairman reported that the Church was aware of the Parish Council interest in the land. The sale of the land was going ahead and the Vicar would send Wembury PC a 'sales pack' in due course.

15-155 ii) Wembury Recreation Ground – Bench

The Chairman would let members know the date of the official inauguration of the seat for Cllr Squire.

15-155 iii) Wembury Post Office

The Chairman had written to the Chairman of the Post Office to express the Parish Council's concern about the simple decision to move the Post Office and the subsequent affect it will have on Wembury Village. A general discussion ensued about James. The current moving date for the Post Office to the Wembury Knighton Stores is thought to be February or March 2016.

155 iv) Cedar Park

The Chairman will let the Clerk have a name of a Duty Director to contact in respect of future planning applications.

16-008 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Leyford Close Development – Barton Brake

Cllr Wirgman said that the siteworks are now virtually finished and the scheme complete. The houses are now occupied.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

16-009 TO RECEIVE INWARD CORRESPONDENCE

FOR ACTION - Emailed Letters & Emails

a) Devon Communities Together

The Devon Communities Together organisation has presented Wembury Parish Council with a free First Aid Kit. A lengthy discussion ensued.

Cllr Wirgman proposed, seconded by Cllr Giles, that the First Aid Kit is offered to the Wembury Allotment Association for use in the allotment site hut. The resolution was approved by 10 voted for with one abstention.

Cllr Cammack declared an interest and abstained from the vote.

RESOLVED: The First Aid Kit is offered to the Wembury Allotment Association for use in the allotment site hut.

b) Devon Countryside Access Forum

Devon CC is currently appointing members to the Forum and was looking for suitable applicants. There were no volunteers.

c) South Hams DC - Buoy Lanes off Wembury

This matter is discussed under item 16-012 vi) Beach Liaison Group.

d) Rural Services Network

The Rural Services Network is seeking information and any members can fill in the on-line survey as necessary.

**16-010 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION
None.**

**16-011 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL
ON MATTERS AFFECTING WEMBURY
DEVON CC**

Cllr Hart was very busy up with the Devon CC budget and devolution. He had submitted a short email report which had been circulated to all members. The report was taken as read.

SOUTH HAMS DC

Cllr Brown had submitted a report which had been circulated to all members. The report was taken as read.

Cllr Cane no report on this occasion.

**16-012 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES
i) WEMBURY SCHOOL REPORT**

There was no report on this occasion as the headteacher, Susie, was recovering from surgery. **All the Parish Council members wished Susie well and for a speedy recovery from her operation.**

Cllr Packer said that a water heater had burst recently and flooded some classrooms, which had disrupted the School for a short while.

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

Brian Dixon had submitted a written report which was taken as read.

All the members were delighted that there is now WiFi in Wembury Village Hall.

iii) LEISURE FACILITIES WORKING GROUPS

a) Discovering Wembury Book

The Chairman reported that writing up of the various walks has been slightly delayed due to the wet weather.

b) Recreation Facilities

Cllr Bennett reported as follows:-

i) Wembury Youth Club

The Youth Club re-opened on 15 January 2016 with a very good attendance. Future numbers attending will have to be limited to 24 unless another Youth Leader Assistant is found. The safe ratio is 12 members for every Youth Leader.

Outdoor activities such as surfing are still being explored.

ii) Wembury Twinning

The French Twinning will continue with a smaller committee and a number of helpers until at least 2017, when the French next visit Wembury.

iv) NEIGHBOURHOOD PLANS

Cllr Packer reported on the Steering Group meeting held on 18 January 2016. The minutes of the meeting are currently being written up. The meeting morphed into workshops which started making objectives and acquiring evidence. Three different topics will be discussed at each of the next three meetings. **Cllr Packer suggested that it would be useful for all the members to have a suitable presentation at the next Parish Council meeting about the Neighbourhood Plan and progress to date. All agreed and Cllr Packer to arrange.**

v) COMMUNICATIONS GROUP

The next Communications Group meeting is to be held in the Knighton Room on Thursday 28 January 2016, commencing at 7.00 pm.

vi) BEACH LIAISON GROUP

Cllr Packer highlighted the main points discussed at the very informative meeting held on 21 January 2016.

a) Water Bathing Quality

The Environment Agency has cleaned up the stream which flows over Wembury Beach. However, there was concern about the water quality further out from the beach as the Environment Agency only takes water samples near the beach. There is also concern about the location of the samples taken and it should possibly be moved to where most people bathe. **It was suggested that the Environment Agency should attend a future Parish Council meeting to explain the reason for the poor water quality and that the Wembury PC councillors should pay another visit to the Wembury Sewage Treatment Works to check it is still working correctly.**

ii) Buoy Lanes at Wembury

Adam Parnell, Marine Officer at SHDC explained that his funding is being cut and he can no longer afford £8000 per year to put out and take in the line of buoys across Wembury Beach, as they do not appear to serve any purpose. Consequently, he will not put them out in 2016, but if there is a problem then he is prepared to reconsider. The line of buoys across the Down Thomas Beach will remain as they have proven to be a safety measure.

iii) Beach Safety Equipment

Adam also has less money to maintain all the safety rings and equipment around the various South Hams beaches. Consequently, he is looking to use a local person to check the equipment for him at each beach, or to give the safety equipment to the land owners.

vii) STANDING ORDERS GROUP

The Chairman informed members that there will be a meeting of this working group shortly, as the Standing Orders and Financial Regulations needs to be revised before the next Parish Council meeting.

16-013 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR JANUARY 2016

The Chairman presented the financial report as per **ANNEX C**.

RESOLVED: The January 2016 Financial Statement is approved, as detailed at ANNEX C.

ii) TAP FUND SCHEMES

a) 2015 TAP Fund - Wembury Beach Survey Report

Cllr Brown outlined the main points in the Beach Survey report which had been circulated to all councillors.

Over 500 surveys had been completed and the survey analysis showed that some 53% felt that there was no problem with parking, but 47% said that there was. From the analysis it can also be seen that the majority of visitors (67%) parked in the National Trust car park. However, those that had a problem parking, either parked in the Church Car Park (22%) or on residential

streets (27%) or more importantly they simply left Wembury (23%).

Of the local residents surveyed (64%) had noticed increased visitor parking on the roads near their property, with the worst month being July. Some (89%) had noticed an increase in the level of traffic passing through Wembury village.

It appears that parking at Wembury Beach is not a major problem at the present time. However, with the housing development in Wembury and at Sherford, the use of Wembury Beach will only increase. Consequently, it seems an apt time to consider alternative parking arrangements at Wembury Beach for the future.

Armed with this survey information it would seem prudent for Wembury Parish Council to commence early talks with the National Trust, Church and Wembury Marine Centre about alternative forms of accommodating the ever increasing numbers of visitors to Wembury Beach. **The Clerk was asked to arrange a suitable meeting.**

b) 2015 TAP Fund – Highways / Signs

The Clerk reported that he would like to set up a small contract to clean all the highway signs within the Parish in addition to the purchase of the Wembury Recreation Ground Master Plan signboard. A short discussion ensued.

Cllr Curtis was concerned about hedge overgrowth and weeds in various footpaths which was affecting safety and drainage of the paths, especially along Southland Park Road, Hawthorn Park Rd & Drive, Cliff Rd, Rose Hill and random areas of Veasy Park. **The Clerk agreed to review these areas to see if they can be put into a suitable contract within this TAP Fund scheme.**

Cllr Drought proposed, seconded by Cllr Cammack that this 2015 TAP Fund is used to fund, the Wembury Recreation Ground Master Plan signboard, cleaning of highway signs within the Wembury Parish, the cutting back of hedges and de-weeding of various footpaths within Wembury. The resolution was approved unanimously.

RESOLVED: This 2015 TAP Fund is used to fund, the Wembury Recreation Ground Master Plan signboard, cleaning of highway signs within the Wembury Parish, the cutting back of hedges and de-weeding of various footpaths within Wembury.

c) 2016 TAP Fund – Highway Verges Management

Cllr Brown explained that there had been more schemes than TAP Fund money available in the Ivybridge sector. Consequently, whilst Wembury had asked for £5000 to survey and subsequently manage the verges within Wembury, only £2000 had been allocated to Wembury to enable the verges to be surveyed.

16-014 EXCHANGE OF INFORMATION

Cllr Cammack explained that additional safety equipment was required when setting up the speed camera. This cost would be shared with Brixton PC. **He was asked to cost up the additional equipment and to bring it to the next Wembury Parish Council meeting for consideration.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.44 pm.

Roy Fairclough,
Clerk